

Chicago, Illinois  
August 11.1937

Mr. J. Edgar Hoover.  
U. S. Dept. of Justice  
Washington D. C.

Dear Mr. Hoover:

I am highly desirous of entering the employ of the Dept. of Justice, and herewith present the basis of my request for a letter of application:

Name ----- Robert E. Lee  
Place of birth ----- Chicago, Illinois  
Weight ----- 170 lbs.  
Height ----- 5ft. 10 in.  
Nationality ----- Irish descent  
Religion ----- Roman Catholic  
Education ----- De Paul University  
----- (majored in accounting)  
Age ----- 25 yrs.

My experience in my profession has been very complete, in-as-much as I have done, at various times, almost all phases of accounting and auditing, including tax work. I am at present profitably employed by a large real estate firm as an auditor doing a good deal of investigative work.

I am fairly well satisfied with my present position, but my ambition for the last few years has been to get into investigative work for the Government, and I have sought employment with that end in view, seeking to train myself so that when my age permitted I might be well equipped to compete for a position with your dept.

Expectantly Yours, *(initials)*

*Robert E. Lee*  
659 Highland Ave.  
*Aug 17-37*  
*Wm*

REL/rg

**Federal Bureau of Investigation  
United States Department of Justice**

Post Office Box 812  
Chicago, Illinois  
October 18, 1937

To: The Director, Federal Bureau of Investigation, United States Department of Justice, Washington, D. C.

From: ~~Inspector~~ Special Agent in Charge D. M. Ladd

Subject: Report of Interview with Applicant Robert Emmett Lee  
for appointment as Special Agent (A)

1. PERSONAL APPEARANCE:

- ✓ A. PERSONAL APPEARANCE AND APPROACH: Excellent. Good. Fair. Poor.
- ✓ B. DRESS: Neat. Flashy. Poor. Untidy. Average.
- C. FEATURES: Refined. Ordinary. Coarse. Dissipated.
- D. PHYSICAL DEFECTS, if any: None

2. CONDUCT DURING INTERVIEW:

- ✓ A. PERSONALITY: Excellent. Good. Fair. Average. Poor.
- B. POISE: Well-poised. Steady. Temperamental. Average.
- C. SPEECH: Average. Reticent. Talkative. Boastful.
- ✓ D. ASSURANCE: Self-Confident. Fair. Over-Confident. Lacking.
- E. NERVOUSNESS: None. Slight. Very nervous.
- F. FOREIGN ACCENT: None. Slight. Noticeable.
- ✓ G. TACT: Tactful. Average. Lacking.

3. GENERAL INTELLIGENCE:

- ✓ A. Answers general questions definitely. Quickly. Vaguely.
- ✓ B. Has Applicant studied Federal Procedure? No
- ✓ C. Any investigative experience? If so, describe - As accountant.
- ✓ D. Does the Applicant appear to be resourceful? Yes
- ✓ E. Does the Applicant appear to have executive ability? Some
- ✓ F. Is he likely to develop? Yes

4. GENERAL INFORMATION:

- A. What are the Applicant's plans for the future? None
- B. What are his recreations and tastes? Golf

DEC 2 - 1937

67-106570-3

*Handwritten signatures and initials*



5. HEALTH RECORD: Good

6. GENERAL IMPRESSIONS OF APPLICANT:

Mr. Robert Emmett Lee called at the Chicago Office on October 17, 1937, at which time he was given the examination for the position of Special Agent (A) and the paper submitted by him is attached hereto. He was also given the supposititious interview, and the memorandum dictated by him, as well as the one dictated by Special Agent Charles Jenkins, is attached hereto. During a 30-minute interview, Mr. Lee furnished the following information concerning himself:

Applicant advised he was born March 31, 1912 in Chicago, Illinois; that he is married and has no dependents other than his wife; that he has no relatives presently employed by the Federal Government and has no acquaintances in the Bureau; further, that he is a fair typist, uses intoxicants to a moderate degree, has no indebtedness, has never been arrested and has never been a party to any civil action.

Applicant was informed that in the event of an appointment it would be necessary for him to proceed to Washington, D. C. at his own expense and be willing to accept assignment at any point in the United States. He was also informed concerning the firearms requirements and the probationary period under which all applicants for a position with this Bureau are placed, to all of which he agreed. He was informed that the Bureau reserved the right to contact his present employer.

Mr. Lee stated he attended St. Vincent's grade school in Chicago and graduated from the DePaul Academy high school in 1931. He then had three years of pre-legal and accounting work at DePaul University and took a course in Income Tax during 1936 at the YMCA.

With respect to his employment, Mr. Lee stated that from 1931 to 1934 he was employed as a clerk in the A. E. Brown Drug Store, 1100 Fullerton Parkway, Chicago. Intermittently, for four years to 1934, he worked as a coat checker in the Congress Hotel and as night auditor and cashier for the Food & Liquor Controller. During 1935 he was employed as an Assistant Auditor at the Great Northern Hotel, then during 1936 he was employed as Auditor at the Roosevelt Hotel, St. Louis, Missouri and since August, 1936 has been employed as Auditor by Downs, Mohl & Company, a real estate company.

Result of dictation test: Good. Fair. Poor.  
Bureau test rating %.

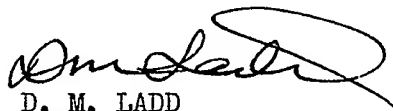
7. Do you consider the Applicant qualified for the appointment he seeks and, if appointed, do you believe he would develop into better than an average employee? Yes

~~INS~~ ~~STOK~~  
Special Agent in Charge

I would recommend favorable consideration of this Applicant, it being noted that he presents a good personal appearance and approach, that he possesses a good personality, is average as to poise, is resourceful and likely to show considerable development. It is believed that this Applicant would be well suited for the duties of a Special Agent (A) with Bureau training.

The examination paper was personally handed to the Applicant by the undersigned.

DML:IJM  
enc.

  
D. M. LADD  
Special Agent in Charge

written 78  
total 58  

---

126  
net 68  

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Sunday, October 17th.

Re: INQUIRY RE. GEORGE BUTLER

In response to Mr. Ladd's request, I proceeded to the Great Northern Hotel to contact one Charles Jenkins. Mr. Jenkins was not registered at the hotel, was found in the lobby when I had him paged. He is a man of about sixty years old, five feet five inches, ruddy complexion, blue eyes, wears glasses, thin gray hair streaked with brown, wore a brown suit with a pencil stripe. The text of the interview is substantially as follows:

Your name, Mr. Jenkins?  
Charles Jenkins, Faust Hotel, Rockford.

Occupation?  
Formerly a practicing attorney and now semi-retired.

How long have you known George Butler?  
Have known him since he was a boy. He is now about 26.

What is Mr. Butler's occupation at the present time?  
He is a practicing attorney in Rockford and is associated with a man named John Page.

What is the address of George Butler?  
About the ten hundred block on East State Street, Rockford, Illinois.

His description?  
He is light complected, blond, six feet, about 190 pounds and as far as I know has never had anything wrong with him mentally or physically.

Is he married?  
No. He lives with his mother and father.

What is his father's occupation?  
His father is advertising manager of the Rockford Star.

Does George Butler use intoxicants?  
Never to my knowledge.

Was George Butler ever arrested or was he ever a party to a court action?  
Never to my knowledge.

What is your personal opinion of Mr. George Butler in the capacity of an Agent for the Department of Justice? I think he would make a fine man. I have never known him to have any bad habits and as far as I can see he is courageous and stable.

Do you know anything about Mr. Butler's finances? Mr. Butler, as far as I know is just getting along.

Do you think that Mr. Butler would stick to a job of this type or is he interested in the novelty? Inasmuch as he has been with this law firm for some time I am inclined to believe that he is stable enough to stay with it.

REL:MG

ROBERT E. LEE.

5 minutes.

October 17, 1937.

MEMORANDUM FOR SPECIAL AGENT IN CHARGE D. M. LADD

ROBERT E. LEE, applicant, interviewed Agent in the lobby of the Great Northern Hotel regarding the qualifications of an alleged applicant by the name of George Butler. Mr. Lee's approach was good and throughout the interview he was polite, asked many questions and conducted himself in a manner which would indicate that he had had previous experience in the matter of interviewing strangers.

Agent feels that with training he would develop into a competent Agent.

Agent has read the memorandum submitted by this applicant and the information set forth as having been furnished by Agent is correct.

Respectfully submitted,

CHARLES JENKINS,  
Special Agent.

CJ:MG

September 23, 1937.

Mr. Robert E. Lee,  
652 Wrightwood Avenue,  
Chicago, Illinois.

Dear Mr. Lee:

The receipt is acknowledged of your application for appointment to a position in the Federal Bureau of Investigation, United States Department of Justice.

You are advised that your application will receive consideration when a vacancy occurs to which one with your qualifications might be appointed.

Very truly yours,

*J. E. Hoover*

John Edgar Hoover,  
Director.

COMMUNICATIONS SECTION  
MAILED

SEP 23 1937

U. S. DEPT. OF JUSTICE  
FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE

August 17, 1937.

Mr. Robert E. Lee,  
659 Wrightwood Avenue,  
Chicago, Illinois.

Dear Mr. Lee:

In reply to your communication of recent date, there is enclosed herewith a blank form to be used in applying for appointment to the position of Special Agent in the Federal Bureau of Investigation, United States Department of Justice, together with a statement concerning this position. The position of Special Agent is not under Civil Service regulations.

The form should be filled out in accordance with the instructions thereon, and a photograph must be attached when it is returned.

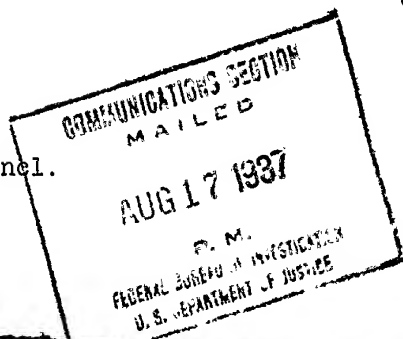
Upon receipt, your application will be placed on file for consideration in the event any vacancies occur in the future to which one with your qualifications might be appointed. There are no vacancies in this service at the present time.

Very truly yours.

*J. E. Hoover*

John Edgar Hoover,  
Director.

Encl.



AHC:TH  
67-103570-

October 26, 1937.

Medical Officer in Charge,  
United States Public Health Service,  
New Post Office Building,  
Chicago, Illinois.

Dear Sir:

The bearer of this letter, Mr. Robert E. Lee,  
is a candidate for appointment to the service of the Federal  
Bureau of Investigation, United States Department of Justice, as  
a Special Agent.

In accordance with arrangements previously made, it  
is requested that a thorough physical examination be given to  
determine the fitness of this candidate for the position in  
question. The fingerprint of the right forefinger should be  
included, and also a notation as to the applicant's near vision.

Very truly yours,

*J. E. Hoover*

John Edgar Hoover,  
Director.

4



AHC:TW  
67-106570-

October 26, 1937.

Mr. Robert E. Lee,  
659 Wrightwood Avenue,  
Chicago, Illinois.

Dear Mr. Lee:

With reference to your application on file for a position as Special Agent in the Federal Bureau of Investigation, United States Department of Justice, it is desired that you submit a report on your present physical condition. For this purpose the enclosed letter should be presented to the Medical Officer in Charge, United States Public Health Service, New Post Office Building, Chicago, Illinois.

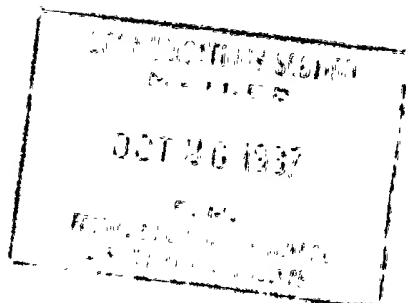
It is also desired that you read the enclosed letter carefully and closely and, if the conditions set forth therein are thoroughly understood by you, it is requested that you have same notarized, returning it to this office, together with your physical examination report, not later than November 1, 1937.

Very truly yours,

*J. E. Hoover*

John Edgar Hoover,  
Director.

Enclosure.



67-106570

Special Agent in Charge,  
St. Louis, Missouri.

October 26, 1937.

Dear Sir:

Please institute an immediate investigation to determine the following named applicant's character, reputation, ability and qualifications for the position sought:

Applicant: Robert E. Lee,Position: Special Agent (A)Address: 659 Wrightwood Ave., Chicago, Ill.References and Personal History:

Applicant was employed by Roosevelt Hotel, St. Louis, Mo., as Auditor from 1935 to 1936.

Applicant is 25 years of age, married, and a legal resident of Chicago, Ill.; he was born Mar. 31, 1912 in Chicago, Ill.

It is requested that a report of this investigation be submitted to this Bureau not later than November 5, 1937.

I desire that you cause a very complete and thorough investigation to be made of this applicant. The inquiries made should not be confined to the references given above, as experience shows they are usually favorable. Anything that your investigation may disclose further than the above references should be reported.

The division of origin in this case is Chicago, and copies of your report should be forwarded to that division.

Your report covering this investigation should be forwarded to the Bureau at the earliest practicable date.

Very truly yours,



John Edgar Hoover,  
Director.

CC - Chicago  


67-106570

Special Agent in Charge,  
Chicago, Illinois.

October 26, 1937.

Dear Sir:

Please institute an immediate investigation to determine the following named applicant's character, reputation, ability and qualifications for the position sought:

Applicant: Robert E. Lee,Position: Special Agent (A)Address: 659 Wrightwood Avenue, Chicago, Illinois,

References and Personal History:

James Fitzgerald, c/o Water Dept., City of Chicago, Ill. ; 2329 Osgood St., Chicago, Ill.

Dr. P. E. O'Walley, 1100 Webster Ave., Chicago, Ill.

George Davidson, 2325 Seminary Ave., Chicago, Ill.

Rev. Jas. Thompson, C. M., 1010 Webster Ave., Chicago, Ill.

C. C. Podd, c/o Horwath &amp; Horwath, Strause Bldg., Chicago, Ill.

Applicant attended DePaul Academy, from 1927 to 1931; DePaul Univ. from 1931 to 1934; YMCA, course in Income Tax, 1936, all in Chicago.

Applicant was employed part time from 1931 to 1934 by A. E. Brown, Druggist, 1100 Fullerton Ave., as Clerk; Congress Hotel as Room Clerk and Cashier; Food & Liquor Controller as Night Auditor; Great Northern Hotel, as Asst. Auditor from 1934 to 1935; American Bond & Mtg. Co., Bondholders Protective Comm., Continental Management Corp., 105 E. LaSalle St. as Auditor from 1936 to 1937; Downs, Mohl & Co. as Auditor since Aug. 1936.

Applicant is 25 years of age, married, and a legal resident of Chicago, Ill.; he was born March 31, 1912 in Chicago, Ill. Applicant's father's name is Patrick Lee; his mother's maiden name was Ryan.

It is requested that a report of this investigation be submitted to this Bureau not later than November 5, 1937.

Division of Origin: ChicagoAuxiliary Divisions: St. Louis

I desire that you cause a very complete and thorough investigation to be made in the community in which the applicant has been a resident and has probably had business and social dealings. The investigation should not be confined to the references given as experience shows they are usually favorable, but you will be expected to check carefully the applicant's past life, standing and reputation in all previous business associations as listed above or such as your investigation may disclose.

Your report covering this investigation should be forwarded to the Bureau at the earliest practicable date.

Very truly yours,

J. E. Hoover

John Edgar Hoover,  
Director.

RECEIVED  
FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE

St. Louis

## CHIEF CLERK'S OFFICE

10/23

1937.

TO: \_\_\_\_\_ Mr. Laughlin  
 \_\_\_\_\_ Mr. Shiley  
 \_\_\_\_\_ Mr. Burkart  
 \_\_\_\_\_ Mr. Callahan  
 \_\_\_\_\_ Miss Caputo  
 \_\_\_\_\_ Miss Conlon  
 \_\_\_\_\_ Mr. Connors  
 \_\_\_\_\_ Miss Crisp  
 \_\_\_\_\_ Mrs. Davidson  
 \_\_\_\_\_ Mrs. Downes  
 \_\_\_\_\_ Mr. Godfrey  
 \_\_\_\_\_ Miss Guigon  
 \_\_\_\_\_ Mr. Gunsser

\_\_\_\_\_ Mr. Jackson  
 ✓ \_\_\_\_\_ Mrs. Jacobs  
 \_\_\_\_\_ Miss Johnston  
 \_\_\_\_\_ Mrs. Keefe  
 \_\_\_\_\_ Mr. Long  
 \_\_\_\_\_ Mr. Neely  
 \_\_\_\_\_ Mr. Newman  
 \_\_\_\_\_ Mr. Reeder  
 \_\_\_\_\_ Mr. Scott  
 \_\_\_\_\_ Mr. Sheedy  
 \_\_\_\_\_ Mrs. Shermer  
 \_\_\_\_\_ Mr. Whaling  
 \_\_\_\_\_ Mr. Wilson

M

See Me

*10-26-37*  
*See Mr. Pennington*  
 Investigation is to be  
 ordered, and physical  
 secured on SA(A)  
 applicant.

Robert Emmett Lee

Mr. Pennington said he  
 was sending interviewing  
 official's summary to us.

A. H. Crowl

(Place) Chicago Ill.

(Date) October 29, 1937

Director,  
Federal Bureau of Investigation,  
United States Department of Justice,  
Washington, D. C.

Dear Sir:

Having filed an application for a position as Special Agent in the Federal Bureau of Investigation, United States Department of Justice, I hereby certify that in the event of an appointment I will be governed by the following conditions:

1. Upon appointment and within ten days after receipt thereof, I shall be required to proceed at my own expense to Washington, D. C., where I will take the oath of office and enter on duty.
2. That said appointment will be on a probationary basis.
3. That my retention in the Bureau shall be dependent upon the performance of satisfactory services, and if my services are deemed unsatisfactory it is understood that my employment may be discontinued at any time and that I will not receive transportation to my home, or to any other point, at Government expense.
4. That if appointed I may be sent to any part of the continental or territorial United States that the exigencies of the Bureau's work may require; that my headquarters may be fixed in some jurisdiction other than that in which I have heretofore resided; that my headquarters may be changed as the work of the Bureau may require; and that no transfer will be made from one station to another for personal reasons.
5. That the confidential character of the relations of the employees of the Federal Bureau of Investigation with the public is fully understood by me, and that the strictly confidential character of any and all information secured by me, in connection directly or indirectly with my work as a Special Agent, or the work of other employees of which I may become cognizant, is fully understood by me, and that neither during my tenure of service with the Federal Bureau of Investigation nor at any other time will I violate this confidence, nor will I divulge any information of any kind or character whatsoever that may become known to me, to persons not officially entitled thereto.

I further certify that nothing connected with this certification is to be construed by me as an assurance that an appointment will be tendered me; that I fully understand all of the foregoing and that the conditions specified herein are agreeable to me; that if appointed my acceptance will be with a full knowledge of the conditions above set forth.

Subscribed and sworn to before me this

19th day of October, A.D. 1937

Albert M. Rydbeck  
Notary Public

Very truly yours,

*Robert E. Lee*  
A  
X

CARBON  
COPY

WESTERN UNION

OCT 18 1937

WL6 15 GOVT COLLECT VIA RCA

CHICAGO ILL OCT 18 1109A

DIRECTOR FBI JUSTICE

E C JEFFRIES SA AND ROBERT E LEE SAA APPLICANTS FAVORABLE  
RECOMMENDATIONS BEING SUBMITTED

LADD%

E C SA SAA%

122P%

BIR 6

*Order Direct to  
Jeffries Reg. Phy.*

*Phy  
on file*

*Advised results of exam  
on Robert E Lee*

*Received from  
Director  
Jan 10  
10-24-37  
as per*

*C*

67-107780-4

# FEDERAL BUREAU OF INVESTIGATION

Form No. 1

THIS CASE ORIGINATED AT

CHICAGO, ILLINOIS

St. Louis FILE NO. 67-826

REPORT MADE AT <b>St. Louis, Mo.</b>	DATE WHEN MADE <b>10/29/37</b>	PERIOD FOR WHICH MADE <b>10/29/37</b>	REPORT MADE BY <b>J. E. BRENNAN</b> <span style="float: right;"><b>JER:C</b></span>
TITLE <b>ROBERT E. LEE</b>			CHARACTER OF CASE <b>APPLICANT: SPECIAL AGENT (A)</b>

**SYNOPSIS OF FACTS:**

Manager, former Assistant Manager and Auditor of Roosevelt Hotel, St. Louis, Mo., vouch for applicant's character, reputation, ability and qualifications for the position he seeks. Applicant has no police record at St. Louis.

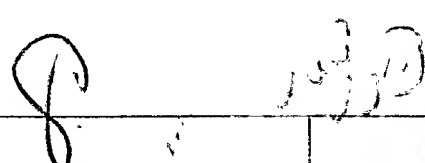
RUC.

**REFERENCE:** Bureau letter dated October 26, 1937 (67-100570).

**DETAILS:**

Henry Coopland, Manager of the Roosevelt Hotel, St. Louis, Missouri, was interviewed and stated that applicant was employed by the Roosevelt Hotel as Auditor from the latter part of 1935 until the middle of 1936 and that since that time he has been employed in the same capacity by Downs-Mohl & Co., Chicago, which company handles the accounting for the chain of hotels of which the Roosevelt is a member, and that applicant has audited the books of the Roosevelt Hotel while with Downs-Mohl & Company; that while employed at the Roosevelt Hotel applicant lived there with his wife and that he (Mr. Coopland) found him to be a very high type of an individual, possessing unusual ability and excellent character and reputation; that he always paid his obligations promptly, and that he would not hesitate to recommend applicant for the position sought.

Mr. G. W. Heath, Auditor of the Roosevelt Hotel, St. Louis, stated that applicant came to the Roosevelt in October, 1935, having previously been employed as Auditor for the American Bond & Mortgage Co., Bondholders Protective Committee, Chicago; that he remained at the Roosevelt until about August 1, 1936, at which time

APPROVED AND FORWARDED: <i>J. W. Titus</i>	SPECIAL AGENT IN CHARGE	DO NOT WRITE IN THESE SPACES	
COPIES OF THIS REPORT  3 Bureau 2 Chicago 2 St. Louis		100-7-10	
			

applicant and Heath traded positions; that applicant possessed unusual ability as an accountant and that the position he held with the American Bond & Mortgage Co., Bondholders Protective Committee, required a comprehensive knowledge of accounting, and that the hotel management thought so well of applicant, they made a place for him with Downs-Mohl & Company as Auditor. Mr. Heath stated that applicant resided at the Roosevelt Hotel during the time that he was employed by the hotel and had no outside associates that he knew of; that applicant was not particularly fond of St. Louis and the reason for trading positions was that applicant's relatives reside in Chicago and he desired to return to that city; that there is no question as to applicant's character and reputation and qualifications as an accountant.

Mr. James C. Leduc, Assistant Manager of the Hotel Jefferson, St. Louis, Missouri, stated that while he was Assistant Manager of the Roosevelt Hotel applicant was there employed as Auditor; that he came to know applicant quite well and was impressed with his industry and ability and found him to be a young man of excellent character. Mr. Leduc knew of no persons outside of the management of the hotel with whom applicant associated, as his stay there was comparatively short.

The files of the St. Louis Police Department contain no record of applicant.

REFERRED UPON COMPLETION TO THE OFFICE OF ORIGIN.



# TELETYPE

M

COPY

Mr. Nathan	✓
Mr. Tolson	✓
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Glavin	
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Mr. Carson	
Mr. Egan	
Mr. Foxworth	
Mr. Glavin	
Mr. Harbo	
Mr. Hendon	
Mr. Lester	
Mr. Quinn	
Mr. Nease	
Mr. Nichols	
Mr. Pennington	
Mr. Schilder	
Mr. Tamm	
Mr. Tracy	
Miss Gandy	

FBI CHICAGO 1-4-37 5-00 PM JM

DIRECTOR

ROBERT E. LEE APPLICANT SAA BORN CHICAGO MARCH THIRTY ONE NINETEEN TWELVE. HAS LIVED WITH HIS PARENTS IN SAME NEIGHBORHOOD SINCE CHILDHOOD. MARRIED JULY NINETEEN THIRTY SIX AT ST. LOUIS MISSOURI. ATTENDED SAINT VINCENTS PAROCHIAL SCHOOL GRADUATING NINETEEN TWENTY SEVEN ATTENDED DEPAUL ACADEMY NINETEEN TWENTY SEVEN TO NINETEEN THIRTY ONE ATTAINED GENERAL AVERAGE EIGHTY SIX POINT SIX PERCENT IN ACADEMIC COURSE. ATTENDED EVENING DIVISION SCHOOL OF COMMERCE DEPAUL UNIVERSITY NINETEEN THIRTY ONE TO NINETEEN THIRTY FOUR ATTAINING A FAIR AVERAGE IN ACCOUNTING AND BUSINESS LAW BEARS GOOD REPUTATION. CONSIDERED HONEST RELIABLE AGGRESSIVE AND AMBITIOUS. CONSIDERED ~~HONEST RELIABLE~~ IN GOOD PHYSICAL CONDITION. GOOD CREDIT RATING NO POLICE RECORD.

LADD

END

OK FBI WASHINGTON DC WCS

NOV 6 - 1937

106 570-11

*[Handwritten signatures and initials]*

# FEDERAL BUREAU OF INVESTIGATION

Form No. 1

THIS CASE ORIGINATED AT

CHICAGO, ILLINOIS

CHICAGO

FILE NO. 67-2141

REPORT MADE AT <b>CHICAGO, ILLINOIS</b>	DATE WHEN MADE <b>Nov. 5, 1937</b>	PERIOD FOR WHICH MADE <b>11/3 &amp; 4/37</b>	REPORT MADE BY <b>J. W. COULTER</b> <b>JWC:JMS</b>
TITLE <b>ROBERT E. LEE</b>			CHARACTER OF CASE <b>APPLICANT - SPECIAL AGENT(A)</b>

**SYNOPSIS OF FACTS:**

Applicant born Chicago, Illinois 3/31/12. Has lived with his parents in same neighborhood since childhood. Was married in July, 1936 at St. Louis, Missouri. Attended St. Vincents Parochial School graduating in 1927. Attended De. Paul Academy 1927 to 1931, attaining general average of 86.6 percent in the academic course. Attended evening division School of Commerce DePaul University 1931 to 1934, attaining a fair average in accounting and business law. Pears a good reputation, is considered honest, reliable, aggressive and ambitious. Applicant is considered to be in good physical condition. Has good credit rating. No Police record.

C.

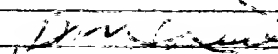
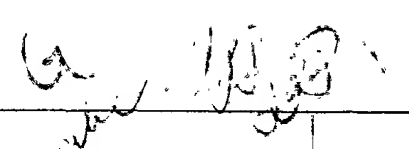
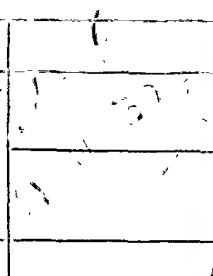
**REFERENCE:**

Bureau letter of October 26, 1937.

**DETAILS:**

At the office of the County Clerk of Cook County, Chicago, Illinois the records were searched and revealed that under record No. 10113 the following information is contained:

Applicant **ROBERT E. LEE**, male, white, was born on March 31, 1912 at 2724 North Clark Street, Chicago, Illinois to Patrick and Della Lee. At the time of his birth his father's age was given as 39 and his mother's age as 38, both having been born in Ireland, and his mother's name was **DELLA RYAN**. His father's occupation at that time was that of a policeman.

APPROVED AND FORWARDED: 	SPECIAL AGENT IN CHARGE	DO NOT WRITE IN THESE SPACES
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#### Credit Rating

At the office of the Chicago Credit Bureau, 35 South Dearborn Street, Chicago, Illinois Agent interviewed Mr. JOSEPH REIS, who searched his records and advised that ROBERT E. LEE, 712 Diversey Avenue, giving a former address of 2327 Seminary Avenue, Chicago, Illinois on August 25, 1936 had had an inquiry made concerning him by the New Kennedy Furniture Company, 3047 North Lincoln Avenue, and the applicant's credit rating was considered good. At the time that applicant applied for credit he gave his occupation as auditor, his wife's name as Wilma, and stated that he was employed by the American Bond and Mortgage Company, 111 West Monroe Street, Chicago, Illinois.

At the New Kennedy Furniture Company, 3047 North Lincoln Avenue Mr. G. B. BURNS credit manager advised that applicant had opened an account with that company in December 1936 at which time he purchased furniture in the amount of \$365.00 and paid \$200.00 down. He agreed to pay \$5 twice a month on account, which account has been taken care of religiously. The Kennedy Furniture Company was never required to send applicant any notices and he was considered as being a very good credit risk.

#### Check at Police Department

The records of the Bureau of Criminal Information and Statistics, of the Chicago Police Department were searched without finding any record on applicant.

#### References

At 1010 Webster Avenue, Chicago, Illinois agent interviewed Reverend JAMES THOMPSON, C.M., which address was likewise found to be that of the DePaul Academy, St. Vincent's Parochial School and St. Vincent's Church. Father THOMPSON when interviewed relative to the reputation and character of applicant advised that he has known applicant for the past three years and that during that time he had upon several occasions visited applicant at his home, and the home of his parents at 2327 Seminary Avenue, and that during that time he had occasion to become well acquainted with applicant, and believed him to be honest and upright, of exemplary character, and stated he would not hesitate to recommend the applicant for the position he seeks.

Doctor F. X. O'MALLEY, 1100 Webster Avenue, Chicago, Illinois when interviewed advised he has known applicant since the latter was a child and has attended him during his lifetime, and he could not remember any serious illness that applicant had, stating that he is in perfect health; that his heart and lungs are normal; that he has never had any organic disorders. Doctor O'MALLEY advised that he considers applicant honest and

straightforward; that he is aggressive and ambitious, and anxious to get ahead; that during the time he has known applicant he never knew him to be in any neighborhood trouble, and that he had worked since he was a boy in order to defray his expenses through school. Doctor O'MALLEY further stated that the family is headed by PATRICK LEE, a former police officer of the Chicago Police department, and who is now employed as an investigator by the Chicago Elevated Lines; that he has endeavored to bring up his children in a God fearing manner, and that an older brother EDWARD LEE is engaged as an accountant, a younger sister is married and an older sister is a nun in Milwaukee. Doctor O'MALLEY advised that he would not hesitate to recommend the applicant for any position for which he is qualified.

JAMES FITZGERALD, 2329 Kenmore Avenue, Chicago, Illinois advised that he has known applicant since childhood and attended St. Vincent's Parochial School and DePaul Academy with him, although he was two years ahead of the applicant in school. He stated that applicant is a very close friend of his and visits his home at least once a week with his wife, and that he has always considered applicant as being one of the best boys who grew up in that neighborhood, and had always lived a good clean life; that while he was in high school he had been engaged in dramatics and was a member of the Dramatics Club which produced three shows a year, and in which applicant appeared as an actor, and that applicant had also been very active in conducting the school dances. With reference to any outside activities of applicant Mr. FITZGERALD stated that applicant never associated with any particular group in the neighborhood, but had always been employed since he was graduated from grammar school; had always sought to better himself by defraying the expenses of his college education. Mr. FITZGERALD stated that applicant was married in July 1936 at St. Louis, Mo. to WILMA RECTOR who had been graduated from the Columbus Hospital connected with Loyola University in Chicago as a graduate nurse, and that she has always borne a very good reputation, and that applicant had kept company with her for about four years prior to their marriage, and that applicant's wife had been in training as a nurse with Mr. FITZGERALD'S wife, and because of these associations there was a close bond between the two families. Mr. FITZGERALD also advised that applicant's wife is expecting a child in December or January, and that applicant has already saved and put away sufficient money to defray the entire expenses in connection with the birth of this child.

Several attempts were made by Agent to locate and interview GEORGE DAVIDSON, whose address is given as 2325 Seminary Avenue, but there is no such address, and inquiry in the neighborhood failed to reveal the identity of this person. It should be noted that this address, if existent, would be next door to the home of applicant's parents.

Several attempts were likewise made to contact Mr. G. O. PODD, care of Horwath and Horwath, 311 South Michigan Avenue, with negative results.

#### Education

At the office of the Registrar, DePaul Academy, 1110 Webster Avenue, Chicago, Illinois Agent interviewed Mr. HERHICK, who searched his records and advised that applicant had attended that school in 1927 to June 16, 1931, pursuing a general academic course, in which he received a diploma ranking 29th in a class of 121, and during his four years in attendance there had maintained a general average of 86.6 percent. The records likewise revealed that applicant attended classes regularly and that there were no notations against him of a disciplinary nature. The records also revealed that applicant had graduated from St. Vincents Parochial School, June 21, 1927, which school is also connected with the DePaul Academy, and during that time his grades were good and conduct good. While at De Paul Academy Agent interviewed Father AHERNE, director of athletics of DePaul University who had taught applicant in his English classes during the time he had attended DePaul Academy. Father AHERNE advised that to his knowledge applicant had always been a good student, had never caused any trouble in class of any nature, had been amenable to discipline, and Father AHERNE considered him to be a real American boy. He stated that due to his associations with applicant he believed him to be honest, industrious and upright, and that he would not hesitate to employ applicant himself in any position for which he might be qualified.

At the office of the Dean, College of Commerce, DePaul University, 64 East Lake Street it was ascertained that applicant had attended the evening division from September 1931 to June 1934, and during that time had attended six semesters and had pursued courses in business law and accounting. It was likewise ascertained that during his attendance there applicant had put in a total of 36 semester hours, and that 32 semester hours equaled one year of day school. In order to facilitate comprehension of the grades attained by applicant while in the College of Commerce, the following system of grading was obtained and is set out:

- A - 93 to 100
- B - 84 to 92
- C - 75 to 83
- D - 70 to 74 (barely passing)
- F - Below 70 (failure)

A complete record of applicant's grades is being set out below together with his semester hours:

1931-1932

<u>First semester</u>		<u>Second Semester</u>	
<u>Grade</u>	<u>Semester hours</u>	<u>Grade</u>	<u>Semester hours</u>
Business law A	2	Business law B	2
Element.acctg.C	4	Acctg.Prins. C	4

1932-1933

Business law B	2	Business law B	2
Acctg.Prins. C	4	Auditing D	4

1933-1934

Business Law A	2	Business law B	2
Advanc.Acctg. D	4	Cost Acctg. C	4

From other records the following final average attained by applicant is being set out as follows:

First year, first semester	-	Accounting C
		Bus. Law A
" second "		Accounting C
		Bus. Law B
Second year, first semester	-	Accounting C
		Bus. Law 87
" second "		Accounting D
		Bus. Law 88
Third year, first semester	-	Accounting D
		Bus. Law 93
" second "		Accounting C
		Bus. Law 92

At the Evening School of Commerce, YMCA, 19 South LaSalle Street, Chicago, Illinois it was ascertained that applicant enrolled for the Spring semester in February 1937, and attended classes for one hour one night a week until June 1937, but did not attend the last two classes or take a final examination. In the course which he pursued, which was that of Federal Income Tax law, he was considered as having had an incomplete semester, and had attained a grade of D in his class work, which is the lowest passing grade at that school.

### Employment

MR. A. E. BROWN, 1100 Fullerton Avenue, Chicago, Illinois was interviewed and advised he has been operating a drug store at his present location for thirty years, and during that time he has known applicant's family for about twenty years, and has always held them in the highest esteem, and that the applicant's father has endeavored and succeeded in bringing up his family in the proper manner, and that the entire family is well thought of in the neighborhood.

With reference to applicant Mr. BROWN advised he first employed him while he attended high school, and that applicant remained in his employ for about four years as a clerk, during which time the applicant impressed Mr. BROWN as being honest, capable, possessed of initiative and ambition, and having a pleasing personality. He stated that applicant was well liked by the customers, and the people in the neighborhood, and that he considered him to be capable of assuming any duties or assignments that might be required of him, and that he would render a creditable account of himself.

At the Congress Hotel, Congress and Michigan Avenue, Chicago, Illinois Agent interviewed Mr. J. E. HARTWELL, auditor, who from his records advised that applicant was employed by the Congress Hotel on December 4, 1923 and remained until January 2, 1925, as beverage and liquor comptroller; that during that time he was employed at a salary of three dollars a day, and had been introduced to that hotel by his brother EDWARD LEE who had been Comptroller for the hotel for six years, and who at the present time is employed by Horwath and Horwath. The record of applicant's physical condition revealed that he had been examined four times during his period of employment and no illness or disability had been found. MR. HARTWELL advised that applicant married WILLIAM RECTOR, who had been employed at that time by the hotel as a cashier, and that applicant's wife had been held in high esteem by the other employees.

With reference to his personal recollection and knowledge of the applicant Mr. HARTWELL advised that he considered him to be clean-cut, honest and aggressive; that he always performed his duties in a creditable manner and that he left the employ of the Congress Hotel voluntarily to obtain a position holding better possibilities for advancement.

At the Great Northern Hotel, Jackson Boulevard and South Dearborn Street, Chicago, Illinois Agent interviewed MR. L. C. LEVERING, managing director, who advised that at the time applicant was employed by that hotel it had been under the management of the Marshall Field estate, and he referred Agent to Mr. CARL WEITZEL, Room 4308 Field Building, Chicago, Ill.

MR. WEITZEL when interviewed advised that applicant had been employed as an assistant auditor at the Great Northern Hotel from January 2, 1935 to October 31, 1935, and that during that time he received a monthly salary of \$100.00 to September 30, 1935, and from October 1 to October 31, 1935 he received a monthly salary of \$110.00. Mr. WEITZEL recalled that applicant had shown some dissatisfaction with the wages he was receiving during the first nine months of his employment, and had requested an increase in salary, and he had been given a ten dollar increase, but applicant was evidently dissatisfied with this inasmuch as there was no future advancement in sight for him, as the turnover of personnel within the Marshall Field estate offices is very slight and he would probably work there for a number of years without any material advancement, and applicant had left their employ to accept a position with greater remuneration.

During the time of his employment applicant was considered capable and industrious, and he was accustomed to work many hours overtime in order to keep his work current and to see that his duties were fully completed, and the management at that time had been sorry to see him leave as he was well liked by his employers and fellow employees.

Agent interviewed Mr. JOYCE N. LEHMAN, secretary of the Bond Auditors Protective Committee, American Bond and Mortgage Company, 111 West Monroe Street, Chicago, Illinois who advised that applicant had been employed by the Bond Holders Committee as an accountant from the latter part of 1935 up to several months ago, when a subsidiary corporation was formed to take over the management of approximately 35 pieces of real estate in Chicago, and is now operating under the name of Downs, Mohl and Company, First National Bank Building, Chicago, Illinois, and that applicant is employed as an auditor with that corporation. MR. LEHMAN advised that shortly after applicant entered their employment they sent him to St. Louis, Missouri as auditor in the Roosevelt Hotel, and that when applicant was married during July 1936 he had expressed a desire to return to Chicago to work and a transfer was effected. Although Mr. LEHMAN did not have supervisory capacity over applicant he did have ample opportunity to become acquainted with him and became familiar with his work inasmuch as Mr. LEHMAN himself is an accountant of fifteen years standing. He stated that in his opinion applicant has never had any public accounting experience and his work has been confined to real estate and hotels, and he considers applicant to be better than a bookkeeper but not possessing the qualifications of an auditor, and that during the time he had an opportunity to observe applicant he was impressed with the initiative and aggressiveness applicant displayed in conducting his own work and offering suggestions to other employees and officers of the company. MR. LEHMAN recalled an incident when several of the members of the firm had a debate on a technical subject relative to their real estate management, and applicant had entered into it and had given a very



good account of himself in upholding his own ideas and in propounding his theories. Mr. LEHMAN advised that although he would have some hesitancy in recommending applicant for a position as an auditor, he would recommend him unqualifiedly for a position which involves general accounting work.

#### Neighborhood Investigation

During the course of this investigation it was ascertained that the present residence of applicant, 659 Wrightwood Avenue, is in an apartment house district, and that no information would be available from the residents therein.

Agent contacted Mr. HOWARD MILLS, the janitor and resident manager of the above address, who advised that applicant and his wife have been living there since January 1, 1937 under a one year lease which expires January 1, 1938, and that during that time applicant has always paid his rent on time, and is considered to be a very dependable tenant. Mr. MILLS expressed a desire to have the building entirely occupied by persons of applicant's caliber.

At 712 Diversey Parkway SAUL KOSSET, Manager, stated that applicant had been living there with his wife from August 1, 1936 to Jan. 1, 1937, and that during that time although he did not have a great deal of opportunity to become well acquainted with applicant, he considered him honest, reliable and a very desirable tenant, and that he had never had any trouble of any sort with applicant.

The Bureau was furnished with a summary of the foregoing information by teletype on November 4, 1937.

C L O S E D

JOHN EDGAR HOOVER  
DIRECTOR

AHC:BEW

**Federal Bureau of Investigation**  
**United States Department of Justice**

Washington, D. C.

November 11, 1937.

BRIEF OF INVESTIGATION

Rec. *asptnt*

Re: ROBERT E. LEE-  
Special Agent (A) Applicant

*C. J. [unclear]*  
*11-27-37*  
*alc*

Written rating: 78%  
Oral " 58%  
Composite " 68%

Age: 25  
Married

High School Graduate  
36 Semester Hours-DePaul University

EDUCATION

DePaul Academy, Chicago,  
Ill. 1927-31

Applicant graduated, averaging 86.6%, which placed him 29th in a class of 121. Father Aherne, Director of Athletics, and English Instructor, stated applicant had always been a good student, and he considered him to be a real American boy. Father Aherne would not hesitate to employ applicant himself in any position for which he might be qualified.

DePaul University, Chicago, 1931-34

Applicant pursued courses in Business Law and Accounting and earned 36 semester hours. He received 2 A's, 4 B's, 4 C's, and 2 D's.

YMCA, Chicago. 1936 (as stated during personal interview)

At the Evening School of Commerce, YMCA, it was ascertained that applicant enrolled for the Spring semester in February 1937 and attended classes for one hour one

night a week until June 1937, but did not attend the last two classes or take a final examination. He pursued a Federal Income Tax Law course, and was considered as having had an incomplete semester, and had attained a grade of D in his class work, which is the lowest passing grade.

EXPERIENCE

Mr. A. E. Brown, Druggist, Chicago. Part-time Clerk while attending school, 5 years.

Mr. Brown advised he first employed applicant while he attended high school, and that he remained in his employ for about four years as a Clerk, during which time applicant impressed him as being honest, capable,

possessed of initiative and ambition, and having a pleasing personality. He stated applicant was well liked by the customers, and he considered him to be capable of assuming any duties or assignments that might be required of him, and he would render a creditable account of himself. Mr. Brown stated the entire family is well thought of in the neighborhood.

Congress Hotel, Chicago, Ill. Room Clerk and Cashier, Night Auditor, Food and Liquor Controller, intermittently 1931-34. (as on appl)

Mr. Hartwell, Auditor, advised applicant was employed from December 1933 to January 2, 1935, as beverage and liquor controller, and he considered him to be clean-cut, honest and aggressive; he always performed his duties in a creditable manner and voluntarily left

this employment to obtain a position holding better possibilities of advancement. Mr. Hartwell advised applicant married Wilma Rector, who had been employed at that time by the hotel as a Cashier, and she had been held in high esteem by the other employees.

Great Northern Hotel, Chicago. Asst. Auditor, 1934-35.

This hotel was under the management of the Marshall Field estate at the time applicant was employed. Mr.

EXPERIENCE - continued.

Weitzel advised that applicant had been employed as an Assistant Auditor from January 2 to October 31, 1935, and during that time received a monthly salary of \$100. to September 30, 1935, and from October 1 to October 31, 1935, he received a monthly salary of \$110. Mr. Weitzel recalled that applicant had shown some dissatisfaction with the wages he was receiving and had requested an increase in salary, and he had been given a \$10. increase, but applicant was evidently dissatisfied with this inasmuch as there was no future advancement in sight for him, as the turnover of personnel within the Marshall Field estate offices is very slight and he would probably work there for a number of years without any material advancement, and applicant left to accept a position with greater remuneration. Applicant was considered capable and industrious, and the management at that time had been sorry to see him leave as he was well liked by his employers and fellow employees.

Roosevelt Hotel, St. Louis.  
Auditor, 1935-36; American Bond  
and Mortgage Company, Bond Auditors  
Protective Committee, 1936-37;  
Downs, Mohl and Company, Chicago,  
Real Estate Auditing, since 1937.

Mr. Lehman, Secretary of the Bond Auditors Protective Committee, and an Accountant, advised applicant had been employed by the Bond Holders Committee as an Accountant from the latter part of 1935 up to several months ago, when a subsidiary corporation was formed to take over the management of about 35 pieces of real estate in Chicago, and is now operating under

the name of Downs, Mohl and Company, Chicago, and that applicant is employed as an Auditor with that corporation. Mr. Lehman advised that shortly after applicant entered their employment they sent him to St. Louis, Missouri as Auditor in the Roosevelt Hotel and when applicant was married during July 1936 he had expressed a desire to return to Chicago to work and a transfer was effected. It is Mr. Lehman's opinion that applicant has never had any public accounting experience and his work has been confined to real estate and hotels; he considers applicant to be better than a bookkeeper, but not possessing the qualifications of an auditor. Mr. Lehman was impressed with the initiative and aggressiveness applicant displayed in conducting his own work and offering suggestions to other employees and officers of the company. He recalled an incident when several of the firm members had a debate on a technical subject relative to their real estate management, and applicant had entered into it and had given a very good account of himself in upholding his own ideas and in propounding his theories. Mr. Lehman has some hesitancy in recommending applicant for a position as an Auditor, but unqualifiedly recommends him for a position involving general accounting work. Mr. Coopland, Manager, Roosevelt Hotel, St. Louis, stated applicant is a very high type individual and possesses unusual ability. He does not hesitate to recommend applicant. Mr. Heath, Auditor, Roosevelt Hotel, stated applicant possessed unusual ability as an accountant; that applicant was not particularly fond of St. Louis and the reason for his being transferred was that applicant's relatives reside in Chicago and he desired to return to that city. Mr. Leduc, former Assistant Manager, Roosevelt Hotel, stated he was impressed with applicant's industry and ability and found him to be a young man of excellent character.

REFERENCES

Rev. James Thompson,  
Dr. F. X. O'Malley,  
Mr. James Fitzgerald,  
Mr. George Davidson,  
Mr. G. O. Podd, all Chicago.

References speak highly of applicant. Dr. O'Malley stated that applicant's father is a former police officer of the Chicago Police Department, but is now employed as an investigator by the Chicago Elevated Lines. Mr. Fitzgerald stated that applicant's wife graduated from the Columbus Hospital, which is con-

nected with the Loyola University in Chicago, as a graduate nurse. Messrs. Davidson and Podd were not available for interview.

RELATIVES IN GOVERNMENT SERVICE

None.

MISCELLANEOUS

Other persons interviewed.

Favorable.

Born March 31, 1912, Chicago.

Verified by records at the County Clerk's Office.

Personal interview with interviewing official D. M. Ladd.

Reports that applicant has a <sup>good</sup> personal appearance, approach and personality; he has ordinary features; has fair assurance; is average in tact; answers

general questions definitely; has had investigative experience as an Accountant; appears resourceful and appears to have some executive ability, and is likely to develop; however, he is average in dress and poise, and has not studied Federal Procedure. Mr. Ladd believes applicant would be well suited for the duties of a Special Agent (A) with Bureau training. Applicant's dictation test was fair.

Special interview test with Special Agent Charles Jenkins.

Advised that applicant's approach was good and throughout the interview he was polite, asked many questions and conducted himself in a manner which would indi-

cate that he had had previous experience in the matter of interviewing strangers. The information set forth in the memorandum submitted by applicant is correct. Agent Jenkins feels that with training applicant would develop into a competent Agent.

OUTSTANDING ENDORSERS

None.

Applicant's physical report shows his eyes without glasses as being normal. He is recommended for duties involving arduous physical exertion.

*A. H. Crowl*  
A. H. Crowl. L

November 27, 1937.

MEMORANDUM FOR MR. JOSEPH B. KENAN,  
THE ASSISTANT TO THE ATTORNEY GENERAL.

There is submitted herein the name of Mr. Robert E. Lee of Chicago, Illinois, for your consideration in connection with his appointment to the position of Special Agent in the Federal Bureau of Investigation. There are no political endorsements in this case.

If you approve this recommendation the formal request for Mr. Lee's appointment as a Special Agent in grade Caf 9, with salary at the rate of \$3200 per annum, will be forwarded to the Department.

Very truly yours,

John Edgar Hoover,  
Director.

Approved and returned:

Joseph B. Kenan,  
The Assistant to the Attorney General.

COMMUNICATIONS SECTION  
MAILED

NOV 27 1937

RECEIVED  
U. S. DEPT. OF JUSTICE

JOHN EDGAR HOOVER  
DIRECTOR

**Federal Bureau of Investigation**  
**United States Department of Justice**  
**Washington, D. C.**  
November 27, 1937.

MEMORANDUM FOR MR. JOSEPH E. KEENAN,  
THE ASSISTANT TO THE ATTORNEY GENERAL.

There is submitted herein the name of Mr. Robert D. Lee of Chicago, Illinois, for your consideration in connection with his appointment to the position of Special Agent in the Federal Bureau of Investigation. There are no political endorsements in this case.

If you approve this recommendation the formal request for Mr. Lee's appointment as a Special Agent in grade Caf 3, with salary at the rate of \$3200 per annum, will be forwarded to the Department.

Very truly yours,

*J. E. Hoover*  
John Edgar Hoover,  
Director.

*T.D.* Approved and returned:

*Joseph B. Keenan*  
Joseph B. Keenan,  
The Assistant to the Attorney General.

*Per. Rec. & Dist  
12-1-37  
ahc.*

20 JUL 19 1963

~~20 JUL 19 1963~~

7

DEPARTMENT OF JUSTICE  
PERSONNEL RECOMMENDATION SHEETName: **Mr. Robert E. Lee**Date: **December 1, 1937.**Present Status

1. Title: **Prepare for approval** 2. Grade: \_\_\_\_\_  
 3. Salary: **to go out.** 4. Seat of Government: ( )  
 Field: ( )  
 5. Division: **Att** 6. Appropriation: "Salaries and Expenses,  
 Federal Bureau of Investigation"

Proposed Change

7. Title: **Special Agent** 8. Grade: **CAF 9**  
 9. Salary: **\$3200 per annum and \$5.00 per diem** 10. Seat of Government: ( )  
 Field: ( F )  
 11. Division: \_\_\_\_\_ 12. Appropriation: "Salaries and Expenses,  
 Federal Bureau of Investigation"  
 13. Effective: **With entry on duty** 14. Position: Additional: ( )

Vice: **William L. Phinney-  
transferred**

Identical:

15. Remarks: Recommended for appointment as a Special Agent in Grade Caf 9, with salary at the rate of \$3200 per annum and \$5.00 per diem in lieu of subsistence and expenses of travel and operation when absent from official headquarters.

A memorandum which was forwarded to **Mr. Joseph E. Keenan, the**  
 Assistant to the Attorney General, under date of **November 27, 1937,**  
 recommending the above individual for appointment to a Special Agent  
 position has been approved.

CC: Miss Waddle  
 Chief, Audit Section

Respectfully submitted.

**67-106570-15**  
 Director, Federal Bureau of Investigation.

Requirements as to Classification Act:

Efficiency ( )

Date

Initial

Average provision ( )

COMMUNICATIONS SECTION  
 RECORDED  
 APPROVED:

DEC-1 1937

APPROVED: **W. L. Phinney**  
 U.S. DEPARTMENT OF JUSTICE

The Administrative Assistant  
 to the Attorney General.

Funds certification:

The Assistant  
 to the Attorney General.

Page: If more than one personnel change is proposed, schedule the same on a  
 separate sheet under captions 1 to 15 above, and attach hereto.

FEDERAL BUREAU OF INVESTIGATION

From: Chief Clerk's Office Room 5513.

12-15-37

To: Director  
Mr. Tolson  
Mr. Quinn  
Mr. Tracy  
Mr. Douglas  
M

FOR APPROVAL TO SEND OUT

Appointment ROBERT E. LEE, Caf 9, \$3200,  
Special Agent (A), Caf 9, \$3200 per annum,  
school of January 10, 1938.

No endorsers.

Mr. Tolson  
Mr. Baughman  
Mr. Foxworth  
Mr. Glavin  
Mr. Harbo  
Mr. Kattel  
Mr. Lester  
Mr. McIntire  
Mr. Naughten  
Mr. Nichols  
Mr. Pennington  
Mr. Rosen  
Mr. Scudder  
Mr. Tamm  
Mr. Tracy  
Miss Gandy

*att. ka*  
W. R. Glavin.



December 1, 1937.

Mr. Robert E. Lee,  
Federal Bureau of Investigation,  
Department of Justice.

Dear Mr. Lee:

You are hereby appointed a Special Agent in the Federal Bureau of Investigation, Department of Justice, with salary at the rate of \$3200 per annum in Grade Caf-9. You will also be allowed your expenses of travel and operation in accordance with existing regulations and \$3.00 a day in lieu of subsistence when absent from official headquarters, which are hereby fixed at Washington, D. C., effective upon your entry on duty, to which point you should proceed at your own expense in order to assume your official duties. Your headquarters will thereafter be changed from time to time to such places as may be deemed advisable by the Director of the Federal Bureau of Investigation, under whose supervision and instructions you will be employed.

Your salary, expenses, and per diem will be paid from the appropriation for "Salaries and Expenses, Federal Bureau of Investigation," FIELD.

This appointment will take effect when you enter on duty at Washington, D. C.

This letter is not to be considered as operating credentials and is not to be so used. Operating credentials are issued separately.

Respectfully,

(S) Homer S. Cummings,  
Attorney General.

By the Attorney General:

(Signed) Joseph B. Keenan  
Assistant to the Attorney General.

Vice William L. Phinney, transferred.

67-106570-16  
ORIG. REMOVED  
FBI - J.P.P.

FEDERAL BUREAU OF INVESTIGATION

Room 5642 12/17 1937.  
Telephone 102

To:

<input type="checkbox"/> Director	<input type="checkbox"/> Mr. Nichols
<input type="checkbox"/> Mr. Nathan	<input type="checkbox"/> Mr. Schilder
<input checked="" type="checkbox"/> Mr. Tolson	<input type="checkbox"/> Mr. Harbo
<input type="checkbox"/> Mr. Clegg	<input type="checkbox"/> Chief Clerk's Office
<input type="checkbox"/> Miss Gandy	<input type="checkbox"/> Ident. Division
<input type="checkbox"/> Mr. Egan	<input type="checkbox"/> Files Section
<input type="checkbox"/> Mr. Foxworth	<input type="checkbox"/> Mechanical Section
<input type="checkbox"/> Mr. Tamm	<input type="checkbox"/> Personnel Files
<input type="checkbox"/> Mr. Coffey	<input type="checkbox"/> Washington F. D.
<input type="checkbox"/> Mr. Tracy	<input type="checkbox"/> Supply Division
<input type="checkbox"/> Mr. Crowl	<input type="checkbox"/> Division of Accounts
<input type="checkbox"/> Mr. Laughlin	<input type="checkbox"/> Miss Sheaffer
<input type="checkbox"/> Mr. Shiley	<input type="checkbox"/> Miss Caputo
<input type="checkbox"/> Mr. Gurnea	<input type="checkbox"/> Mrs. Wentz
<input type="checkbox"/> Mr. Lester	<input type="checkbox"/> Miss Johnston
<input type="checkbox"/> Mr. Naughten	<input type="checkbox"/> Mr. C. R. Wilson
	<input type="checkbox"/> M

<input type="checkbox"/> See Me	<input type="checkbox"/> Send File
<input type="checkbox"/> Phone Me	<input type="checkbox"/> Note & Return
<input type="checkbox"/> Record & Return	<input type="checkbox"/> Record & Route

*File was shown  
to Mr. Foxworth  
a day or so ago  
and he thought it  
OK to offer appt.*

*DD*

*6*  
W. R. Glavin.

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

-----  
Official Business

AHC:TW  
67-106570-

December 17, 1937.

Mr. Robert E. Lee,  
659 Wrightwood Avenue,  
Chicago, Illinois.

Dear Mr. Lee:

I am enclosing a letter signed by the **Attorney General**, appointing you as a Special Agent in the Federal Bureau of Investigation, United States Department of Justice, in grade CAF 9, with salary at the rate of \$3200 per annum. You will also be allowed your expenses of travel and operation in accordance with existing regulations, and \$5.00 a day in lieu of subsistence when absent from official headquarters, which are fixed at Washington, D. C. effective upon your entry on duty, to which point you should proceed at your own expense in order to assume your official duties.

This appointment is of a probationary character solely, and it is to be understood that it will be necessary for you to demonstrate fully your fitness for continued employment in the Federal Bureau of Investigation. It is also understood that you are to proceed on orders to any part of the country that the exigencies of the service may require. You should therefore arrange your personal matters before taking oath of office that you will be able to accept assignment to any part of the country where your services may be needed.

It will be necessary for you to undergo a rigid physical examination immediately upon your reporting to Washington for duty. In the event the physical examination reflects that you are not capable of performing strenuous duties, or that your color vision or vision is not normal, or that you have any defect which might interfere with your use of firearms, this appointment will immediately be recalled.

You should notify this office at once if this appointment is accepted. If it is not accepted in one week it will be cancelled. Should you accept, you are directed to report for oath of office and assignment at 9:00 A. M. on January 10, 1938, to Room 5256, United States Department of Justice Building, Pennsylvania Avenue between 9th and 10th Streets, Northwest.

This letter, which should be considered strictly confidential and given no publicity, should be presented when you report for oath of office.

Very truly yours,

John Edgar Hoover,  
Director.

Enclosure

DEC 21 1937

POSTAL

Mr. Tolson	✓
Mr. E. A. Tamm	✓
Mr. Clegg	
Mr. Glavin	
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Miss Gandy	

W 2 SN CHICAGO ILL 942A DEC 21 1937

DIRECTOR FEDERAL BUREAU OF INVESTIGATION

U S DEPT OF JUSTICE WASHINGTON D C

ACCEPT APPOINTMENT GRATEFULLY STOP WILL REPORT AS DIRECTED.

ROBERT E LEE

COPY

DEC 27 1937

67-106570-18

DEC 28 1937

SEARCHED

INDEXED

SERIALIZED

FILED

Place Washington D. C.  
 Date 1/10/38

Special Agent Robert E. Lee

I. DEGREE:

SCHOOL:

LOCATION:

✓

✓

✓

II. BARS:

YEAR ADMITTED:

✓

✓

III. CERTIFIED PUBLIC  
ACCOUNTANTS:

YEAR:

✓

✓

IV. LANGUAGES:

INDICATE DEGREE OF PROFICIENCY:

✓

67-

18X

V. SPECIAL QUALIFICATIONS:

INDICATE DEGREE OF PROFICIENCY:

(Vocations, avocations, and  
 miscellaneous qualifications.)

Check Room attendant	Best
Ring Clerk	Best
Soda Clerk	Best
Hotel Clerk	Best
Cashier	Best
Bus Boy	Best
Dramatic Training	Good
Public Speaker	Good
Radio	Good
Folder	Good
Bowler	Fair

Special Agent in Charge.

January 5, 1936.

MEMORANDUM FOR MR. CLEGG

There is attached a list of individuals who have been appointed as Special Agents in the Federal Bureau of Investigation, and who have been ordered to report to you for oath of office and assignment at 9:00 A. M. on January 13, 1936.

They have been advised that their appointments are tendered for a probationary period, with the understanding that they will be assigned to any part of the country where their services may be needed. They have also been advised that it will be necessary for them to submit to an additional physical examination at Washington, and in the event this examination reflects that they are not capable of performing strenuous duties, or that their vision or color vision is not normal, or that they have any defect which might interfere with their use of firearms, their appointment will immediately be recalled.

It will be incumbent upon you to devote particular attention to training these Agents thoroughly, giving their development your personal attention. Their investigative activities should be carefully watched in order to develop them in such a manner as will make their work creditable to themselves and of value to the Bureau.

Under separate cover there were transmitted to you oath of office forms, personal history sheets, vocation and avocation forms, and designation of beneficiary forms, which should be executed by these newly appointed Agents and returned to the Chief Clerk's Office as soon as possible.

Very truly yours.

John Edgar Hoover,  
Director.

Enclosure.

TRAINING SCHOOL FOR AIR AGENTS CONVENING

JANUARY 10, 1932.

H. Frank Angell  
Harold W. Wright, Jr.  
Donald E. Brown  
Lawrence E. Brown

Lansing, Michigan  
Fort Worth, Texas  
Phoenix, Arizona  
Indianapolis, Indiana

C. Ray Davidson  
William H. Doyle  
Robert J. Flynn  
John P. Gleason

Washington, D. C.  
Middletown, Connecticut  
Boston, Massachusetts  
Brooklyn, New York

Ralph V. Herman  
Galter J. Higgins  
Joseph C. Holmes  
Leo J. Kennedy

Des Moines, Iowa  
New York, New York  
Odentown, Georgia  
Buffalo, New York

Samuel F. McCarthy  
Lansing L. Mitchell  
L. Lewis Nichols  
Leo C. Nalty

San Francisco, California  
Ponchartraine, Louisiana  
Washington, D. C.  
Topeka, Kansas

Harry T. O'Connor  
Murch D. O'Scal  
W. Clair Spears  
Joseph E. Stewart, Jr.

Mariontown, Missouri  
Spartanburg, Georgia  
Ottawa, Kansas  
Clarksville, Georgia

Grover C. Thompson, Jr.  
Peter J. Hooks

Lexington, Kentucky  
Saginaw, New York

ASSISTANTS

William H. Bain  
Marshall J. Bell  
William A. Halpin  
Robert E. Lee  
Samuel V. Shovono

Washington, D. C.  
Chicago, Illinois  
Philadelphia, Pennsylvania  
Chicago, Illinois  
Washington, D. C.



Division of Investigation

U. S. Department of Justice  
Washington, D. C.

January 20, 1938.

MEMORANDUM FOR MR. TOLSON

A search of the files of this Unit fails  
to disclose any record of ROBERT EMMET LEE,  
employee, whose fingerprint card has been  
retained here. The fingerprint classification  
in this case is 13 0 9 U 00 14.  
M 17 U 01

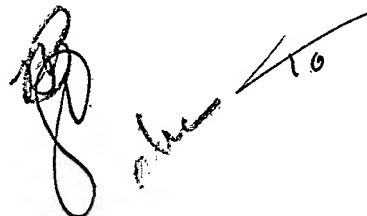
Respectfully,



L. C. Schilder.

67-100-70 19

JAN 24 1938



ENCLOSURE

January 12, 1938

MEMORANDUM FOR MR. T. D. QUINN,  
THE ADMINISTRATIVE ASSISTANT TO THE ATTORNEY GENERAL.

This is to advise you that the following individuals entered on duty as Special Agents in the Federal Bureau of Investigation on January 10, 1938:

H. Frank Angell  
William F. Bain  
Marshall J. Bell  
Marcus M. Bright, Jr.  
Donald K. Brown  
Lawrence L. Brown  
C. Ray Davidson  
William H. Doyle  
William L. Halpin  
Ralph V. Harman  
Walter J. Higgins  
Joseph C. Holmes

Leo J. Kennedy  
"Robert A. Lee"  
Samuel F. McCarthy  
Lansing L. Mitchell  
E. Lewis Nichols  
Leo G. Nulty  
Harry T. O'Connor  
Birch L. O'Neal  
B. Clair Spears  
Norman V. Stevens  
Joseph L. Stewart, Jr.  
Peter J. Wacks

Oath of office forms have been received from the above employees.

Very truly yours,

John Edgar Hoover,  
Director.

62-1077-26

ARCHIVED

January 24, 1938

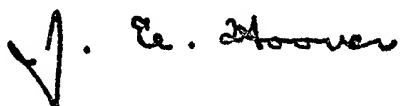
U. S. Public Health Service,  
23 Old Post Office Building.  
Washington, D. C.

Attention: Dr. P. D. Mossman

Gentlemen:

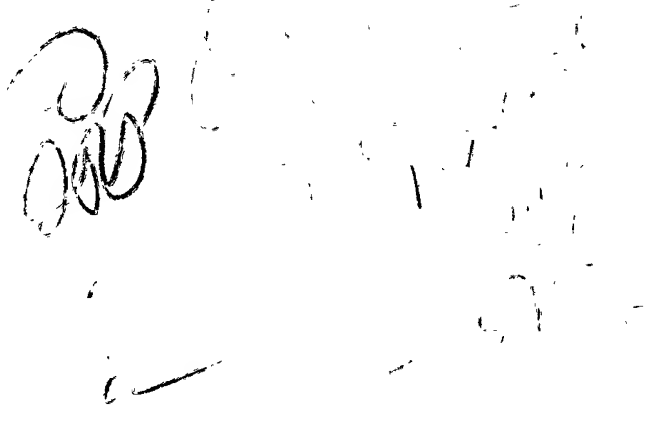
The bearer of this letter is **Robert E. Lee**,  
a **Special Agent** of the Federal Bureau of Investi-  
gation, United States Department of Justice. It will be  
appreciated if you will provide a physical examination  
for this employee as required by the attached form,  
FBI 1.

Very truly yours,

 J. E. Hoover

John Edgar Hoover,  
Director.

Enclosure

57-11111 20  


JOHN EDGAR HOOVER  
DIRECTOR

**Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.**

Director,  
Federal Bureau of Investigation,  
United States Department of Justice,  
Washington, D. C.

January 24, 1938

Dear Sir:

In compliance with instructions contained in Section 35 of the Bureau Manual of Rules and Regulations, please be advised that my status with respect to the items listed below is as follows:

- (A) Marital status: Married
- (B) Names of societies or organizations with which connected: None
- (C) Legal residence: 659 Wrightwood Ave. Chicago Ill.
- (D) Education: 3 yrs. De Paul University Chicago Ill.  
(majored in Accty.)
- (E) Name, address and relationship of person to be notified in case of emergency: Mrs. R. E. Lee (nee Wilma E. Rector) Wife  
659 Wrightwood Ave. Chicago Ill.
- (F) List of names of any relatives now in the Government service, with the degree of relationship, and where employed. (List all relatives, including those by marriage.) None to my knowledge.
- (G) Offices where assignment preferred:

Hawaii  
Chicago, Peoria

Very truly yours,

*Robert E. Lee*

NOT RECORDED

JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Director,  
Federal Bureau of Investigation,  
United States Department of Justice,  
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who has contributed to this fund and who may lose his life by violence in line of official duty, I am forwarding herewith (by ~~CHECK~~ ~~MONEY ORDER~~) the sum of ten dollars (\$10), made payable to the Chief Clerk of said Bureau, to be included in said fund. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping, and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. In the event of a finding that the death was by violence in line of official duty, appropriate instructions will be issued to the Chief Clerk, directing him to pay to the designated beneficiary the full amount of said fund as of the date of death.

The following person is hereby designated as my beneficiary:  
Name Mrs. A. C. Rector Address 659 Wightwood Ave. Chicago, Ill.  
Relationship Wife

Very truly yours,

Robert E. Lee  
Special Agent.

Entered  
1-25-38  
MAY

AMC/mca

67-106570-21  
JAN 27 1938

✓

January 26, 1938.

Mr. Robert E. Lee,  
Federal Bureau of Investigation,  
United States Department of Justice,  
Room 5256,  
Washington, D. C.

Dear Mr. Lee:

This will acknowledge receipt of your contribution of \$10 to the fund to be paid to the designated beneficiary of any participating Special Agent of the Bureau who may lose his life by violence in the line of official duty.

Very truly yours,

*J. E. Hoover*

John Edgar Hoover,  
Director.

67-1-1-22



## THE FBI PLEDGE FOR LAW ENFORCEMENT OFFICERS

Humbly recognizing the responsibilities entrusted to me, I do vow that I shall always consider the high calling of law enforcement to be an honorable profession, the duties of which are recognized by me as both an art and a science. I recognize fully my responsibilities to defend the right, to protect the weak, to aid the distressed, and to uphold the law in public duty and in private living. I accept the obligation in connection with my assignments to report facts and to testify without bias or display of emotion, and to consider the information, coming to my knowledge by virtue of my position as a sacred trust, to be used solely for official purposes. To the responsibilities entrusted to me of seeking to prevent crime, of finding the facts of law violations and of apprehending fugitives and criminals, I shall give my loyal and faithful attention and shall always be equally alert in striving to acquit the innocent and to convict the guilty. In the performance of my duties and assignments, I shall not engage in unlawful and unethical practices but shall perform the functions of my office without fear, without favor, and without prejudice. At no time shall I disclose to an unauthorized person any fact, testimony, or information in any pending matter coming to my official knowledge which may be calculated to prejudice the minds of existing or prospective judicial bodies either to favor or to disfavor any person or issue. While occupying the status of a law enforcement officer or at any other time subsequent thereto, I shall not seek to benefit personally because of my knowledge of any confidential matter which has come to my attention. I am aware of the serious responsibilities of my office and in the performance of my duties I shall, as a minister, seek to supply comfort, advice and aid to those who may be in need of such benefits; as a soldier, I shall wage vigorous warfare against the enemies of my country, of its laws, and of its principles; and as a physician, I shall seek to eliminate the criminal parasite which preys upon our social order and to strengthen the lawful processes of our body politic. I shall strive to be both a teacher and a pupil in the art and science of law enforcement. As a lawyer, I shall acquire due knowledge of the laws of my domain and seek to preserve and maintain the majesty and dignity of the law; as a scientist, it will be my endeavor to learn all pertinent truth about accusations and complaints which come to my lawful knowledge; as an artist, I shall seek to use my skill for the purpose of making each assignment a masterpiece; as a neighbor, I shall bear an attitude of true friendship and courteous respect to all citizens; and as an officer, I shall always be loyal to my duty, my organization, and my country. I will support and defend the Constitution of the United States against all enemies, foreign and domestic; I will bear true faith and allegiance to the same, and will constantly strive to cooperate with and promote cooperation between all regularly constituted law enforcement agencies and officers in the performance of duties of mutual interest and obligation.

Feb. 7, 1938

Date

Name

Title

Robert E. Lee  
Special Agent  
Federal Bureau of Investigation  
Law Enforcement Organization.

January 24, 1938.

RE: ROBERT EMMET LEE  
PHYSICAL EXAMINATION.

67-10657-24

ms  
JAN 24 1938  
JAN 24 1938

JAN 19 1938





RECORD OF PHYSICAL EXAMINATION OF OFFICERS AND SPECIAL AGENTS OF THE  
FEDERAL BUREAU OF INVESTIGATION, U. S. DEPARTMENT OF JUSTICE

Washington D.C.  
Place

1/24/19

19

HISTORY

Name Lee Robert Emmet Age 25 years, 10 months

Nativity (state) Ill. Married, Single, Widowed: Married Number of Children -

Diseases, operations, or injuries previous to age of 15 (Give date and full description of each and examine carefully for evidence of sequelae.)

Mumps, Measles, Whooping Cough

Fracture Small Bone Right Arm

Diseases, operations, or injuries subsequent to age 15 (Give date and full description of each and examine carefully for evidence of sequelae.)

Father . . . . . (Living? Yes State of Health Good  
(Dead? \_\_\_\_\_ Cause & age at death? \_\_\_\_\_)

Mother . . . . . (Living? Yes State of Health Good  
(Dead? \_\_\_\_\_ Cause & age at death? \_\_\_\_\_)

Brothers . . . . . (Number living 1 State of Health Good  
(Number dead \_\_\_\_\_ Cause & age at death? \_\_\_\_\_)

Sisters . . . . . (Number living 3 State of Health Good  
(Number dead \_\_\_\_\_ Cause & age at death? \_\_\_\_\_)

Has any member of family suffered from neurasthenia or insanity or been confined in any institution for the insane? Give relationship and full history of case.

No

Has any blood relative been an inmate of a penal institution or poorhouse? Give relationship and state reasons.

No

Habits: Tobacco? Yes Alcoholics? No Drugs? No

FBI 1

Robert E. Lee

Signature of Candidate.

PHYSICAL EXAMINATION

Eyes: Color? Brown Exophthalmos? none

Chronic inflammation? none Other abnormality? none

Eyelids: Ptosis? none Condition of conjunctiva on eversion? normal

Other eye conditions? none

Vision: (Note: Each eye must be tested separately.)

Does candidate wear glasses? yes For what purpose? as previously

Distant: Uncorrected vision of right eye? 20/20 Left eye? 20/20

Corrected vision of right eye? ✓ Left eye? ✓

Near: Uncorrected vision of right eye? 450 P. 18-4 Left eye? 0.5 D 12-18-4

Corrected vision of right eye? — Left eye? —

Remarks: none

Color sense: normal

(Standard color plate test required)

Ears: Abnormalities? no Evidence of mastoid or other disease: none

Condition of drums? Right normal Left normal

Hearing: (Note: When testing hearing, the eyes and the opposite ear must be closed.)

Distance conversational speech can be heard:

Right ear 20 feet. Left ear 20 feet.

Distance whispered speech (Using residual air) can be heard:

Right ear 20 feet. Left ear 20 feet.

(Note: Use tuning fork tests, Rinne, Weber & Schwabach, if indicated.)

Right ear ✓ Left ear ✓

Nose: Deflection of septum right side Polypi? none

Chronic nasal disease? ✓ Is candidate a mouth breather? ✓

Palate: Cleft or perforated? ✓ Other conditions? ✓

Fauces: Condition of tonsils? ✓ Pharynx? ✓

17

[Signature]  
Signature of Examining Specialist.

Height? 5 feet, 9 inches.

Weight, stripped? 108 Pounds.

General appearance: (Robust? /) (White? /)  
(Puny? /) (Colored? /)  
(Plethoric? /) (Blonde? /)  
Complexion: (Anaemic? /) (Brunette? /)  
(Corpulent? /) (Florid? /)  
(Emaciated? /) (Sallow? /)

Skin: Diseases? pigmented mole on right shin.

Hair: Color: Black Thickness Normal

Glands: Enlargement: / Other abnormalities /

Head, Depressions? / Asymmetries? /

Facial disfigurement? / Facial asymmetry? /

Abnormalities of speech? /

Neck: Goitre? / Other conditions? /

Chest: Inspiration 39 1/2 inches. Expiration 36 inches. Respiratory rate? /

Inspection: Normal

Lungs: Palpation: /

Percussion: /

Auscultation: /

X-ray examination: /

Heart: Palpation: /

Percussion: /

Auscultation: /

Exercise Test: Step upon chair 25 times in 30 seconds. Pulse rate should return to normal after two minutes.

Pulse rate: Sitting 64 After exercise 156 (2 min after - 10)

Condition of heart after exercise: /

Blood pressure, Systolic? 120 Diastolic? 80 Pulse pressure 40

Abdomen:

Circumference at umbilicus? 34 Tenderness? /

Other abnormalities? /

Liver, percussion? / Palpation? /

Spleen, percussion? / Palpation? /

Inguinal rings? / Hernia? /

Scrotum:

Varicocele? / Hydrocele? / Sarcocoele /

Testicles:

Induration? / Atrophy? /

Other conditions? /

Penis:

Epispadias? / Hypospadias? /

Condition of prepuce? Circumcised Venereal diseases? /

Anus:

Hemorrhoids? / Fistulae? /

Prolapse of bowel? / Other conditions /

Spine:

Tenderness? / Curvature? /

Reflexes:

Pupillary: / Cremasteric: /

Patellar: / Babinski: / Ankleclonus: /

Upper Extremity:

Missing fingers? / Contractures of hand? /

Condition of joints? / Other conditions? /

Lower Extremity:

Flat foot? / Bowed legs? /

17 Knock-knees? / Varicose Veins? /

Hammer toes? \_\_\_\_\_ Bunions? \_\_\_\_\_

Other abnormalities? \_\_\_\_\_

Agility:

Co-ordination of muscular movements? \_\_\_\_\_ Romberg? \_\_\_\_\_

Defects of gait? \_\_\_\_\_

Mental Condition? Normal

(Note: If indicated refer to specialist)

Temperature? 37

Has this person been successfully vaccinated within 5 years? No

Has this person had prophylactic typhoid inoculation? No Date last taken \_\_\_\_\_

Urine: Color? \_\_\_\_\_ Sp. Gr.? \_\_\_\_\_ Albumin? \_\_\_\_\_ Sugar? \_\_\_\_\_

Reaction? \_\_\_\_\_ Shreds? \_\_\_\_\_ Blood cells? \_\_\_\_\_

Pus cells? \_\_\_\_\_ Casts? \_\_\_\_\_ Epitheleal cells? \_\_\_\_\_

Blood: Red corpuscles per C.mm \_\_\_\_\_ White corpuscles per C.mm \_\_\_\_\_

Differential count \_\_\_\_\_

Blood serologic tests (syphilis): \_\_\_\_\_ Haemoglobin per cent: \_\_\_\_\_

Has candidate any of the following defects, viz: Cachexia, or apparent predisposition to any constitutional diseases, permanent defects of either of the extremities or articulations, including defects of gait, flat foot, badly bowed legs, knock-knees, unnatural curvature of the spine, impaired vision, color-blindness, chronic diseases of the visual organs, epilepsy, insanity, chronic diseases of the ears, deafness, chronic nasal disease, polypi, chronic ulcers or cicatrices of old ulcers likely to break out afresh, chronic cardiac pulmonary or renal affections, insufficient chest expansion, hernia, sarcocele, hydrocele, varicocele (unless slight), fistula in ano, hemorrhoids, varicose veins on lower limbs (unless slight) stature less than 5 feet 4 inches, or more than 6 feet 2 inches, or any marked abnormality of speech or facial disfigurement?

Report of any special examination:

See Chart

DENTAL EXAMINATION OF LEE, Robert Emmet - F.B.I.

GENERAL ORAL CONDITION

MUCOUS MEMBRANE

<input checked="" type="checkbox"/>	Normal
<input type="checkbox"/>	Inflamed
<input type="checkbox"/>	Swollen
<input type="checkbox"/>	Ulcerated
<input type="checkbox"/>	Septic

SALIVA

<input checked="" type="checkbox"/>	Normal
<input type="checkbox"/>	Excessive
<input type="checkbox"/>	Acidity
<input type="checkbox"/>	Thick or ropy
<input type="checkbox"/>	Odor

OCCUSION

<input checked="" type="checkbox"/>	Normal
<input type="checkbox"/>	Class I
<input type="checkbox"/>	Class II
<input type="checkbox"/>	Class III

TONGUE

<input checked="" type="checkbox"/>	Coating
<input type="checkbox"/>	Cryptic
<input type="checkbox"/>	Ulcerated
<input type="checkbox"/>	Enlarged

Glands .....

Sinus .....

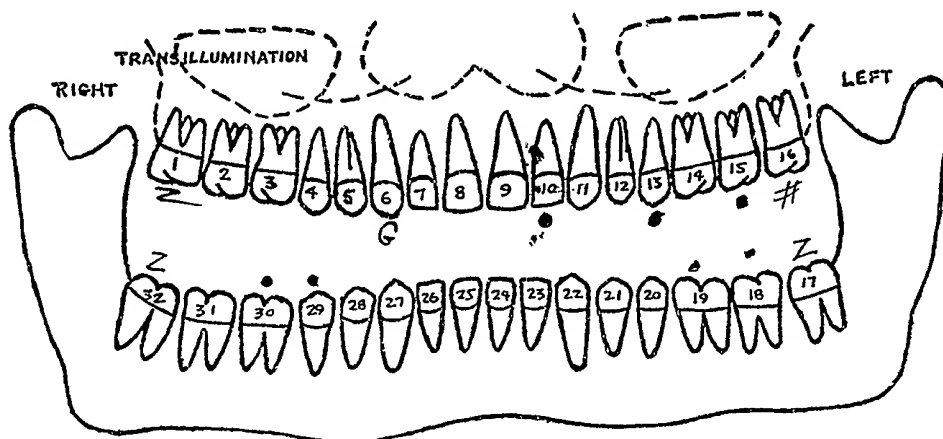
Throat .....

ARCH

<input type="checkbox"/>	Square
<input checked="" type="checkbox"/>	Tapering
<input type="checkbox"/>	Ovoid

DENTAL DIAGNOSIS

- A. Labial
- B. Lingual
- C. Incisal
- D. Occlusal
- E. Buccal
- G. Mesial
- H. Distal
- K. Mesio-labial
- L. Disto-labial
- M. Mesio-lingual
- N. Disto-lingual
- O. Mesio-incisal
- P. Disto-incisal
- R. Mesio-occlusal
- S. Disto-occlusal
- T. Bucco-occlusal
- U. Lingual-occlusal
- V. Mesio-disto-occlusal
- W. Bucco-lingual-occlusal



- ☒ Rests
- ☐ Abscess
- ☐ Impacted
- ☐ Crown
- ☐ Devitalized
- ☐ Dummy bridge
- ☐ On denture
- ☐ Missing
- ☐ Extraction Indicated

X-ray No. \_\_\_\_\_ X-ray reading None

Gingival disease (indicate nature and extent) None

Conditions of appliances replacing teeth Good

Remarks: \_\_\_\_\_

In case a dentist is not available to make the dental examination, the medical examiner shall record missing teeth, prosthetic replacements, and give a general estimate of oral condition.

Date 1-24-38 (Signature) Henry P. Canby  
Dental Surgeon

Summary of Findings

(Summarize here all defects found.)

1. - Deflection of nasal septum - right severe
2. - Cardiac recovery after exercise slow
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

Recommendations: Immunize for small pox + typhoid  
- Reduce smoking habits

1. Is this man capable of strenuous ✓ moderate \_\_\_\_\_ light \_\_\_\_\_  
or very light \_\_\_\_\_ physical exertion. (Indicate which).
2. Has this man any defect which would interfere with his participation  
in raids or other work connected with the detection and apprehension  
of criminals which might entail the practical use of firearms?  
(Indicate YES or NO) no

Remarks:

Forwarded. Approved.

Paul D. Mosman  
Sr. Surgeon, USPHS.

J. E. Keegan  
Hubert M. Heitsch, D.A. Surg.

Administrative action by Federal Bureau of Investigation.

### X-RAY REPORT

Signature



Quantity in 24 hours. — Color Amber Odor — Sp. Gr. 1.010  
Reaction when passed Acid Albumin Negative Sugar Negative Mucus None  
Bile — Blood — Urea (24 hours) — Casts (kinds) —  
Bacteria — Epithelia — Pus —  
Miscellaneous —

Test Meal (kind)\_\_\_\_\_ Reaction\_\_\_\_\_ Free HCl\_\_\_\_\_ Combined HCl\_\_\_\_\_

Lactic acid\_\_\_\_\_ Organic acids \_\_\_\_\_ Total Acidity\_\_\_\_\_ Pepsin\_\_\_\_\_

Blood\_\_\_\_\_ Mucus\_\_\_\_\_ Bile \_\_\_\_\_ Bacteria\_\_\_\_\_

Cells\_\_\_\_\_ Parasites\_\_\_\_\_

Miscellaneous \_\_\_\_\_

## EXAMINATION OF FECES

Color.....	Consistence .....	Reaction .....	Mucus .....
Pus.....	Free Blood (color).....	Occult Blood.....	Blood Cells.....
Undigested Food .....	Free Fat.....	Crystals .....	Bile Acids.....
Pathogenic Bacteria .....		Parasites.....	Ova.....
Miscellaneous.....			

Quantity (24 hours)\_\_\_\_\_ Color\_\_\_\_\_ Character\_\_\_\_\_ Blood (color)\_\_\_\_\_  
Tubercle bacilli\_\_\_\_\_ Pneumococci (type)\_\_\_\_\_ Other Bacteria\_\_\_\_\_  
Miscellaneous\_\_\_\_\_

EXAMINATION OF BLOOD ✓  
Number of red corpuscles 4,500,000 Number of white corpuscles 6,200

Abnormal forms \_\_\_\_\_  
Hemoglobin per cent. 88 Parasites \_\_\_\_\_  
Differential count: Small Mononuclears 26% Large Mononuclears 67%  
Transitionals 6% Myelocytes \_\_\_\_\_ Normoblasts \_\_\_\_\_ Megaloblasts \_\_\_\_\_  
Polymorphonuclears: (1) Eosinophiles 2% (2) Neutrophiles 60%  
(3) Basophiles \_\_\_\_\_

Agglutination reactions \_\_\_\_\_  
Complement fixations: Wasserman Negative Kahn Negative  
Pathogenic bacteria (culture) \_\_\_\_\_  
Miscellaneous \_\_\_\_\_

NOTE.—AGGLUTINATION REACTIONS.—Typhoid, paratyphoid A and B, Weil-Felix, specific dysentery. COMPLEMENT FIXATIONS.—Syphilis (state antigens used and give degree if positive), gonococcus, tuberculosis, other fixation reactions.

Spinal puncture, other puncture fluids, blood chemistry, etc. \_\_\_\_\_

1-24-38  
(Date)

*J. A. Brown*  
Pathologist.

2 LEE  
(Surname of patient)

(Given name)

FBI

I, Robert E. Lee do solemnly swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office of Special Agent Federal Bureau of Investigation  
United States Department of Justice on which I am about to enter: So help me God.

(Sign here) Robert E. Lee

Subscribed and sworn to before me this ) Where born (State only) Illinois  
10<sup>th</sup> day ) Date of birth 3/31/12  
of January A. D. 1938 ) Whence appointed:  
State Ill. County Cook  
Congressional District 10<sup>th</sup>

Wm. E. Jackson  
Notary Public

X-----X  
: :  
: SEAL :  
: :  
X-----X

Date of entry upon duty 11/10/38

Residence 229 1st St. N. E. - Washington D. C.

Do you receive an annuity under the Civil Service Retirement Act? No

ORIG. REMOVED  
FOR O.P.I.

CC-125

February 3, 1938.

PERSONAL AND CONFIDENTIAL

Mr. Robert Emmet Lee,  
Federal Bureau of Investigation,  
United States Department of Justice,  
Washington, D. C.

Dear Mr. Lee:

The Bureau is in receipt of the report of the physical examination afforded you by the United States Public Health Service at Washington, D. C., on January 24, 1938.

This report disclosed the following physical defects:

Deflection of nasal septum (right severe).

Cardiac recovery after exercise slow.

The Board of Examining Physicians recommends reduction in smoking, vaccination for smallpox and inoculation for typhoid.

The Board also states that you are capable of performing strenuous physical exertion and that you have no defects that would interfere with your use of firearms.

Sincerely yours,

John Edgar Hoover,  
Director.

cc: Mr. Clegg

25

123-1824  
JW

JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.  
February 5, 1938.

WMS:WKB

MEMORANDUM FOR MR. CLEGG

Re: Robert E. Lee,  
New Special Agent.  
Driving Test.

On January 22, 1938, the writer gave Trainee Robert E. Lee a driving test for the purpose of testing his efficiency in the operation and handling of the Bureau automobiles.

Mr. Lee informed the writer that he has had very little experience in automobile driving having driven a total of approximately 500 miles during his entire life. He further stated that he does not have an operator's or driver's license in any state since he resided in Chicago, Illinois, where an operator's license is not required.

The writer observed that Mr. Lee experienced great difficulty in driving an automobile; that he did not signal when making left turns and that he had a great deal of trouble in parking the automobile. It was further noted that Lee drove in and out of the Department of Justice garage with great difficulty. It should be noted, however, that Mr. Lee is an extremely careful driver and it is believed that when additional instruction is given him he will develop into a reasonably efficient driver.

It is the opinion of the writer that at the present time Mr. Lee should be given an unsatisfactory rating.

Respectfully,

W. M. Sirene  
W. M. SIRENE.

MAR 1 1938

67 186570 26  
W. M. SIRENE  
MAR 1 1938  
R

WFC:MM

April 5, 1938.

Special Agent in Charge,  
Richmond, Virginia.

Dear Sir:

This is to advise you that Special Agent (A) Robert E. Lee, who entered on duty January 10, 1938, in Grade Caf-9, at a salary of \$3,200 per annum, has been directed to report to you for assignment. The training school terminates on April 16, 1938, on which date he will proceed to your division. You should advise the date of his arrival.

You are instructed to continue the training of the Agent so that he may receive experience in all branches of the work of the Bureau. In submitting special efficiency reports, in accordance with the provisions of the Manual of Rules and Regulations, you should include statements as to the kinds of cases on which the employee has been engaged, his ability or lack thereof in any certain phase of the work, and particularly his ability to perform more involved investigations, such as bankruptcy. It is further desired that you give your personal attention to the development of this employee along administrative and executive lines and that any pertinent information indicating possibilities for assignment to such work be reported to the Washington headquarters of the Bureau from time to time.

Very truly yours,

J. E. Hoover

John Edgar Hoover,  
Director.

27

471-22

17

FEDERAL BUREAU OF INVESTIGATION

WASHINGTON, D. C.

JEL:MT

January 26, 1938

RE: GRAND JURY IN. CLEGG

RE: Driving Tests for Trainees

On Sunday, January 23, 1938, all Agents of the new training school were given automobile driving tests which lasted for periods of forty-five minutes each. Following is a list of the trainees with their respective driving test grades together with any driver's license they might have and the number of accidents each has had. Separate memoranda will be dictated by the supervisors on the three agents who failed to pass the test.

<u>TRAINEE</u>	<u>RATING</u>	<u>DRIVER'S LICENSE</u>	<u>PREVIOUS ACCIDENTS</u>
H. Frank Angell	Good	Michigan	None
William W. Bain (A)	Good	Texas	One
Marshall J. Tell (A)	Good	None	None
Marcus M. Bright, Jr.	Very Good	Texas	One
Donald K. Brown	Good	Arizona	None
Lawrence E. Brown	Good	None	None
C. Ray Davidson	Good	Virginia & D.C.	ONE
George W. Dingle	Good	District of Columbia	One
William H. Doyle	Very Good	Connecticut	None
Gerald J. Engert	Unsatisfactory	None	None
Robert J. Flynn	Unsatisfactory	None	None
John P. Gleason	Good	New York	None
William A. Halpin (A)	Very Good	Pennsylvania	One
Ralph V. Harman	Good	Iowa	Two
Walter J. Higgins	Very Good	New York	Two (minor)
Joseph C. Holmes	Excellent	Georgia	Two (minor)
Leo J. Kennedy	Excellent	New York	One
Robert E. Lee (A)	Unsatisfactory	None	None
Emmett F. McCarthy	Good	California	None
Lansing L. Mitchell	Good	None	Two (minor)
E. Lewis Nichols	Good	California	None
Leo C. Nulty	Good	Kansas	One
Harry T. O'Connor	Good	Wisconsin	None
Birch D. O'Neal	Good	None	None
W. Clair Spears	Good	Kansas	None
Norman V. Stevens (A)	Excellent	Dist. of Columbia	One
Joseph E. Stewart, Jr.	Good	Georgia	One (minor)
Grover C. Thompson, Jr.	Good	Kentucky	None
Peter J. Wacks	Very Good	New York	One

Respectfully submitted,

John E. Lunsford, Special Agent

AHG:JAS

April 5, 1938.

Special Agent in Charge,  
Richmond, Virginia.

Dear Sir:

Special Agent (A) **Robert E. Lee** will complete his course of training at Washington on **April 16, 1938**, and has been ordered to report to your division for general assignment.

This employee has had no experience in this Bureau in either general or accounting investigations. It is consequently my desire that for a period of three months from the date of his reporting to your division this employee be given general investigative training in the work heretofore assigned to Bureau Special Agents. You should devote your personal attention to the training and supervision of this employee, and at the expiration of thirty days you should transmit the usual thirty-day report, indicating your opinion in detail as to the work and attitude displayed by him. At the expiration of the three-month period a further report should be submitted by you.

At that time, in the event the employee has progressed in the proper manner, it is the Bureau's desire that he be assigned to accounting cases with a competent, experienced Special Agent (A), and receive in this manner both commercial and bank accounting along the line of the Bureau's work in the field.

Further reports should be submitted by you in due course, in order that the Bureau may be fully informed as to the progress of this employee. A report should be submitted to you by the Special Agent (A) to whom this employee is assigned at the conclusion of each investigation, a copy of which is to be forwarded by you to the Bureau.

Very truly yours,

*J. E. Hoover*  
John Edgar Hoover,  
Director.

28

JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.  
April 16, 1938

PSB:WKB

MEMORANDUM FOR MR. CLEGG

Re: Robert E. Lee,  
Special Agent.

This is to advise that Mr. Lee has been given instructions in automobile driving since afforded the test and it is believed by the writers that he can satisfactorily operate an automobile now with a grade of Fair.

Respectfully,

*Pryor S. Bailey, Jr.*  
Pryor S. Bailey, Jr.,  
Special Agent.

APR 19 1938

*John E. Lunsford*  
John E. Lunsford,  
Special Agent.

67-1-29  
29  
[Handwritten initials and marks]

[Handwritten signature]

M.T.



April 21, 1938.

Special Agent in Charge,  
Richmond, Virginia.

Dear Sir:

There are transmitted herewith the Special Qualification Records, copies of Personnel Status Reports submitted during the Training School, and Field Leave Record Cards of the following Special Agents who entered on duty in the Bureau on January 10, 1938:

Robert E. Lee (A)

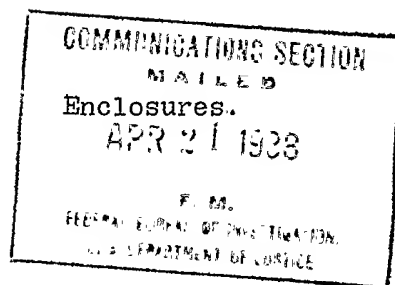
Joseph E. Stewart, Jr.

The Special Qualification Record and copy of the Personnel Status Report of each Agent should be placed in his Field Personnel File.

Very truly yours,

*J. E. Hoover*

John Edgar Hoover,  
Director.



*RL*

*30 M*

# MARSHALL FIELD & COMPANY

STATE, WASHINGTON, RANDOLPH & WABASH

CHICAGO

April 21, 1938

Federal Bureau of Investigation  
Washington  
D. C.

Gentlemen:

We shall appreciate any information which you  
may give us as to the financial responsibility  
and promptness in meeting obligations of

Mr. Robert E. Lee, 659 Wrightwood Avenue, Chicago  
In your employ, Trust Building, Richmond, Virginia

who refers to you.

Your reply, which may be made below, will be held  
in confidence. We thank you for this favor.

Yours very truly

Harry Smith

CREDIT DIVISION

Reply

APR 29 1938

64-106570-31

APR 29 1938

ah/8  
J  
Wm  
RA  
RA

Reply 4-27-38  
ah

MEMORANDUM FOR THE DIRECTOR

Re: Training School for New Special Agents -

The following comments are made with reference to the members of the above class, which completes its course of training on APR 16 1937. In making these comments many of their weaknesses are emphasized in order that they might serve as a guide in the assignment of these Special Agents to their first offices of assignment.

ROBERT E. LEE - SPECIAL AGENT (A)

*To Richmond*

Age	26
Marital status	Married
Education	3 years in college, majoring in accountancy
Previous valuable experience	Auditor and cashier
Legal residence	Chicago, Illinois
Offices of preference	Hawaii, Chicago, Peoria

Remarks: He looks Jewish but is Irish. Ability is average only. Lacking in outward signs of aggressiveness and initiative but works hard. Has lived in a metropolitan area most of his life. He is lacking in knowledge of rural sections and activities and it is believed that his early training should be in some metropolitan area, located in any section of the United States, until after he has had a few months' experience and then he should be transferred to a rural district for its broadening effect.

Respectfully,

N

H. H. Clegg.

April 30, 1938.

PERSONAL AND CONFIDENTIAL

Mr. M. E. Gurnea,  
Federal Bureau of Investigation,  
United States Department of Justice,  
601 Richmond Trust Building,  
Richmond, Virginia.

Dear Sir:

There is attached hereto a record of the attendance of Special Agent <sup>Robert E. Lee</sup> at the Training School for New Special Agents of the Bureau.

The enclosure is for your confidential information. It should be placed in the Special Agent's personnel file. The information contained in this report may be used by you as a guide in the future training of this employee.

Very truly yours,

*J. E. Hoover*

John Edgar Hoover,  
Director.

Enclosure.

32



*1818*  
*18*  
*1818*

AHC:UC  
67-106593-21

April 27, 1938.

Mr. Harry Smith,  
Credit Division,  
Marshall Field and Company,  
State, Washington, Randolph and Sabash,  
Chicago, Illinois.

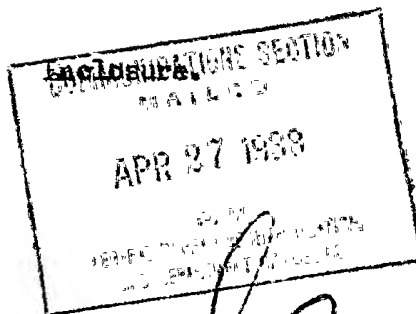
Dear Mr. Smith:

With reference to your inquiry of April 21,  
1938 regarding Mr. Robert M. Lee, please be advised that  
Mr. Lee has been employed by the Federal Bureau of  
Investigation as a Special Agent since January 10, 1938.  
The self-addressed stamped envelope which you enclosed  
is attached.

Very truly yours,

John Edgar Hoover,  
Director.

V/p



FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

MEMORANDUM FOR THE DIRECTOR

TRAINING SCHOOL FOR NEW SPECIAL AGENTS - EFFICIENCY REPORT

Re: ROBERT E. LEE.

Date Submitted April 19, 1938.

Date of Training School 1-10 - 4-16-38 Age 25  
Legal Residence Chicago, Illinois Marital Status Married  
Offices of Preference Hawaii-Chicago-Peoria Assigned to Richmond  
Education: DePaul University

Previous Valuable Experience:

Training School Grades

Examination, Rules & Regulations	<u>96-1/2</u>	Auditory Test	<u>Unsatisfactory</u>
Examination, Manual of Instructions	<u>89</u>	Visual Memory Test	<u>Fair</u>
NMVT Special Interview Test		Resourcefulness Test	<u>Fair</u>
Location of Houses and Raid Plan		Fingerprint Identification	<u>88</u>
Kidnap Victim Interview Test	<u>Good</u>	Bankrupt Report Test	<u>Good</u>
Crime Scene Test and Report		Description Tests	
Investigation Work in Wash. Field Div.	<u>Fair</u>	Identification by photos	<u>Fair</u>
Dictation Ability	<u>Fair</u>	Auto Driving	<u>Unsatisfactory</u>
Searches at Crime Scene		Scientific Training	<u>Received</u>
First Aid	<u>90</u>	Moot Court	<u>Good</u>
Crime Statistics Problem	<u>100</u>	Recomar Camera	<u>Excellent</u>

Firearms Training

Practical Pistol Course:	<u>64</u>
Shotgun:	<u>70</u>
Thompson Submachine Gun:	<u>75</u>
30.06 Rifle:	<u>80</u>
Colt Monitor:	<u>62</u>
.351 Rifle:	<u>90</u>

Physical Training

Physical Condition:	<u>Good</u>
Coordination of Mind and	
Muscle:	<u>Good</u>
Alertness:	<u>Good</u>
Team Spirit:	<u>Good</u>

MAY 3-1938

67-1000 20 33

Wth RA

PH

Memo. for the Director.

- 2 -

April 19, 1938.

REMARKS

This Special Agent makes a fairly satisfactory personal appearance; is possessed of average ability; is lacking in initiative and has average evidences of forcefulness. He is a hard worker and is on his toes ready to undertake any assignment conscientiously and adapted rather easily to the work in the class. He appears to have spent most of his life in a metropolitan area. He is below average in ability to handle a automobile and although given considerable training he still needs supervised practice before he can be well qualified. He is almost totally lacking in knowledge of rural sections and conditions. He was attentive; tactful and amenable to discipline.

Respectfully,

*H. H. Clegg*  
H. H. Clegg.  
*Low*

THE  
Retail Merchants' Association

of RICHMOND, VIRGINIA

INCORPORATED 1906

20TH FLOOR CENTRAL NATIONAL BANK BLDG.

OWNED AND OPERATED BY RETAIL MERCHANTS, FINANCIAL INSTITUTIONS  
AND PROFESSIONAL MEN FOR PROTECTION OF CREDIT.

FOR 52

Mr. J. Edgar Hoover, Chief  
Bureau of Investigation  
Washington, D. C.



DATE 5/2/38

We are developing a credit report on: Mr. Robert E. Lee

519 W. 25th Street, Richmond, Virginia

In the application for credit, this party claims to be employed by:

U. S. Bureau of Investigation

We would appreciate if you will furnish us in confidence with information concerning this party. YOUR REPLY WILL IN NO WAY BE CONSIDERED AS A GUARANTEE FOR CREDIT. We are particularly interested in the information below, and if you will answer these questions and furnish under Remarks any other information that you care to give, it will assist us in compiling a report, and aid the Credit Manager in determining whether or not to accept the applicant as a charge customer.

We again assure you that this information will be treated in strict confidence, and we appreciate your cooperation.

Respectfully yours,

MAY 5 - 1938

Charles F. Tucker  
Retail Merchants Association.

Married or single \_\_\_\_\_ Age \_\_\_\_\_ Salary \$ \_\_\_\_\_ (Mo.)  
(Wk.)

Date employed \_\_\_\_\_ Full time or extra \_\_\_\_\_

Name of former employer \_\_\_\_\_

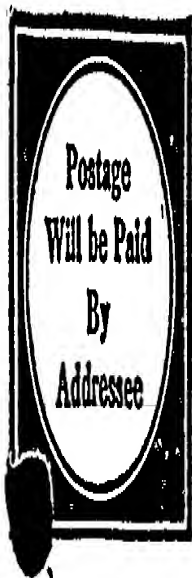
Native of what place \_\_\_\_\_

Race \_\_\_\_\_ Classification of position \_\_\_\_\_

Remarks:

[ PLEASE USE THE ENCLOSED ENVELOPE FOR YOUR REPLY ]





**BUSINESS REPLY ENVELOPE**

FIRST CLASS PERMIT No. 1028, Sec. 510 P.L.&R. RICHMOND, VA.

RETAIL MERCHANTS ASSOCIATION

CENTRAL NATIONAL BANK BUILDING

THIRD AND BROAD STREETS

(Twentieth Floor)

RICHMOND, VA.

PEF:DM

May 18, 1938

~~PERSONAL AND  
CONFIDENTIAL~~

Mr. M. E. Curnea  
Federal Bureau of Investigation  
U. S. Department of Justice  
601 Richmond Trust Building  
Richmond, Virginia

Dear Sir:

It is noticed from the efficiency rating submitted upon Special Agent (A) Robert E. Lee under date of May 1, 1938, that he is not a satisfactory automobile driver and is being afforded additional training along this line. The Bureau will appreciate your affording this employee every opportunity to become proficient in the operation of an automobile and desires to be advised when he has so qualified.

Very truly yours,

John Edgar Hoover,  
Director.

67-106370-35

(A)

✓

W

AS

Mr. Tolson .....
Mr. Nathan .....
Mr. Tamm .....
Mr. Clegg .....
Mr. Coffey .....
Mr. Dawsey .....
Mr. Egan .....
Mr. Foxworth .....
Mr. Glavin .....
Mr. Harbo .....
Mr. Lester .....
Mr. McIntire .....
Mr. Nichols .....
Mr. Tracy .....
Miss Gandy .....

COMMUNICATIONS SECTION  
MAILED  
MAY 20 1938  
P. M.  
FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE

AHC:TW  
67-106570-34

RECORDED

May 4, 1938.

Mr. Charles F. Tinken,  
Retail Merchants Association,  
Central National Bank Building,  
Third and Broad Streets,  
Richmond, Virginia.

Dear Mr. Tinken:

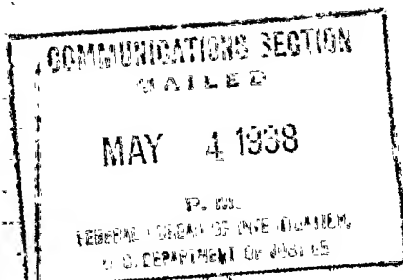
Receipt is acknowledged of your inquiry of  
May 2, 1938, regarding Mr. Robert E. Lee.

In reply please be advised that Mr. Lee has been  
employed by the Federal Bureau of Investigation, United  
States Department of Justice as a Special Agent since  
January 10, 1938.

Very truly yours,

John Edgar Hoover,  
Director.

Mr. Tinken
Mr. Tolson
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Egan
Mr. Gurnea
Mr. Hendon
Mr. Jones
Mr. Quinn
Mr. Nease
Miss Gandy



JOHN EDGAR HOOVER

DIRECTOR

ahc:iab

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

July 13, 1938

MEMORANDUM FOR MR. TOLSON K

This is to advise you that the usual thirty day reports on Special Agents R. E. Lee and J. E. Stewart and Special Agent (A) W. E. Robinson, assigned to the Richmond Field Division, have not been received by the Bureau due to the fact that Special Agent in Charge M. E. Gurnea has been consistently absent from the Richmond office since these agents reported there for assignment.

This information is being furnished thinking that you might desire the Number One Man of the Richmond office, Special Agent R. L. Murphy, to submit these reports, in view of the fact that Special Agents Lee and Stewart reported to Richmond from a training school for new agents.

Respectfully,

*A. H. Crowl*  
A. H. Crowl

RECORDED

JUL 19 1938

*Letter sent  
7-14-38  
ahc*

67-106570-36

*BT*  
*W*  
*L*  
*67*  
*R*

Mr. Tolson	
Mr. Nathan	
Mr. Tamm	
Mr. Clegg	
Mr. Coffey	
Mr. Glavin	
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Mr. Carson	
Mr. Egan	
Mr. Gurnea	
Mr. Hendon	
Mr. Jones	
Mr. Mumford	
Mr. Quinn	
Mr. Nease	
Miss Gandy	

July 2, 1936

Mr. F. E. Lee  
Federal Bureau of Investigation  
United States Department of Justice  
631 Richmond Trust Building  
Richmond, Virginia

Dear Mr. Lee:

This will acknowledge receipt of your contribution of \$10 to the fund to be paid to the designated beneficiary of any participating Special Agent of the Bureau who may lose his life by violence in the line of official duty.

Very truly yours,

*J. E. Hoover*

John Edgar Hoover,  
Director.

*R*

RECEIVED  
JUL 2 1936  
FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE  
WASHINGTON, D. C.

JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation  
United States Department of Justice

Washington, D. C.  
May 4, 1938.

Director,  
Federal Bureau of Investigation,  
United States Department of Justice,  
Washington, D. C.

Dear Sir:

*Det  
24*  
For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who has contributed to this fund and who may lose his life by violence in line of official duty, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of ten dollars (\$10), made payable to the Chief Clerk of said Bureau, to be included in said fund. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping, and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. In the event of a finding that the death was by violence in line of official duty, appropriate instructions will be issued to the Chief Clerk, directing him to pay to the designated beneficiary the full amount of said fund as of the date of death.

The following person is hereby designated as my beneficiary:

Name \_\_\_\_\_ Address \_\_\_\_\_

Relationship \_\_\_\_\_

Very truly yours,

R. E. Lee  
Special Agent.

Same as previously submitted; see letter  
dated May 4, 1938 from Richmond Field Office.

*ack  
7-2-38  
[initials]*

C  
J  
P  
Y

FEDERAL BUREAU OF INVESTIGATION

UNITED STATES DEPARTMENT OF JUSTICE  
601 Richmond Trust Building,  
Richmond, Virginia.

May 4, 1938

Director,  
Federal Bureau of Investigation,  
Washington, D. C.

Dear Sir:

There are enclosed herewith personal checks in the amount of \$10.00 each from the following Special Agents and Special Agents (A) of the Bureau for inclusion in the fund to be paid to the widow or designated beneficiary of any Agent of this Bureau who loses his life by violence in the line of duty.

In submitting these checks, with the exception of Special Agent (A) W. C. ROBINSON, whose executed form is attached to his check, all of these Agents desire that the conditions of their contribution be the same as those when previous contributions were made.

Special Agent	H. L. Murphy
"	" J. E. Stewart, Jr.
"	" M. E. Gurnea SAC
"	" R. E. Lee (A) //

Very truly yours,

/s/ M. E. GURNEA  
M. E. GURNEA  
Special Agent in Charge,

MEG:VG  
Encls.

R.

67-102053-95

AM3: MA

July 14, 1938

Mr. Robert L. Murphy  
Federal Bureau of Investigation  
U. S. Department of Justice  
601 Richmond Trust Building  
Richmond, Virginia.

Dear Mr. Murphy:

In view of the fact that Special Agent  
in Charge W. C. Curnea is presently away from the Richmond  
Field Division, it is desired that you submit the usual  
thirty days efficiency reports which are now due on Special  
Agents R. B. Lee, J. M. Stewart and W. C. Robinson.

Very truly yours,

John Edgar Hoover  
Director

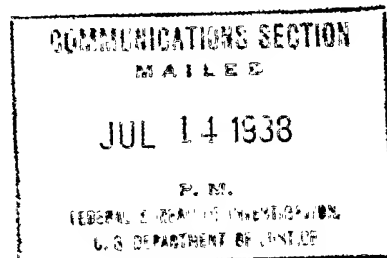
37

RECORDED

11/11

R.

PERSONAL AND CONFIDENTIAL



✓

Mr. Tolson  
Mr. Nathan  
Mr. Tamm  
Mr. Clegg  
Mr. Coffey  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Harbo  
Mr. Lester  
Mr. Quinn  
Mr. Nease  
Mr. Hendon  
Mr. Gandy



PEF:DM

July 17, 1938

~~ALL INFORMATION CONTAINED HEREIN IS UNCLASSIFIED~~

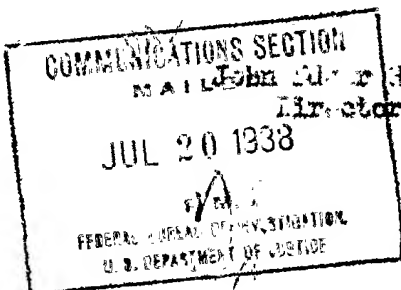
Mr. A. P. Kitchin  
Federal Bureau of Investigation  
U. S. Department of Justice  
936 Raymond-Commerce Building  
Newark, New Jersey

Dear Sir:

I have ordered Special Agent (A) Robert L. Lee transferred to your office. This agent has completed his ninety days' general assignment and it is desired that at this time he be assigned to assist an experienced competent Special Agent Accountant in order that he may receive in this manner experience in the conduct of the various types of accounting investigations handled by the Bureau. In addition to the regular thirty-day report which you will submit upon this employee, it is also desired that further reports be submitted by you in due course in order that the Bureau may be fully informed as to the progress which is being made by this employee on accounting investigations.

You should have the Special Agent Accountant to whom this employee is assigned to assist, at the conclusion of each investigation submit a report as to the work of Agent Lee, and a copy of this report should be forwarded to the Bureau. I desire that this employee be qualified in the various types of accounting investigations handled by the Bureau at the earliest possible time, and to insure that this is done, it is requested that you give his work your close personal supervision and attention.

Very truly yours,



Mr. Tolson.....  
Mr. Nathan.....  
Mr. Tamm.....  
Mr. Clegg.....  
Mr. Coffey.....  
Mr. Glavin.....  
Mr. Ladd.....  
Mr. Nichols.....  
Mr. Rosen.....  
Mr. Tracy.....  
Mr. Carson.....  
Mr. Egan.....  
Mr. Gurnea.....  
Mr. Hendon.....  
Mr. Jones.....  
Mr. Mumford.....  
Mr. Quinn.....  
Mr. Nease.....  
Miss Gandy.....

PAM:MEC

67-106570

August 8, 1938

Special Agent in Charge  
Richmond, Virginia

Dear Sir:

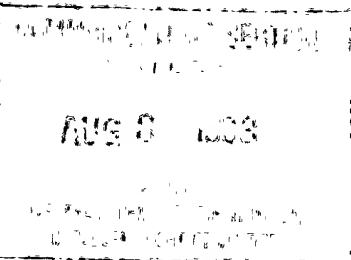
Reference is made to your letter dated July 21, 1938, in connection with the investigation conducted by Special Agent Robert E. Lee concerning John E. Burns for violation of the Federal Impersonation Statute.

It is noted you request the Bureau's advice as to what action should be taken with reference to the possible Impersonation case against Burns. It is desired that the facts in the instant case be presented to the United States Attorney for his opinion relative to prosecution.

Very truly yours,

John Edgar Hoover  
Director

Mr. Tolson	
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Glavin	
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Mr. Carson	
Mr. Coffey	
Mr. Hendon	
Mr. Jones	
Mr. Quinn	
Mr. Nease	
Miss Gandy	



A large, stylized handwritten signature, likely of John Edgar Hoover, written in dark ink.

Handwritten initials or a signature, possibly "J. E. H.", written in dark ink.

Federal Bureau of Investigation  
United States Department of Justice  
601 Richmond Trust Building,  
RICHMOND, VIRGINIA.

July 21, 1938

Director,  
Federal Bureau of Investigation,  
Washington, D. C.

Dear Sir:

Reference is made to Bureau letter dated July 16, 1938, concerning the actions of Special Agent ROBERT E. LEE, of this Division, who interviewed one JOHN E. BURNS shortly after his arrest by Officer H. C. GATEWOOD of the Virginia State Police on June 25, 1938.

Immediately upon receipt of Bureau letter Special Agent LEE was requested to furnish me with a supplemental memorandum concerning this matter and copies of this memorandum are being furnished herewith to the Bureau.

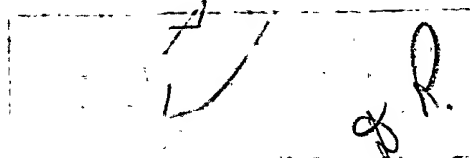
With reference to the last paragraph of the Bureau letter, to the effect that the Bureau desires to be advised why Special Agent LEE guaranteed BURNS appearance and why this action was permitted by me, please be advised that I was absent from this Division on that date and Special Agent ROBERT L. MURPHY was Acting Special Agent in Charge. Special Agent MURPHY advises me that Agent LEE did not consult him prior to taking this action but guaranteed BURNS appearance on his own responsibility and for the reasons stated in the attached memorandum submitted by Special Agent LEE. Special Agent MURPHY further advises me that the call which was received at the Richmond office concerning BURNS arrest, occurred late on Saturday afternoon, June 25, 1938, just as Special Agent MURPHY was leaving the office. Special Agent MURPHY was not advised concerning the action taken by Special Agent LEE until on the afternoon of the following day.

Special Agent LEE has been cautioned to exercise more care in matters of this kind in the future and I sincerely regret that he took upon himself to guarantee the appearance of BURNS in Court when he had no authority to do so. However, it is my belief from a reading of his memorandum that Officer DAVIS of the Henrico County Police also understood that Special Agent LEE was personally guaranteeing the appearance of BURNS and that he was not doing it in his official capacity. Every effort will be made to prevent future occurrences of this nature.

AUG 10 1938

67-106-70-39

Let. received  
from 8/8/38



✓  
X  
92

It is again requested that the Bureau advise as to what action should be taken with reference to a possible impersonation case against BURNS.

Very truly yours,

*M. E. Gurnea*  
M. E. GURNEA, *ren*  
Special Agent in Charge.

RLM:VG  
47-0  
Enc.

601 Richmond Trust Building,  
Richmond, Virginia

July 21, 1938

MEMORANDUM FOR THE SPECIAL AGENT IN CHARGE:

Reference is made to Bureau letter dated July 16, 1938, concerning my actions when interviewing one JOHN E. BURNS, who was arrested by Officer H. C. GATEWOOD of the Virginia State Police on June 25, 1938, for speeding.

The fourth paragraph of this communication suggests that the fact that BURNS was not employed by the Bureau should have been brought to the attention of the arresting officers. Please be advised that the interview was conducted in the presence of Officer DAVIS of the Henrico Police, who was therefore in possession of the facts in the case as outlined in my memorandum of July 7, 1938. Arresting Officer H. C. GATEWOOD of the Virginia State Police was not available at the time of the interview, as he had business elsewhere and he had asked Officer DAVIS to handle the matter for him. Officer GATEWOOD was not contacted until the following Tuesday, at which time he stated that BURNS did tell him that he was an employee of the FBI. Officer GATEWOOD further said that the signs, indicating that the portion of the road where BURNS was arrested was a restricted zone, had been removed several days before BURNS was arrested without the knowledge of Officer GATEWOOD and that if, at the time of the arrest, he had known that these signs had been removed, he would not have made the arrest.

The same paragraph of the above referred to communication requests that the reason I guaranteed the appearance of BURNS in Court, be explained. At the time I did this the thought did not occur to me that I was doing wrong, as I felt that I was doing this personally and not as a Special Agent of the FBI and should BURNS have failed to appear, I would have had to pay the sum of \$9.25. At the time of the interview he did not tell me that he was employed by the FBI, but that he expected to be. He seemed very sorry about the matter and Officer DAVIS suggested that I could guarantee his appearance so that he could return to Washington and secure funds to pay his fine. I did this solely out of pity for him and did not intend to act contrary to your wishes. I realize now I should have consulted you telephonically before taking such action.

Respectfully submitted,

R. E. LEE,  
Special Agent.

REL:EE  
47-0-6

COPY

Federal Bureau of Investigation  
United States Department of Justice  
601 Richmond Trust Building,  
Richmond, Virginia

July 21, 1938

PERSONAL & CONFIDENTIAL

Mr. Tolson	✓
Mr. Nathan	
Mr. Tamm	
Mr. Clegg	
Mr. Coffey	
Mr. Crowl	
Mr. Egan	
Mr. Foxworth	
Mr. Glavin	
Mr. Ladd	
Mr. Lester	
Mr. McIntire	
Mr. Nichols	
Mr. Tracy	
Miss Gandy	

Director,  
Federal Bureau of Investigation,  
Washington, D. C.

Re: SPECIAL AGENT (A) ROBERT E. LEE  
THIRTY DAY EFFICIENCY REPORT.

Dear Sir:

In accordance with the instructions contained in Bureau letter dated July 14, 1938 this report is being submitted by Special Agent Robert L. Murphy in the absence of Special Agent in Charge M. E. Gurnea.

Special Agent Lee entered on duty at this division on April 16, 1938 from training school. As he is a new agent he has not performed any accounting work as yet but has worked on a variety of common types of cases including National Motor Vehicle Theft Act, White Slave Traffic Act, applicant cases, Theft from Interstate Shipment, and a number of others. This agent has shown considerable interest in his work, especially in the investigation of White Slave Traffic Act cases, and during the time he has been here he has worked on one bankruptcy case of a fairly simple nature.

Special Agent Lee presents a generally satisfactory personal appearance, has a genial personality, appears to make friends easily and is sincerely interested in his work and loyal to the Bureau. He appears to enjoy good health, is industrious and voluntarily puts in a considerable amount of overtime.

It is my observation that Special Agent Lee generally conducts a good investigation for a new agent but he has a tendency to omit some important phases of some investigations and his reports while generally satisfactory require considerable supervision. His chief difficulty in this respect is his tendency to be too brief in writing reports and as a consequence he sometimes omits important details. These matters have been discussed with him and he accepts criticism in a splendid manner and is apparently making a sincere effort to correct these faults.

JUL 27 1938

*[Handwritten signature]*

*[Handwritten signature]*

*[Handwritten signature]* 40  
*[Handwritten signature]*

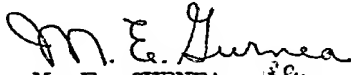
His dictation is fair considering the length of time he has been in the Bureau and while he has not been on any extended road trips requiring him to prepare many rough drafts he has submitted some rough drafts, which were of average quality.

This agent appears to possess reasonably mature judgment, is tactful and while he appears to have had little or no knowledge of conditions in rural sections at the time of his arrival at this office, he has increased his knowledge in this respect to a considerable extent by a number of short road trips he has taken from this office into the rural sections of this district. During a recent firearms training period I had an opportunity to observe his ability with firearms and noted that his conduct on the range is good. At the present time I would rate his ability with firearms only fair and it is noted that during a recent training period he did not qualify with the .30-06 rifle. Due to his temperament it is believed that with additional training in the use of firearms that he will be able to function reasonably well on dangerous assignments.

When this agent first arrived at this office he was rated as an unsatisfactory automobile driver. He has been given considerable training in this respect and has shown some improvement. However, it is believed that his rating in this respect is only fair at the present time and that he needs more experience in automobile driving.

At the present time as Special Agent Lee is making satisfactory progress generally I would rate him as good for an agent of his length of time in the Bureau and believe that with additional training and experience he will develop into a better than average agent.

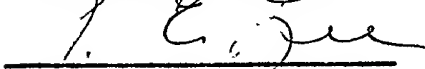
Very truly yours,

  
M. E. GURNEA  
Special Agent in Charge

RLM:GS

67-145

I have read this report.



JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

PEF:DM

ROBERT E. LEE - SPECIAL AGENT (A)  
RICHMOND

Mr. Nathan ☒  
Mr. Tolson ☒  
Mr. Baughman ☐  
Mr. Clegg ☐  
Mr. Coffey ☒  
Mr. Crowl ☒  
Mr. Dawsey ☐  
Mr. Egan ☐  
Mr. Foxworth ☐  
Mr. Glavin ☐  
Mr. Harbo ☐  
Mr. Hottel ☐  
Mr. Lester ☐  
Mr. McIntire ☐  
Mr. Nichols ☐  
Mr. Pennington ☐  
Mr. Schilder ☐  
Mr. Tamm ☐  
Mr. Tracy ☐  
Miss Gandy ☐

Efficiency rating Good 5-1-38  
Previous efficiency rating —  
Entered on duty 1-10-38

Grade and salary CAF-9, \$3200.00  
Last salary change —

Previous test ratings:

Rules & Regulations 96-1/2  
Instructions 89  
Re-training School

AUG 9 1938

Accounting course Not enrolled  
Marksmanship Qualified

REMARKS

SAC Gurnea reports this employee has been assigned to uninvolved leads since assignment to Richmond and has also handled short overnight road trips. He indicated no disturbance in working away from the office where he could not be closely supervised. He conducted an excellent investigation of one White Slave case. He also conducted himself well in the raid conducted in that case. He did not become nervous or excited in any way. Mr. Gurnea observed him interviewing one of the prostitutes and felt that he was yet a little immature and lacking somewhat in force. He has displayed excellent enthusiasm and appears to be extremely interested in his work. Upon completion of one assignment, he immediately requests additional work, performs considerable overtime, very frankly asks questions when in doubt, admitting that he desires advice on how to proceed. He has displayed an average good knowledge of the Bureau's work for a new man. His judgment appears to be satisfactory although he has not been called upon to make any important decisions. He is amenable to discipline and appreciative of constructive suggestions. He has not yet testified nor has he attended firearms training. He presents a fair appearance which Gurnea believes will improve during his service in the Bureau. He is not a satisfactory automobile driver and it is necessary to give him additional training along these lines. Due to the short period of time he has been assigned to the Richmond office, Mr. Gurnea gives him a rating of "good" for a new Special Agent and stated he is progressing satisfactorily.

RECOMMENDATION: I respectfully recommend no change in grade or salary at this time.

AVG. OVERTIME PER  
DAY 2.06 HRS.

P. E. FOXWORTH.



FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

EFFICIENCY RATING SHEET

Office submitting Richmond, Virginia

Date submitted May 1, 1938

Name of employee Robert E. Lee, Special Agent (A) CAF 9 \$3,200.00 per annum  
(Title) (Grade) (Salary)

Entered on duty January 10, 1938 Entered on duty this office April 16, 1938  
(Date) (Date)

Consider carefully these definitions, keep them in mind when rating, and compare the employee with all others in the same position for the entire service:

UNSATISFACTORY.....Duty NOT performed AS WELL AS SHOULD BE EXPECTED;  
not satisfactory; DECIDEDLY below standard.

FAIR.....Work ORDINARILY satisfactory; NOT OUTSTANDING.

GOOD.....Duty performed in an EFFICIENT MANNER; qualifica-  
tions UP TO STANDARD and SATISFACTORY.

EXCELLENT.....Duty performed in HIGHLY EFFICIENT MANNER; qualified:  
to a PREEMINENT DEGREE.

The following characteristics should be taken into consideration in the determi-  
nation of the category in which the employee is placed:

KNOWLEDGE: Extent of information concerning all duties of his position; ability to  
analyze cases; practical application of intelligence and educational training;  
readiness of comprehension.

JUDGMENT: Common sense; ability to think clearly and arrive at logical conclusion;  
tact..

INITIATIVE: Trait of beginning needed work or taking appropriate action on own  
responsibility in absence of orders.

FORCE: Aggressiveness; faculty of performing work with vigor and resolution.

INDUSTRY: Physical activity; application to work; health; energy.

ACCURACY: Attention to details; thoroughness; precision.

PERSONAL APPEARANCE: Impression made on others; personality; neatness.

PAPER WORK: Reporting; marshaling facts; dictating.

ATTITUDE TOWARD WORK: Attention to duty; loyalty to the service; amenability to  
discipline; dependability.

EXECUTIVE CAPACITY: Executive ability; leadership; capacity to direct, control, and  
influence others in proper performance of duties.

Rating GOOD (See Remarks)

(over)

REMARKS:

(Under this heading shall be set forth a digest of criticisms and conditions of significance which will reflect deficiencies, meritorious features, and special qualifications or disqualifications.)

Since his arrival in this district this Special Agent has been assigned to uninvolved leads in the City of Richmond and has also been assigned work that would necessitate short overnight road trips out of the city. When assigned the road trips, he apparently did not seem at all disturbed over the responsibility of working away from the office where he could not be closely supervised.

Among the cases assigned to him in the City of Richmond he was recently assigned a White Slave case entitled BELLE HODGES, with aliases; FLAKIE BRYSON, VICTIM, and on which he conducted an excellent investigation which resulted in the arrest of the subject and the detaining of Flakie Bryson as a material witness. Special Agent Lee accompanied other agents of this office on the raid and he was personally observed by the writer to conduct himself well during that time. Although such an experience was new to him he was apparently not nervous and did not become excited in any way. Following the raid the writer had occasion to witness him interviewing one of the prostitutes found during the raid and it was observed that he is as yet a little immature along these lines and lacks some force.

Since his arrival here he has displayed excellent enthusiasm and appears to be extremely interested in his work. Being a new agent, he has only been assigned a few cases at a time and upon completion of those cases he would immediately request additional work. He has worked a considerable amount of overtime and has entered no complaints relative to these duties whatsoever. He is very frank in asking questions and when in doubt about any phase of the investigation, frankly admits he desires advice on how to proceed. He has displayed an average good knowledge of the Bureau work for a new agent. Insofar as his judgment is concerned, it appears to be satisfactory although due to the fact that his work has been closely supervised he has not been called upon to make important decisions. He is amenable to discipline and seems to appreciate constructive suggestions. At those times when it has been necessary to correct him in his work, he accepts the suggestions well and does not attempt to bluff his way out or excuse his errors. He has not as yet had an opportunity to testify in any of his cases and firearms training has not been given since he has been assigned to this district.

He presents a fair appearance, which I believe will improve during his service in the Bureau. He is not a satisfactory automobile driver and it will be necessary to give him additional training along these lines. The stenographers in the office were not requested to rate him among the other Special Agents due to the fact that he has not given them a sufficient amount of dictation for them to fairly rate him with the other Agents.

Because of the fact that he has been assigned to this office for such a short period of time it will not be possible to give him a comparative rating with other Special Agents of this Bureau other than a rating of "Good for a new Special Agent" as he is progressing satisfactorily.

If deficiencies or disqualifications have been noted under "Remarks," have you brought them to the attention of the employee prior to the rendition of this rating? \_\_\_\_\_

  
Rating Officer.

M. E. GURNEA, Special Agent in Charge

WRG:LV

July 16, 1938.

Special Agent in Charge  
Richmond, Virginia

Dear Sir:

Reference is made to your personal and confidential communication, dated July 11, 1938, with which you transmit a copy of a memorandum under date of July 7, 1938, by Special Agent Robert E. Lee of the Richmond Office, concerning one John E. Burns who was arrested by Officer H. C. Gatewood of the Virginia State Police on June 25, 1938, for speeding.

It is noted that John E. Burns advised the arresting officer that he was a Clerk in the Identification Division of the Federal Bureau of Investigation. It is further noted that at the time Special Agent Lee interviewed this person, who incidentally had been an applicant for a Student Fingerprint Classifier position, he, Burns, stated that he was a friend of Messrs. Glavin and Quinn and that Mr. Glavin had told him he would start work shortly as a Fingerprint Classifier, and until that time he should work with the Federal Housing Unit.

This statement made by Burns, of course, is false, as was his statement concerning his connection with the Bureau in the capacity of a Clerk or as an employee in the Identification Division.

It is believed that this information should have been furnished the arresting officers at the time Burns was interviewed by Special Agent Lee. With reference to Special Agent Lee's statement addressed to you in memorandum form under date of July 7, 1938, it is noted in the last paragraph thereof that Agent Lee guaranteed the appearance of Burns in court on Tuesday, June 28, 1938, as Burns did not have any money to put up a bond. The Bureau is desirous of being informed as to why Agent Lee took it upon himself to guarantee the appearance of Burns in court when he well knew, and you undoubtedly knew, that this person had falsely represented himself as an employee of the Federal Bureau of Investigation, unquestionably for the purpose of impressing the arresting officers and possibly freeing himself without having charges brought against him for speeding.

21

67-1-171 7

SAC Richmond, Virginia

- 2 -

July 16, 1938

It is requested that the Bureau be advised immediately concerning the action of Special Agent Lee in guaranteeing Burns' appearance and further why this action was permitted by you.

Very truly yours,

John Edgar Hoover  
Director.

601 Richmond Trust Building,  
Richmond, Virginia

July 11, 1938

PERSONAL & CONFIDENTIAL

Director,  
Federal Bureau of Investigation,  
Washington, D. C.

67-837 1

Dear Sir:

There are transmitted herewith copies of a memorandum submitted under date of July 7, 1938 by Special Agent R. E. Lee of this division concerning one JOHN E. BURNS, who was arrested by Officer H. C. GATEWOOD of the Virginia State Police on June 25, 1938 for speeding.

As it will be noted from Special Agent Lee's memorandum, Mr. BURNS told Officer GATEWOOD that he was a clerk in the Identification Division of the Bureau. For the Bureau's information this matter first came to the attention of this office on the afternoon of June 25, 1938 when Acting Special Agent in Charge Robert L. Murphy received a telephone call from Officer H. C. DAVIS of the Henrico County Police to the effect that he and Virginia State Police Officer GATEWOOD were holding a man for speeding who had told them that he was an employee of the Federal Bureau of Investigation. Acting Special Agent in Charge Murphy inquired of Officer DAVIS as to the name of the individual and was advised that he had given his name as JOHN E. BURNS and that BURNS was present at that time. Acting Special Agent in Charge Murphy requested Officer DAVIS to let him talk to BURNS, which permission was granted, and BURNS informed Acting Special Agent in Charge Murphy over the telephone that he was an employee of the Identification Division of the Bureau. In view of this fact Acting Special Agent in Charge Murphy instructed Special Agent R. E. Lee to make an investigation of the matter with the results shown in the attached memorandum of Special Agent Lee.

This matter is being brought to the attention of the Bureau for whatever action they may deem advisable. From Special Agent Lee's memorandum it appears that Mr. BURNS has no connection with the Bureau at the present time although he contemplates becoming an employee of the Identification Division. It appears

that the facts almost justify the opening of an impersonation case relative to BURNS but in view of the circumstances stated in Special Agent Lee's memorandum, no further action is being taken by this division relative to this matter pending instructions from the Bureau.

Very truly yours,

M. E. GURNEA  
Special Agent in Charge

RLM:GS

47-0

Enclosure.

601 Richmond Trust Building,  
Richmond, Virginia

July 7, 1938.

MEMORANDUM FOR THE SPECIAL AGENT IN CHARGE:

Re: JOHN E. BURNS  
APPLICANT - STUDENT FINGERPRINT  
CLASSIFIER

Pursuant to your instructions, after you received a call from Officer H. W. DAVIS of the Henrico County Police, I proceeded to Route #2, just outside of Richmond, where I met Officer DAVIS and a Mr. JOHN E. BURNS. Officer DAVIS stated that State Officer H. C. GATEWOOD had asked him to communicate with this office regarding this man whom they had arrested for speeding inasmuch as he had told them he was employed by the FBI in Washington.

JOHN E. BURNS of 717 - 10th Street, N.W., Washington, D. C., stated that he was employed as a clerk in the New Federal Housing Commission in Washington, D. C. and that he had his application in for a fingerprint classifier with the FBI. He is a friend of Mr. GLAVIN and Mr. T. QUINN, who comes from his home town of Portsmouth, New Hampshire. He stated that Mr. GLAVIN told him that he would start work shortly as a fingerprint classifier and until that time he should work with the Federal Housing Unit. He stated that he was driving two women friends to Richmond to attend a wedding here, when he was stopped by the officer and charged with speeding, although he claimed that his car was not capable of doing more than 30 miles an hour. He was driving a 1933 Willys-Knight, 1938 D. C. license 148601. He was sober and very sorry that it happened and appeared apprehensive about this being reported to the Bureau.

Officer GATEWOOD stated that BURNS had apparently had some car trouble up the road and seemed to be irritated. He followed him and he was going 50-55 miles per hour in a restricted zone and the officer arrested him and charged him with going 40-45 miles per hour. He stated that at the time he arrested BURNS he seemed to be inclined to argue with him a little, but he did not carry it to extremes and was cooperative when he saw that he could not talk the officer out of the ticket. He told Officer GATEWOOD that he was a clerk in the Ident Division of the FBI.

*Why did agent do this?*  
X.  
This Agent guaranteed the appearance of BURNS in Court on Tuesday, June 28, 1938, as BURNS did not have any money to put up a bond. He showed up in Court Tuesday morning and the charges against him were dismissed, when the officer testified that the State Highway Department had removed the signs pointing out the restricted zone, so that BURNS could not have known that he was speeding.

Respectfully submitted,

R. E. LEE  
Special Agent.

REL:EE

C O P Y

JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Sept. 30, 1938

Director,  
Federal Bureau of Investigation,  
United States Department of Justice,  
Washington, D. C.

Dear Sir:

In compliance with instructions contained in Section 35 of the Bureau Manual of Rules and Regulations, please be advised that my status with respect to the items listed below is as follows:

(A) Marital status: Married

(B) Names of societies or  
organizations with None  
which connected:

(C) Legal residence: Chicago Ill.

(D) Education: 3 yrs. De Paul University College of Commerce

(E) Name, address and relation-  
ship of person to be notified Mrs. Robert E. Lee  
in case of emergency: Wife

*see serial 112*

(F) List of names of any relatives  
now in the Government service,  
with the degree of relationship,  
and where employed. (List all  
relatives, including those by  
marriage.)

(G) Offices where assignment preferred:

Chicago  
Peoria  
Indianapolis

Very truly yours,

Robert E. Lee  
Special Agent

67-

41X

10377



Newark, New Jersey

APK:EMR

November 30, 1938

Director  
Federal Bureau of Investigation  
Washington, D. C.

Dear Sir:

This is to advise that Special Agent R. E. LEE arrived in this District on transfer, at 10:05 p.m. on November 26, 1938. Agent LEE'S residence address is 470 Park Avenue, East Orange, New Jersey, telephone Orange 4-3865. In the event of an emergency, Agent LEE has requested that his wife, MRS. ROBERT E. LEE, be notified, at the above address.

An examination of the property in the possession of this Agent discloses that he has the following property:

Credential Card #926, and case in good condition.  
Badge #331, and case in good condition.  
Manual of Rules and Regulations #124, condition good.  
Manual of Instructions #124, condition good.  
.38 Colt Police Positive Revolver #624204, on  
.41 frame, condition good.  
Revolver holster, condition good.  
Accountants brief case, with lock and key, condition good.  
Digest of Bank Decisions - 4 volumes, condition good.  
Digest of Postal Decisions-2 volumes, condition good.  
Tax exemption card "J-1142  
1 zipper brief case  
1 special PATNAT memo dated 7/15/38.

Very truly yours,

A. P. KITCHIN  
Special Agent in Charge

42

W.H.

RICHMOND, VIRGINIA

August 8, 1938

PERSONAL & CONFIDENTIAL

Director,  
Federal Bureau of Investigation,  
Washington, D. C.

Re: FLOYD TALLEY; ET AL;  
NATIONAL MOTOR VEHICLE THEFT ACT.

Dear Sir:

Reference is made to your personal and confidential letter dated August 1, 1938, (26-48049), in which you refer to contact had by Special Agents (A) ROBERT A. LEE and WALTER C. ROBINSON with Detective Sergeant WOLFE of the Metropolitan Police Department, Washington, D. C., in connection with this case.

These employees have been advised of your displeasure at the lack of aggressiveness which they exhibited during this contact and they have been instructed that if such instances arise in the future that the best interests of the Bureau should be properly and aggressively protected.

Very truly yours,

S. M. McKEN,  
Special Agent in Charge.

SEN:VG  
26-433

67-280-587

JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

NF:MP

December 9, 1938

MEMORANDUM FOR MR. P. E. FOXWORTH

Re: SPECIAL AGENT (A) ROBERT E. LEE

In accordance with your request, I am submitting my views on the above Agent who assisted me from August 6, 1938, to November 26, 1938, in the audit of the Alien Property Bureau.

Agent Lee has an excellent commercial accounting background which is very helpful in analyzing the problems confronting the Agents in the Bureau. During the course of the audit he made many suggestions which were put into use and in addition thereto he took the initiative in many instances where we were confronted with intricate accounting problems. He performed all of his work in a neat manner and cheerfully performed many hours of overtime in an effort to bring the audit to a conclusion at the earliest possible date.

Agent Lee presents a good appearance and with additional Bureau experience in connection with bank investigations and mail fraud work, I feel that he will make a better than average employee.

Respectfully,

*Nathan Frankel*

Nathan Frankel

DEC 13 1938

67-100570-43

*Mic*

*ch*

*✓* *G* *sh*

RICHMOND, VIRGINIA

December 27, 1938

PERSONAL & CONFIDENTIAL

Special Agent in Charge,  
Newark, New Jersey.

Re: ROBERT E. LEE  
Special Agent (A)

Dear Sir:

There is transmitted herewith the entire personnel  
file of Special Agent (A) ROBERT E. LEE, who recently arrived  
at the Newark Field Division on transfer.

Very truly yours,

S. H. WATKINS,  
Special Agent in Charge.

SKM:VG  
66-129  
cc: Bureau

JAN 3 1939

Encl.

REGISTERED MAIL

44

Federal Bureau of Investigation  
United States Department of Justice  
RICHMOND, VIRGINIA

December 27, 1938

~~PERSONAL & CONFIDENTIAL~~

Director,  
Federal Bureau of Investigation,  
Washington, D. C.

Re: SPECIAL AGENT (A) ROBERT E. LEE  
Special Efficiency Report

Dear Sir:

The writer assumed duties as Special Agent in Charge at the Richmond Field Division on July 28, 1938, at which time Agent ROBERT E. LEE was attached to this office. This Agent departed Richmond, Virginia, for special assignment at Washington, D. C. on August 5, 1938 and has never returned to this office except for portions of several days in connection with Court attendance.

A letter from the Newark Field Division under date of December 12, 1938 reflects that Agent LEE recently arrived at that point under transfer. No other advice as to the movements of this Agent has been received at this office.

*no acc. 8.4.38* | In view of this situation and as the writer was only able to observe the work of this Agent for a period of approximately one week a special efficiency report is not being submitted unless instructions to the contrary are received from the Bureau.

Very truly yours,

*S. K. McKee*  
S. K. MCKEE  
Special Agent in Charge

SKM:GS

67-145

DEC 30 1938

67-106570-45

*MX R 1/24 CR*

**Federal Bureau of Investigation**  
**United States Department of Justice**  
Newark, New Jersey

APK:MML

January 7, 1939

~~PERSONAL AND CONFIDENTIAL~~

Director  
Federal Bureau of Investigation  
Washington, D. C.

RE: THIRTY-DAY EFFICIENCY REPORT;  
SPECIAL AGENT (A) ROBERT E. LEE.

Dear Sir:

Special Agent (A) Robert E. Lee was ordered transferred to this Division on July 19, 1938; however, due to a special assignment on which this Agent was engaged in Washington, D. C., he did not arrive in this territory until November 28, 1938. Shortly after the arrival of Special Agent Lee in this territory, I was absent from the district attending the kidnap school in Washington, D. C., and did not return until December 12, 1938. For this reason, I purposely delayed the submission of this report on Special Agent Lee on the date it was due, which was December 28th, until I had had further opportunity to observe both his personal demeanor and his work.

Special Agent Lee presents a neat appearance, has a pleasing personality and is an aggressive type of individual. He goes about his work in a quiet and orderly manner, and I do not recall any instances in which this Agent has requested advice with regard to any of the Bureau's policies or in connection with his accounting work. He seems to have a good working knowledge of the Manuals and of accounting. He has been engaged for the past thirty days on an accounting case entitled, "BELMONT SILK COMPANY; NATIONAL BANKRUPTCY ACT", and his accounting report is at present in the process of being typed.

Due to this fact, Special Agent Lee has not been engaged in any general work that would lay a foundation for

JAN 11 1939

67-106570-46

*[Handwritten signatures and initials]*

APK:MML

P. and C. letter to Director, 1-7-39

Page 2

any expression of opinion by me concerning his ability in that regard.

I have not had the occasion to observe this Agent in the use of firearms or in the use of the typewriter. However, I am advised that he is a good automobile driver. I have not had the occasion to hear this Agent testify, but, judging from his personality and his general demeanor, I am reasonably sure that he would make an impressive witness.

The dictating ability of this Agent is above the average.

I am not of the opinion that at the present time this Agent has had enough experience to qualify him for any administrative or executive position, and due to the short period of time during which I have had the occasion to observe him, I am not qualified to state whether he possesses such abilities.

Agent Lee has been afforded an opportunity to read the comments contained herein, and has affixed his autographic initials hereto.

Very truly yours,



A. P. KITCHIN,  
Special Agent in Charge.



(copy-cmcw)

FEDERAL BUREAU OF INVESTIGATION

WASHINGTON, D. C.

January 4, 1939

MEMORANDUM FOR FILE SECTION

RE: Enrollees in Bureau  
Accounting Course

The following employees have been enrolled  
in the Bureau's Bookkeeping and Elementary Accounting  
course under date of December 29, 1938.

Mr. M. J. Bell,  
Mr. T. A. Everson,  
Mr. G. A. Halpin,  
Mr. R. E. Lee,  
Mr. F. S. Mitchell

Very truly yours,

/s/ George L. Sheppard.



Federal Bureau of Investigation  
United States Department of Justice  
Newark, New Jersey

APK:FCJ  
67-294

May 1, 1939

~~PERSONAL AND CONFIDENTIAL~~

Director  
Federal Bureau of Investigation  
Washington, D. C.

Re: ROBERT E. LEE, Special Agent (A)

Dear Sir:

In connection with the comments made by me  
on the Annual Efficiency Rating of this Special Agent, I  
wish to take this opportunity of recommending an increase  
in salary for this Special Agent.

Very truly yours,



A. P. KITCHIN  
Special Agent in Charge

✓  
A. P. Kitchin

MAY 5 1939 67-106 570-47

To be considered in connection  
with annual efficiency rating.  
5/2/39

✓  
J. E. [unclear]  
[unclear]

13  
March 11, 1939

1-30-38-60  
61

Special Agent in Charge  
Newark, New Jersey

Dear Sir:

Reference is made to your letters of January 24 and January 25, 1939 transmitting four film packs containing photographs exposed by the Agents listed below in connection with training in the use of the Hecumar camera. The grade obtained by each Agent is noted opposite his name.

F. B. Caldwell	- above average
J. E. Daley	- excellent
G. C. Gellan	- average
C. M. Smith	- average
W. J. McNulty	- average
J. T. Madigan	- average
A. Dickstein	- average
L. W. Ames	- average
W. E. Doyle	- above average
J. L. Madala	- below average
C. E. Bellino	- average
L. F. Malone	- below average
<del>H. E. Lee</del>	- average
J. H. Franz	- average
A. J. Clark	- above average

The developed negatives together with prints from same and the camera training forms which you submitted on which have been noted appropriate comments are being transmitted under separate cover.

It is requested that you relay any photographs, together with the grades obtained, exposed by the Agents listed above who are now located at other headquarter cities, to their respective field divisions.

Very truly yours,

John Edgar Hoover  
Director

CW

DEPARTMENT OF JUSTICE  
PERSONNEL RECOMMENDATION SHEET

Name: Mr. Robert E. Lee

Date: May 4, 1939

Present Status

- |                             |   |
|-----------------------------|---|
| 1. Title: Special Agent     | 2. Grade: CAF 9   |
| 3. Salary: \$3200 per annum | 4. Seat of Government: ( )<br>Field: ( F )                                  |
| 5. Division:                | 6. Appropriation: "Salaries and Expense<br>Federal Bureau of Investigation" |

Proposed Change

- |                                      |   |
|--------------------------------------|---|
| 7. Title: Special Agent              | 8. Grade: CAF 10  |
| 9. Salary: \$3500 per annum          | 10. Seat of Government: ( )<br>Field: ( F )                                   |
| 11. Division:                        | 12. Appropriation: "Salaries and Expenses<br>Federal Bureau of Investigation" |
| 13. Effective: June 1, 1939          | 14. Position: Additional: ( )<br>Vice:  |
| 15. Remarks: Promotion<br>and 5/1/39 | Identical: T. K. Mullen-transferred   |

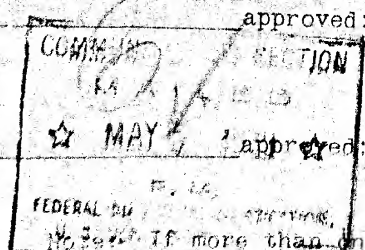
67-106570-48

CC: Miss Waddle  
Chief, Audit Section

Respectfully submitted,

Director, Federal Bureau of Investigation.

Requirements as to Classification Act: Efficiency ( ) Date Initial  
Average provision ( )



The Administrative Assistant  
to the Attorney General.

Funds certification:

The Assistant  
to the Attorney General.

If more than one personnel change is proposed, schedule the same on a separate sheet under captions 1 to 15 above, and attach hereto.

LRP:MC

67-10657-49  
May 8, 1939

~~PERSONAL AND CONFIDENTIAL~~

0  
Mr. Robert E. Lee  
Federal Bureau of Investigation  
U. S. Department of Justice  
936 Raymond-Commerce Building  
Newark, New Jersey

Dear Mr. Lee:

I desire to acknowledge receipt of your letter, dated May 1, 1939, in which you request a transfer to Chicago, Illinois, as near July 1, 1939, as is possible.

I regret there are no vacancies in the Chicago district at the present time, but assure you that consideration is being given your request, and in the event there is need for an additional accountant at Chicago in the near future, further consideration will be given your request.

Very truly yours,

John Edgar Hoover  
Director

Mr. Tolson	.....
Mr. Nathan	.....
Mr. E. A. Tamm	.....
Mr. Clegg	.....
Mr. Coffey	.....
Mr. Crowl	.....
Mr. Egan	.....
Mr. Foxworth	.....
Mr. Glavin	cc Newark
Mr. Harbo	.....
Mr. Lester	.....
Mr. McIntire	.....
Mr. Nichols	.....
Mr. Quinn Tamm	.....
Mr. Tracy	.....
Miss Gandy	.....

Handwritten initials and a large bracket on the right side of the page.

**Federal Bureau of Investigation  
United States Department of Justice**

Newark N.J.  
May 1, 1939

Mr. Tolson	✓
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Glavin	
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Mr. Carson	
Mr. Coffey	
Mr. Hendon	
Mr. Jones	
Mr. Quinn	
Mr. Nease	
Miss Gandy	

Director:  
Federal Bureau Of Investigatio  
U.S. Department Of Justice  
Washington D.C.

Personal And Confidential

Dear Sir:

I am availing myself of the privelege of writing to you under personal and confidential cover to place before you my personal problems for whatever consideration you might be able to afford them consistent with the best interests of the Bureau.

I am the proud father of a 15 month old girl and the expectant father of a new arrival due in the neighborhood of July 15.

Due to a chronic heart condition and a delayed delivery, my wife had an extremely close call at the birth of my first child and my doctor has advised me that if the next delivery is as difficult as the first, the resultant heart strain would be extremely dangerous. It is therefore necessary that my wife return to Chicago to have the baby so that the doctors who are familiar with her condition will be available.

A transfer to Chicago, or at least reasonably close, after July 1 would permit me to make the following arrangements for the comfort of my family.

1- I would be readily available to my wife in the event of any unexpected emergency.

2-I would be spared the expense of transportating my wife and children back to Newark

3- Inasmuch as I own my own furniture, on which I have been paying storage in Chicago, I could utilize it and secure proper accomodations for my family. The cost of securing furnished quarters in the East suitable for a family of four is positively prohibitive to my income.

4- Relatives could properly care for my first child while my wife was in confinement.

It is not my intention to make my appeal sound too drastic, as I could, of course, make arrangements to remain in Newark if my services could not be advantageously used in Chicago, or reasonably close, at that time.

My personal inclinations would lead me to remain in Newark as long as possible as my associations and work has been extremely pleasant.

Respectfully Submitted

Robert E. Lee  
Special Agent (A)

MAY 11 1939

67-106570-49

18

INT 4

shu

P

Federal Bureau of Investigation  
United States Department of Justice  
Newark, New Jersey

FBC:MML  
1-3

May 13, 1939

Director  
Federal Bureau of Investigation  
Washington, D. C.

Dear Sir:

Reference is made to your letter dated May 9, 1939, advising that, from a review of Special Agent (A) Robert E. Lee's record, it was noted that he is completely qualified in firearms training for the period ending April 30, 1939, except for the lack of one qualifying score in the Practical Pistol Course.

I wish to advise that Agent Lee will be afforded the opportunity to eliminate this delinquency at the next regular firearms training period.

Very truly yours,

*A. P. Kitchin*  
A. P. KITCHIN,  
Special Agent in Charge.

*at*  
*75*  
*May*  
*A-1*  
MAY 18 1939

67-106570-50	
MAY 15 1939	
U.S. DEPT. OF JUSTICE	
FEDERAL BUREAU OF INVESTIGATION	

*WALK*  
*10/18*  
*10/18*

May 17, 1939

Mr. Robert M. Lee  
Federal Bureau of Investigation  
United States Department of Justice  
936 Raymond-Commerce Building  
Newark, New Jersey

Dear Mr. Lee:

It is with pleasure that I am enclosing a letter from the Attorney General advising you of your promotion from \$3200 per annum in Grade CAF 9, to \$3500 per annum in Grade CAF 10, effective June 1, 1939.

Sincerely yours,

John Edgar Hoover  
Director

Enclosure

CC: SAC Kitchin, Newark

51

DEPARTMENT OF JUSTICE

WASHINGTON, D. C.

WJ:ens

May 5, 1937

Mr. Robert M. Lee  
Federal Bureau of Investigation  
Department of Justice

Dear Mr. Lee:

You are hereby transferred from one position to another in the Federal Bureau of Investigation as indicated:

From

Position: Special Agent

Assignment:

Grade: Caf-9 Salary: \$3200

Appropriation: "Salaries and Expenses, Federal Bureau of Investigation," FIELD

To

Position: Special Agent

Assignment:

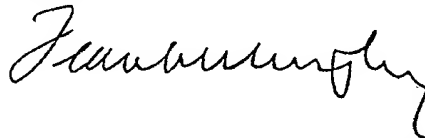
Grade: Caf-10 Salary: \$3500

Appropriation: "Salaries and Expenses, Federal Bureau of Investigation," FIELD

Effective: June 1, 1937

CC SENT  
WITH OPF

Respectfully,



Attorney General.

By the Attorney General:

The Assistant to the Attorney General.

7-2275

Vice: T. F. Mullen - transferred



May 17, 1939

Mr. Robert E. Lee  
Federal Bureau of Investigation  
United States Department of Justice  
936 Raymond-Commerce Building  
Newark, New Jersey

Dear Mr. Lee:

It is with pleasure that I am enclosing a letter from the Attorney General advising you of your promotion from \$3200 per annum in Grade CAF 9, to \$3500 per annum in Grade CAF 10, effective June 1, 1939.

Sincerely yours,

John Edgar Hoover  
Director

Enclosure

CC: SAC Kitchin, Newark

DEPARTMENT OF JUSTICE

WASHINGTON, D. C.

BP:ous

May 5, 1937

Mr. Robert E. Lee  
Federal Bureau of Investigation  
Department of Justice

Dear Mr. Lee:

You are hereby transferred from one position to another in  
the Federal Bureau of Investigation as indicated:

From

Position: Special Agent

Assignment:

Grade: Caf-9 Salary: \$3200

Appropriation: "Salaries and Expenses, Federal Bureau of  
Investigation," FIMD

To

Position: Special Agent

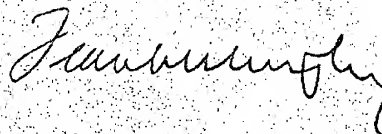
Assignment:

Grade: Caf-10 Salary: \$3500

Appropriation: "Salaries and Expenses, Federal Bureau of  
Investigation," FIMD

Effective: June 1, 1937

Respectfully,



Attorney General.

By the Attorney General:

The Assistant to the Attorney General.

7-2276

Vice: T. F. Mullen - transferred

Federal Bureau of Investigation  
United States Department of Justice  
Newark, New Jersey  
May 24, 1939

Mr. Tolson	
Mr. Clegg	
Mr. Glavin	
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Mr. Carson	
Mr. Egan	
Mr. Gurnea	
Mr. Harbo	
Mr. Hendon	
Mr. Jones	
Mr. Mumford	
Mr. Quinn	
Mr. Nease	
Mr. C. W. Hamm	
Mr. Tamm	
Miss Gandy	

REL

~~PERSONAL AND CONFIDENTIAL~~

Director  
Federal Bureau of Investigation  
Washington, D. C.

Dear Sir:

I am in receipt of your letter of May 17, 1939 enclosing a letter from the Attorney General advising me of a \$300.00 increase in salary, effective June 1, 1939.

I wish to take this opportunity of expressing my deep gratitude to the Bureau for its kind consideration and to assure you that I will attempt to have my appreciation expressed in my work.

Respectfully yours,

*Robert E. Lee*

ROBERT E. LEE,  
Special Agent.

67-106570-52

MAY 25 1939

*[Handwritten signatures and initials]*

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

LRP/AM

ROBERT E. LEE

NEWARK

SPECIAL AGENT (A)

Efficiency rating GOOD  
Previous efficiency rating GOOD  
Entered on duty 1-10-38

Grade and salary CAF-10, \$3,500.00  
Last salary change 6-1-39  
Previous test ratings:  
Rules & Regulations 96½  
Instructions 89 Training School April, 1938  
Re-training School

Accounting course Twelve lessons completed  
Marksmanship Lacks one score practical pistol course  
Times qualified during past 12 months 3  
Times failed to qualify with No failures

REMARKS

On June 25, 1938, Agent Lee interviewed one John E. Burns shortly after his arrest by the Virginia State Police. Agent Lee inadvertently informed the police that he would guarantee the appearance of Burns in court due to the fact that Burns indicated to Lee that he was a friend of Mr. Glavin and Mr. Quinn. He was warned against doing anything of this nature again even though the charge was only speeding, as it was in Burns' case. At the time Burns was interviewed, it was thought perhaps he might have violated the Impersonation Statute but such is not the case.

In a thirty day efficiency report submitted July 21, 1938, SAC Gurnea stated that this Agent has shown considerable interest in his work; he presented a generally satisfactory personal appearance; has a genial personality; appears to make friends easily; and is sincerely interested in his work and is loyal to the Bureau. He enjoys good health; is industrious and voluntarily puts in a considerable amount of overtime.

Mr. Tolson ✓  
Mr. Nathan \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Crowl ✓  
Mr. Egan \_\_\_\_\_  
Mr. Foxworth \_\_\_\_\_  
Mr. Glavin ✓  
Mr. Harbo \_\_\_\_\_  
Mr. Lester \_\_\_\_\_  
Mr. McIntire \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Q. Tamm \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

5-1-39

67-106590-53

JUN 21 1938

ROSEN

It is Mr. Gurnea's observation that Agent Lee generally conducts a good investigation for a new Agent but has a tendency to omit some important phases of some investigations and his reports while generally satisfactory require considerable supervision. His chief difficulty appears to be his tendency to be too brief and as a consequence he sometimes omits important details. He accepts criticism in a splendid manner and is making a sincere effort to correct these faults. His dictation is fair considering the length of time he has been in the Bureau and while he has not been on any extended road trips requiring him to prepare any rough drafts, he has submitted some rough drafts which were of average quality. He appears to possess reasonably mature judgment and while he appeared to have little or no knowledge of conditions in rural sections when he arrived at that office, he has increased his knowledge in this respect. His conduct on the range is good and due to his temperament Mr. Gurnea believes that with additional training he will be able to function reasonably well on dangerous assignments. When he first reported at the Richmond Office he was rated as an unsatisfactory automobile driver but has shown some improvement.

In a memorandum submitted December 9, 1938, by Special Agent (A) Nathan Frankel, relative to Lee's progress on the audit of the Alien Property Bureau, Frankel indicated that Lee has an excellent commercial accounting background which is very helpful in analyzing the problems confronting the Agents in the Bureau. During the course of the audit he made many suggestions which were put into use and in addition took the initiative in many instances when the Agents were confronted with accounting problems. His work was performed in a neat manner and he cheerfully performed many hours of overtime.

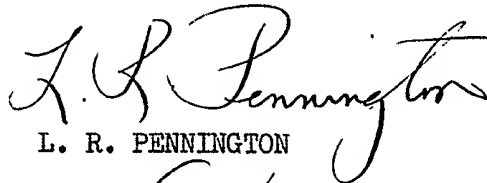
In a thirty day efficiency report submitted by Special Agent in Charge Kitchin on January 7, 1939, he indicated that Lee has a neat appearance, a pleasing personality and is an aggressive type of individual. At the time the report was dictated, he had not engaged in any general investigative work that would lay a foundation for any expression of opinion as to his ability. Mr. Kitchin indicated that at the time of his letter he did not think Agent Lee had sufficient experience to qualify himself for an administrative or an executive position.

In a letter to the Newark Office on March 13, 1939, it was indicated that Agent Lee had average ability in the use of the Recomar camera.

In the efficiency report submitted May 1, 1939, by SAC Kitchin, he indicated that Lee's investigations have been satisfactory and he exhibits a good and thorough knowledge of accounting; his attitude toward his work is that of loyalty and dependability and he has a good alert mind and utilizes very good judgment in his work. He has initiative and enthusiastically utilizes this quality; he is forceful and aggressive and never in any manner shirks any duty and is apparently more than willing to do his share, if not more than his share, of overtime and extra duty. He is accurate in the submission of reports and his work requires slightly

below the average amount of supervision. His dictation is above the average and he has an average degree of efficiency in the use of firearms. Agent Lee is the type Mr. Kitchin would not hesitate to take on a dangerous assignment but he does not feel that Lee has a sufficient amount of experience to undertake such an assignment without the supervision of a more experienced Agent. Lee does not, at this time, appear to possess any administrative or executive ability.

RECOMMENDATION: In view of the fact that this Agent is to receive a \$300 increase on June 1, 1939, bringing his salary to CAF-10, \$3,500.00 no further recommendation is being made at this time.

  
L. R. PENNINGTON





FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

EFFICIENCY RATING SHEET

Office submitting Newark, New Jersey

Date submitted May 1, 1939

Name of employee ROBERT E. LEE, Special Agent (A) CAF 9 \$3,200.00  
(Title) (Grade) (Salary)

Entered on duty January 10, 1938 Entered on duty this office November 28, 1938  
(Date) (Date)

Consider carefully these definitions, keep them in mind when rating, and compare the employee with all others in the same position for the entire service:

UNSATISFACTORY.....Duty NOT performed AS WELL AS SHOULD BE EXPECTED;  
not satisfactory; DECIDEDLY below standard.  
FAIR.....Work ORDINARILY satisfactory; NOT OUTSTANDING.  
GOOD.....Duty performed in an EFFICIENT MANNER; qualifica-  
tions UP TO STANDARD and SATISFACTORY.  
EXCELLENT.....Duty performed in HIGHLY EFFICIENT MANNER; qualified  
to a PREEMINENT DEGREE.

The following characteristics should be taken into consideration in the determi-  
nation of the category in which the employee is placed:

KNOWLEDGE: Extent of information concerning all duties of his position; ability to  
analyze cases; practical application of intelligence and educational training;  
readiness of comprehension.

JUDGMENT: Common sense; ability to think clearly and arrive at logical conclusion;  
tact.

INITIATIVE: Trait of beginning needed work or taking appropriate action on own  
responsibility in absence of orders.

FORCE: Aggressiveness; faculty of performing work with vigor and resolution.

INDUSTRY: Physical activity; application to work; health; energy..

ACCURACY: Attention to details; thoroughness; precision.

PERSONAL APPEARANCE: Impression made on others; personality; neatness.

PAPER WORK: Reporting; marshaling facts; dictating.

ATTITUDE TOWARD WORK: Attention to duty; loyalty to the service; amenability to  
discipline; dependability.

EXECUTIVE CAPACITY: Executive ability; leadership; capacity to direct, control, and  
influence others in proper performance of duties.

Rating GOOD

REMARKS:

(Under this heading shall be set forth a digest of criticisms and conditions of significance which will reflect deficiencies, meritorious features, and special qualifications or disqualifications.)

Special Agent ROBERT E. LEE is a young man, married, and has one child. He is a man possessed of a good appearance, neat in his attire and has a pleasing and amiable disposition and personality.



Special Agent LEE has been assigned to accounting investigations since his arrival in this district, which investigations have proven very satisfactory and he exhibits a good and thorough knowledge of accounting. Agent LEE has given me the impression of a man possessed of a great deal of accounting and auditing experience, as well as experience in dealing with the public at large. His attitude towards his work is that of loyalty and dependability and I think he possesses a good knowledge of the Bureau's manuals, as well as the policies of this organization.

Special Agent LEE has a good, alert mind and utilizes very good judgment in his work. He has initiative and enthusiastically utilizes this quality. He is forceful and aggressive and never in any manner shirks any duty and is apparently more than willing to do his share, if not more than his share, of overtime and extra duty. He is accurate in the submission of reports. However, the facts ascertained by him and his work, require slightly below the average amount of supervision. He is a fair typist; a satisfactory automobile driver. His dictation is above the average and I would say that he uses the Bureau's firearms to an average degree of efficiency. Agent LEE has requested me on occasion to assign him some fugitive case, which reflects this Agent's interest in that particular type of work. He is apparently enthusiastic concerning general investigative work, as well as his accounting.

Special Agent LEE is the type I would not hesitate to take with me on a dangerous assignment, although I do not feel he has had a sufficient amount of experience to undertake such an assignment without the supervision of a more experienced Agent.

I do not think at this time that this Agent possesses any administrative or executive ability. However, with further experience, such ability may be brought to the front.

Have the contents of this report under the heading "Remarks" been read in full to the employee to whom they relate, and has the employee been informed as to the status reflected on the reverse side of this report?

  
Rating Officer.



FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

EFFICIENCY RATING SHEET

Office submitting Newark, New Jersey

Date submitted May 1, 1939

Name of employee ROBERT E. LEE, Special Agent (A) CAF 9 \$3,200.00  
(Title) (Grade) (Salary)

Entered on duty January 10, 1938 Entered on duty this office November 28, 1938  
(Date) (Date)

Consider carefully these definitions, keep them in mind when rating, and compare the employee with all others in the same position for the entire service:

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analyze cases; practical application of intelligence and educational training;  
readiness of comprehension.  
JUDGMENT: Common sense; ability to think clearly and arrive at logical conclusion;  
tact.  
INITIATIVE: Trait of beginning needed work or taking appropriate action on own  
responsibility in absence of orders.  
FORCE: Aggressiveness; faculty of performing work with vigor and resolution.  
INDUSTRY: Physical activity; application to work; health; energy.  
ACCURACY: Attention to details; thoroughness; precision.  
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PAPER WORK: Reporting; marshaling facts; dictating.  
ATTITUDE TOWARD WORK: Attention to duty; loyalty to the service; amenability to  
discipline; dependability.  
EXECUTIVE CAPACITY: Executive ability; leadership; capacity to direct, control, and  
influence others in proper performance of duties.

Rating GOOD

REMARKS:

(Under this heading shall be set forth a digest of criticisms and conditions of significance which will reflect deficiencies, meritorious features, and special qualifications or disqualifications.)

Special Agent ROBERT D. LEE is a young man, married, and has one child. He is a man possessed of a good appearance, neat in his attire and has a pleasing and amiable disposition and personality.

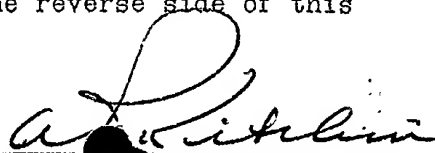
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Special Agent LEE has a good, alert mind and utilizes very good judgment in his work. He has initiative and enthusiastically utilizes this quality. He is forceful and aggressive and never in any manner shirks any duty and is apparently more than willing to do his share, if not more than his share, of overtime and extra duty. He is accurate in the submission of reports. However, the facts ascertained by him and his work, require slightly below the average amount of supervision. He is a fair typist; a satisfactory automobile driver. His dictation is above the average and I would say that he uses the Bureau's firearms to an average degree of efficiency. Agent LEE has requested me on occasion to assign him some fugitive case, which reflects this Agent's interest in that particular type of work. He is apparently enthusiastic concerning general investigative work, as well as his accounting.

Special Agent LEE is the type I would not hesitate to take with me on a dangerous assignment, although I do not feel he has had a sufficient amount of experience to undertake such an assignment without the supervision of a more experienced Agent.

I do not think at this time that this Agent possesses any administrative or executive ability. However, with further experience, such ability may be brought to the front.

Have the contents of this report under the heading "Remarks" been read in full to the employee to whom they relate, and has the employee been informed as to the status reflected on the reverse side of this report?

  
Rating Officer.

Federal Bureau of Investigation  
United States Department of Justice  
Newark, New Jersey

Mr. Tolson	✓
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Coffey	
Mr. Glavin	
Mr. Ladd	✓
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Mr. Carson	
Mr. Egan	
Mr. Gurnea	
Mr. Hendon	
Mr. Lester	
Mr. Quinn	
Mr. Nease	
Miss Gandy	

PERSONAL AND CONFIDENTIAL

APK:MM

July 5, 1939

Director  
Federal Bureau of Investigation  
Washington, D. C.

RE: SPECIAL AGENT (A) ROBERT E. LEE  
SPECIAL EFFICIENCY RATING.

Dear Sir:

Special Agent Robert E. Lee is married and has one child. He is possessed of a good appearance, is neat in his attire and has a pleasing and amiable disposition and personality.

The accounting work performed by this Agent while assigned to this Division has proven very satisfactory and he exhibits a good knowledge of accounting generally. He has had a good amount of auditing experience prior to his coming into the Service, as well as a great deal of experience in dealing with the public at large.

His attitude towards his work is that of loyalty and dependability and I think he possesses a good knowledge of the Bureau's Manuals, as well as the policies of this organization.

Special Agent Lee has a good, alert mind and utilizes good judgment in his work. He has initiative and enthusiastically uses this quality. He is forceful and aggressive and never shirks any duty and is apparently willing to do more than his share of overtime and extra duty. I would say his reported work requires about average amount of supervision; he is a fair typist, and a satisfactory automobile driver, and his dictation is above the average. His use of the firearms in this Bureau is about average, with the exception of the recent scores obtained on the practical pistol course, which have not been satisfactory. I would recommend

67-10657-54

JUL 14 1939

RECORDED  
INDEXED

W  
JEL

APK:MML

Letter to Director, 7/5/39

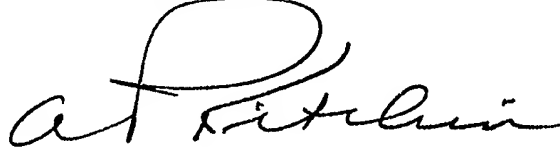
that concentrated training be given this Agent to improve his scores with the use of the revolver.

Agent Lee has requested on occasions that he be assigned fugitive cases and reflects an intense interest in this particular type of work, showing generally his enthusiasm in general investigations as well as accounting.

Agent Lee has a good, cool head, utilizes good judgment, and, in my opinion, would function satisfactory on a dangerous assignment.

At the present time, I do not think this Agent possesses any administrative or executive ability; however, experience may bring out latent possibilities in both of these qualities.

Very truly yours,

A handwritten signature in cursive script, appearing to read "A. P. Kitchen".

A. P. KITCHIN,  
Special Agent in Charge.

Handwritten initials or a signature in the bottom right corner, possibly reading "A. E. L." or similar.

Federal Bureau of Investigation  
United States Department of Justice  
Chicago, Illinois

August 7, 1939

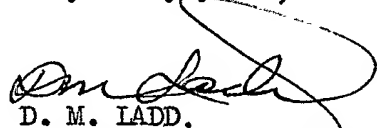
Director  
Federal Bureau of Investigation  
Washington, D. C.

Dear Sir:

For your information I desire to advise that a son was born to Mrs. Robert E. Lee, wife of Special Agent (A) Robert E. Lee, on August 1, 1939. Both Mrs. Lee and the youngster are doing nicely.

I thought that you might desire to direct a letter to Agent Lee.

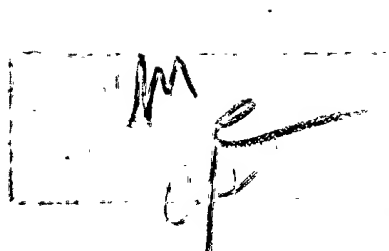
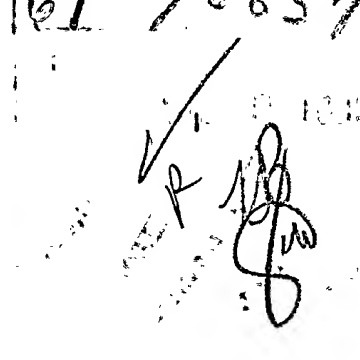
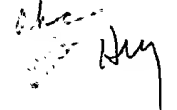
Very truly yours,

  
D. M. LADD,  
Special Agent in Charge

DML:RVT

AUG 21 1939

167-106570-55

**Federal Bureau of Investigation**  
**United States Department of Justice**  
Chicago, Illinois

Mr. Tolson	✓
Mr. Nathan	
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Coffey	
Mr. Glavin	✓
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Mr. Egan	
Mr. Gurnea	
Mr. Harbo	
Mr. Lester	
Mr. Quinn	
Mr. Nease	
Mr. Tamm	
Mr. Tracy	
Miss Gandy	

~~PERSONAL AND~~  
~~CONFIDENTIAL~~

August 7, 1939

Director  
Federal Bureau of Investigation  
Washington, D. C.

Re: SPECIAL AGENT (A) ROBERT E. LEE  
SPECIAL EFFICIENCY REPORT.

Dear Sir:

Special Agent (A) ROBERT E. LEE has been assigned to the Chicago Office since June 30, 1939. He presents a good personal appearance and appears to possess a pleasing personality. It is believed that he is a ready mixer and capable of establishing good contacts on behalf of the Bureau. He has a good knowledge of the Bureau's work, both the duties of an Agent and of an Accountant and appears to be as enthusiastic about Agents' work as he is about his accounting work. The investigations conducted by this Agent to date have been thorough, his reports have been submitted in good form and his dictation is considered good. He is qualified to operate a typewriter, is a good automobile driver and has qualified in the use of all types of firearms and in my opinion is suited for use on raids and other similar hazardous assignments.

Agent LEE appears to be somewhat lacking in forcefulness and leaves the impression of being somewhat shy and skeptical of his own ability. He appears, however, to have good judgment and I consider his work entirely satisfactory. Status good.

Very truly yours,

*D. M. Ladd*  
D. M. LADD,  
Special Agent in Charge

DML:RVT

AUG 15 1939

67-10657-56

*[Handwritten initials and signatures]*

*[Handwritten initials]*

ANG:ENG

August 14, 1939

Mr. Robert E. Lee  
921 Wellington  
Chicago, Illinois

Dear Mr. Lee:

Mr. Ladd has just informed me of the arrival of your new heir and I wanted to take this occasion to extend to Mrs. Lee and you my hearty congratulations on your good fortune.

May the young man's life be filled with an abundance of good health, happiness and prosperity.

Sincerely,

CC SAC Chicago

Mr. Nathan

Mr. Nathan

Mr. Nathan

Mr. Nathan

Mr. Nathan

Mr. Nathan

Mr. Nathan

Mr. Nathan

Mr. Nathan

Mr. Nathan

Mr. Nathan

Mr. Nathan

Mr. Nathan

Mr. Nathan

Mr. Nathan

Mr. Nathan

Mr. Nathan

Mr. Nathan

Mr. Nathan

Mr. Nathan

Mr. Nathan

Mr. Nathan

Mr. Nathan



57

Mr. Tolson.....  
Mr. Nathan .....  
Mr. E. A. Tamm.....  
Mr. Clegg.....  
Mr. Coffey.....  
Mr. Egan.....  
Mr. Glavin.....  
Mr. Crowl.....  
Mr. Harbo.....  
Mr. Lester.....  
Mr. Lawler.....  
Mr. Nichols.....  
Mr. Rosen.....  
Mr. Sears.....  
Mr. Quinn Tamm.....  
Mr. Tracy.....  
Miss Gandy.....  
.....

67-106570-58

SEP 9 1968

RECEIVED  
FBI - NEW YORK

NEW YORK

NY 100

92



Federal Bureau of Investigation  
United States Department of Justice  
CHICAGO, ILLINOIS

January 9, 1940

Director  
Federal Bureau of Investigation  
Washington, D. C.

Re: SPECIAL AGENT ROBERT E. LEE  
PERSONNEL

Dear Sir:

The following letter was received from Rear Admiral W. C. WATTS of the U. S. Navy in connection with the case entitled "THOMAS EUGENE SHAIN - LARCENY ON GOVERNMENT RESERVATION":

"Dear Mr. Devereaux:

I wish to express my appreciation of the assistance rendered by your organization to Training Station authorities on 27 December, 1939. Such assistance led to recovery of money stolen by Thomas E. Shain, Apprentice Seaman, U.S.N., attached to the U. S. Naval Training Station, Great Lakes, Illinois.

Special Agent R. E. Lee handled the questioning of the suspect perfectly, obtaining a written confession and information as to the hiding place of a greater part of the stolen money. He also arranged for its actual recovery by Federal agents in Peoria, Illinois."

The contents of this letter are quoted above as I know you will be pleased to learn of the comments which Rear Admiral WATTS made concerning the work of Special Agent R. E. LEE of this office.

Very truly yours,

*W. S. Devereaux*  
W. S. DEVEREAUX,  
Special Agent in Charge.

7-106570-59  
JET:MG

JAN 20 1940

**Federal Bureau of Investigation  
United States Department of Justice**

Chicago, Illinois

February 8  
1940

Mr. Tolson	✓
Mr. Nathan	
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Glavin	
Mr. Ladd	
Mr. Coffey	
Mr. Egan	
Mr. Gurnea	
Mr. Harbo	
Mr. Lester	
Mr. Hendon	
Mr. McIntire	
Mr. Nichols	
Mr. Rosen	
Mr. Quinn Tamm	
Tele. Room	
Mr. Tracy	
Miss Gandy	

Director  
Federal Bureau of Investigation  
Washington, D. C.

Re: Special Agent Robert E. Lee,  
Chicago

Dear Sir:

This agent was assigned to drive a car during the Board of Officers' meeting of the IACP at Chicago to look after Chiefs Jordan, Sullivan, and Kluchesky.

The reason I am writing this letter is to inform you of the high class manner and intelligent way in which he handled these police chiefs, and he also was of considerable assistance to me during that period of time in securing information, et cetera; and I wanted his file to show his ability along these lines.

Respectfully,

*J. S. Egan*  
J. S. EGAN  
Inspector

JSE/ehc

RECORDED

SEARCHED	INDEXED
SERIALIZED	FILED
FEB 10 1940	
FBI - CHICAGO	

67-106570-60

FEB 10 1940  
CHIEF CLERK  
WA-1891

**Federal Bureau of Investigation  
United States Department of Justice**

Chicago, Illinois

February 12, 1940

Director  
Federal Bureau of Investigation  
Washington, D. C.

Dear Sir

This will advise that MRS. PATRICK LEE, mother of Special Agent (A) ROBERT E. LEE, passed away on the above date. MRS. PATRICK LEE has been gravely ill since January 1, 1940, at which time she suffered a paralytic stroke.

On several occasions during his mother's recent illness, Special Agent LEE has repeatedly expressed his gratefulness to the Bureau for his assignment to Chicago in order that he could be near his mother during this illness, and was most appreciative of the letter which was addressed to him by you on February 6, 1940.

MR. LEE has been informed that both the Bureau and the Chicago office expect and wish him to take whatever time is required for necessary arrangements and adjustments caused by his sudden bereavement.

Very truly yours

*W. S. Devereaux*

W. S. DEVEREAUX  
Special Agent in Charge

JET:FB

-- AIR MAIL, SPECIAL DELIVERY --

67-106540-61  
FEB 13 1940

**Federal Bureau of Investigation  
United States Department of Justice**

Chicago, Illinois

November 21, 1939

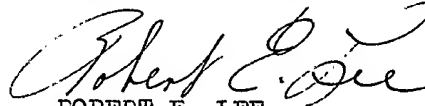
Director  
Federal Bureau of Investigation  
Washington, D. C.

Dear Sir:

Reference is made to Department of Justice Circular No. 3302, dated October 26, 1939, wherein all employees are requested to state whether or not they hold office in any political organization.

Please be advised that I am not and never have been connected with such an organization.

Very truly yours,



ROBERT E. LEE  
Special Agent (A)

REL:FC



WC

February 15, 1940

Mr. Robert E. Lee  
921 Hallington Avenue  
Chicago, Illinois

Dear Mr. Lee:

I have learned of the passing of your Mother and I wanted to write this personal note to express to you my deepest sympathy in your bereavement.

I appreciate the inadequacy of words at a time such as this but I did want you to know if the understanding of a friend could in any way be a sustaining factor, there is a wealth of it available in my heart.

Sincerely,

CC SAC Chicago

Mr. Tolson	
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Glavin	
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Mr. Carson	
Mr. Egan	
Mr. Gurnea	
Mr. Hendon	
Mr. Jones	
Mr. Mumford	
Mr. Quinn	
Mr. Nease	
Miss Gandy	

62

Px

February 6, 1940

Mr. Robert E. Lee<sup>0</sup>  
921 Wellington Avenue  
Chicago, Illinois

Dear Mr. Lee:

I was indeed sorry to learn of the illness of your Mother and it is my hope that her health will improve.

Let me urge that you not hesitate to take leave to be with your Mother whenever you feel your presence will be helpful.

Sincerely,

CC SAC Chicago

copy

RECORDED

Searched	Indexed
Serialized	Filed
67-106570-63	
FEB 20 1940 A.M.	
U.S. DEPARTMENT OF JUSTICE	
	FILE

JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

HN:CSH

February 27, 1940

MEMORANDUM FOR THE DIRECTOR

RE: ROBERT E. LEE  
Special Agent (A)

I spoke to this Agent, who is an accountant. He entered on duty in January of 1938 and has been at Richmond, Newark and Chicago. He was transferred to Chicago at his own request owing to illness in his family. As I got it from him, his wife had an operation and is to have another. I doubt if he will ever want to leave Chicago--he came from there.

Generally speaking, I think he is a bright young accountant. I think he will make good and do satisfactory work. I saw no signs of administrative or executive ability in him and, as I say, I think his development in the Bureau will be hampered by his eagerness to be at or near the place of his nativity.

Very truly yours,

*H. Nathan*  
H. Nathan

Mr. Tolson.....
Mr. Nathan.....
Mr. E. A. Tamm.....
Mr. Clegg.....
Mr. Ladd.....
Mr. Coffey.....
Mr. Egan.....
Mr. Glavin.....
Mr. Harbo.....
Mr. Lester.....
Mr. Hendon.....
Mr. McIntire.....
Mr. Nichols.....
Mr. Rosen.....
Mr. Quinn Tamm.....
Tele. Room.....
Mr. Nease.....
Miss Gandy.....

Received.....
Forwarded.....
Transmitted.....

67	64
FEB 28 1940	
FEB 28 1940	
FEB 28 1940	

Robert E. Lee

~~MAR 12 1940~~

Recd of <i>MA</i>	1-10-40
3-10-40	4-10-40
5-10-40	6-10-40
7-10-40	8-10-40

67-106570-65	
MAR 11 1940	
<i>PS</i>	
SEARCHED	FILE

4





FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE  
WASHINGTON, D. C.

-----  
OFFICIAL BUSINESS

Penalty For Private Use To Avoid  
Payment Of Postage, \$300

NAME *Yee, R. P.*

N.M.S. Form 16.

# LABORATORY EXAMINATION

STATUS *Y.B.T.*

U.S. NAVAL MEDICAL SCHOOL

Naval Medical Center

DATE *2/29/40*

Washington, D.c.

3622

## REPORT

KAHN

WASSERMANN

Request of *R. Duncan*

Qualitative

Quantitative  
Units

Cholesterolized  
Antigen

Address: *Y.B.T. Room*

Negative

Negative

Request for Blood KAHN and Blood

WASSERMANN TESTS.

Blood Type "AB"

*[Signature]*

W.W. FARRAR,

Lieut. (MC), USN

(MC), U.S.N.

NAME LEE, R.E.

N.M.S. Form 6.

LABORATORY EXAMINATION

RATE F.B.I.

U. S. NAVAL MEDICAL SCHOOL,

Naval Medical Center,

DATE 29 February 1940

Washington, D. C.

Request of

Dr. Duncan

Address:

F.B.I. Room

Diagnosis

--

Character of examination desired

R&M

15

Amount 24 hours.....Submitted.....  
Appearance.....Amber - Clear.....  
Reaction.....Acid.....Sp.Gr..1.022  
Albumin.....Negative.....  
Sugar.....Negative.....  
Occult Blood.....Negative.....  
Special.....  
.....Few Spermatozoa.....  
.....  
Casts.....  
Cylindroids.....  
Mucus.....Numerous Shreds.....  
Leucocytes.....2 - 3 Per - Dry Field.....  
Erythrocytes.....  
Epithelium.....  
Crystals.....Few Amorphous Urates.....

*R. R. Newhouse*  
R. R. NEWHOUSE

Lt. Comdr. (MC)., U.S.N.

(MC), U.S.N.

RECORD OF PHYSICAL EXAMINATION OF OFFICERS AND SPECIAL AGENTS OF THE  
FEDERAL BUREAU OF INVESTIGATION, U. S. DEPARTMENT OF JUSTICE

Washington D.C.  
Place

Feb 29 1940

HISTORY

Name Robert E. Lee Age 27 years, 11 months  
Nativity (state) Illinois Married, Single, Widowed: Married Number of Children 2

Diseases, operations, or injuries previous to age of 15 (Give date and full description of each and examine carefully for evidence of sequelae.)

None

Diseases, operations, or injuries subsequent to age 15 (Give date and full description of each and examine carefully for evidence of sequelae.)

None

Father . . . . . (Living? yes State of Health Good  
(Dead? \_\_\_\_\_ Cause & age at death? \_\_\_\_\_)

Mother . . . . . (Living? \_\_\_\_\_ State of Health \_\_\_\_\_  
(Dead? yes Cause & age at death? 69 - Stroke

Brothers . . . . . (Number living 1 State of Health Good  
(Number dead \_\_\_\_\_ Cause & age at death? \_\_\_\_\_)

Sisters . . . . . (Number living 3 State of Health Good  
(Number dead \_\_\_\_\_ Cause & age at death? \_\_\_\_\_)

Has any member of family suffered from neurasthenia or insanity or been confined in any institution for the insane? Give relationship and full history of case.

No

Has any blood relative been an inmate of a penal institution or poorhouse? Give relationship and state reasons.

No

Habits: Tobacco? yes Alcoholics? yes Drugs? \_\_\_\_\_

FBI 1

ENTERED ON CARD  
3 4 4 6

Robert E. Lee  
Signature of Candidate.

PHYSICAL EXAMINATION

Eyes: Color? brown Exophthalmos? no

Chronic inflammation? no Other abnormality? no

Eyelids: Ptosis? no Condition of conjunctiva on eversion? normal

Other eye conditions? no

Vision: (Note: Each eye must be tested separately.)

Does candidate wear glasses? no For what purpose? —

Distant: Uncorrected vision of right eye? 20/20 Left eye? 20/20

Corrected vision of right eye? — Left eye? —

Near: Uncorrected vision of right eye? J T Left eye? J T

Corrected vision of right eye? — Left eye? —

Remarks: no

Color sense: normal  
(Standard color plate test required)

Ears: Abnormalities? no Evidence of mastoid or other disease: no

Condition of drums? Right normal Left normal

Hearing: (Note: When testing hearing, the eyes and the opposite ear must be closed.)

Distance conversational speech can be heard:

Right ear — feet. Left ear — feet.

Distance whispered speech (Using residual air) can be heard:

Right ear 15/15 feet. Left ear 15/15 feet.

(Note: Use tuning fork tests, Rinne, Weber & Schwabach, if indicated.)

Right ear — Left ear —

Nose: Deflection of septum marked right Polypi? no

Chronic nasal disease? no Is candidate a mouth breather? no

Palate: Cleft or perforated? no Other conditions? no

Fauces: Condition of tonsils? removed Pharynx? normal

Height? 5 feet, 9 1/2 inches. Weight, stripped? 173 1/2 Pounds.

General appearance:	(Robust? <u>✓</u> )	Complexion:	(White? <u>✓</u> )
	(Puny? _____)		(Colored? _____)
	(Plethoric? _____)		(Blonde? _____)
	(Anaemic? _____)		(Brunette? <u>✓</u> )
	(Corpulent? _____)		(Florid? _____)
	(Emaciated? _____)		(Sallow? _____)

Skin: Diseases? ✓

Hair: Color: DK Brown Thickness ✓

Glands: Enlargement: ✓ Other abnormalities ✓

Head, Depressions? ✓ Asymmetries? ✓

Facial disfigurement? ✓ Facial asymmetry? ✓

Abnormalities of speech? ✓

Neck: Goitre? ✓ Other conditions? ✓

Chest: Inspiration 39 inches. Expiration 35 1/2 inches. Respiratory rate? 16

Inspection: ✓

Lungs: Palpation: ✓

Percussion: ✓

Auscultation: ✓

X-ray examination: ✓

Heart: Palpation: ✓

Percussion: ✓

Auscultation: ✓

Exercise Test: Step upon chair 25 times in 30 seconds. Pulse rate should return to normal after two minutes.

Pulse rate: Sitting 82 After exercise 124

Condition of heart after exercise: ✓

Blood pressure, Systolic? 122 Distolic? 64 Pulse pressure 58

Abdomen:

Circumference at umbilicus? 3 x 1/2 Tenderness? h

Other abnormalities? h

Liver, percussion? h Palpation? h

Spleen, percussion? h Palpation? h

Inguinal rings? h Hernia? h

Scrotum:

Varicocele? h Hydrocele? h Sarcocoele h

Testicles:

Induration? h Atrophy? h

Other conditions? h

Penis:

Epispadias? h Hypospadias? h

Condition of prepuce? h Venereal diseases? h

Anus:

Hemorrhoids? h Fistulae? h

Prolapse of bowel? h Other conditions h

Spine:

Tenderness? h Curvature? h

Reflexes:

Pupillary: h Cremasteric: h

Patellar: h Babinski: h Ankleclonus: h

Upper Extremity:

Missing fingers? h Contractures of hand? h

Condition of joints? h Other conditions? h

Lower Extremity:

Flat foot? h Bowed legs? h

Knock-knees? h Varicose Veins? h

Hammer toes? ✓ Bunions? ✓

Other abnormalities? ✓

Agility:

Co-ordination of muscular movements? ✓ Romberg? ✓

Defects of gait? ✓

Mental Condition? ✓

(Note: If indicated refer to specialist)

Temperature? \_\_\_\_\_

Has this person been successfully vaccinated within 5 years? no

Has this person had prophylactic typhoid inoculation? no Date last taken none

Urine: Color? \_\_\_\_\_ Sp. Gr.? \_\_\_\_\_ Albumin? \_\_\_\_\_ Sugar? \_\_\_\_\_

Reaction? See attached Shreds? \_\_\_\_\_ Blood cells? \_\_\_\_\_

Pus cells? See attached Casts? \_\_\_\_\_ Epithelial cells? \_\_\_\_\_

Blood: Red corpuscles per C.mm \_\_\_\_\_ White corpuscles per C.mm \_\_\_\_\_

Differential count \_\_\_\_\_

Blood serologic tests (syphilis): \_\_\_\_\_ Haemoglobin per cent: \_\_\_\_\_

Has candidate any of the following defects, viz: Cachexia, or apparent predisposition to any constitutional diseases, permanent defects of either of the extremities or articulations, including defects of gait, flat foot, badly bowed legs, knock-knees, unnatural curvature of the spine, impaired vision, color-blindness, chronic diseases of the visual organs, epilepsy, insanity, chronic diseases of the ears, deafness, chronic nasal disease, polypi, chronic ulcers or cicatrices of old ulcers likely to break out afresh, chronic cardiac pulmonary or renal affections, insufficient chest expansion, hernia, sarcocoele, hydrocele, varicocoele (unless slight), fistula in ano, hemorrhoids, varicose veins on lower limbs (unless slight) stature less than 5 feet 4 inches, or more than 6 feet 2 inches, or any marked abnormality of speech or facial disfigurement?

Report of any special examination:



# DENTAL EXAMINATION OF \_\_\_\_\_

## GENERAL ORAL CONDITION

### MUCOUS MEMBRANE

<input checked="" type="checkbox"/>	Normal
<input type="checkbox"/>	Inflamed
<input type="checkbox"/>	Swollen
<input type="checkbox"/>	Ulcerated
<input type="checkbox"/>	Septic

### TONGUE

<input checked="" type="checkbox"/>	Coating
<input type="checkbox"/>	Cryptic
<input type="checkbox"/>	Ulcerated
<input type="checkbox"/>	Enlarged

### SALIVA

<input checked="" type="checkbox"/>	Normal
<input type="checkbox"/>	Excessive
<input type="checkbox"/>	Acidity
<input type="checkbox"/>	Thick orropy
<input type="checkbox"/>	Odor

### OCCCLUSION

<input checked="" type="checkbox"/>	Normal
<input type="checkbox"/>	Class I
<input type="checkbox"/>	Class II
<input type="checkbox"/>	Class III

### ARCH

<input checked="" type="checkbox"/>	Square
<input type="checkbox"/>	Tapering
<input type="checkbox"/>	Ovoid

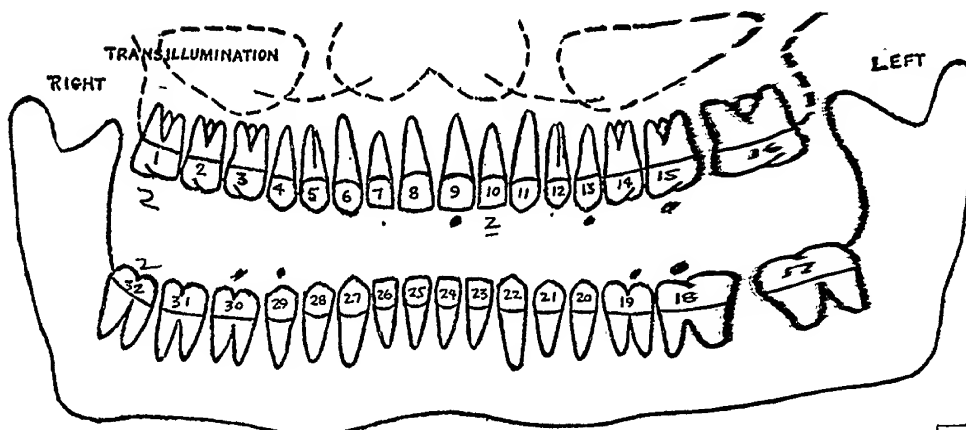
Glands \_\_\_\_\_

Sinus \_\_\_\_\_

Throat \_\_\_\_\_

## DENTAL DIAGNOSIS

- A. Labial
- B. Lingual
- C. Incisal
- D. Occlusal
- E. Buccal
- G. Mesial
- H. Distal
- K. Mesio-labial
- L. Disto-labial
- M. Mesio-lingual
- N. Disto-lingual
- O. Mesio-incisal
- P. Disto-incisal
- R. Mesio-occlusal
- S. Disto-occlusal
- T. Bucco-occlusal
- U. Lingual-occlusal
- V. Mesio-disto-occlusal
- W. Bucco-lingual-occlusal



☒ Roots   ☐ Abscess   ☐ Impacted   ☐ Crown   ☐ Devitalized   ☐ Dummy bridge   ☐ On denture   ☐ ~~Missing~~   ☒ Extraction indicated

X-ray No. 18-19-24-29-30-31 X-ray reading No 3-8-9-12-13-19 non vital chronic  
 Gingival disease (indicate nature and extent) apical rarifying periodontitis  
9-14 - non vital apical lesions  
normal.

Conditions of appliances replacing teeth \_\_\_\_\_

Remarks: 16 - Ruptured

In case a dentist is not available to make the dental examination, the medical examiner shall record missing teeth, prosthetic replacements, and give a general estimate of oral condition.

Date 2-29-40

(Signature)

Dental Surgeon

*Carl A. Schlach*

Summary of Findings

(Summarize here all defects found.)

1. Chronic Periodontosis.
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

Recommendations: Typhoid - Smallpox prophylaxis is  
Dental treatment

- S.A.  
2 ymt
1. Is this man capable of strenuous ☒ moderate \_\_\_\_\_ light \_\_\_\_\_  
or very light \_\_\_\_\_ physical exertion. (Indicate which).
  2. Has this man any defect which would interfere with his participation  
in raids or other work connected with the detection and apprehension  
of criminals which might entail the practical use of firearms?  
(Indicate YES or NO) No

Remarks:

H. K. Rayner  
R. E. W. W. W. W. W.  
Quar. Brown

Administrative action by Federal Bureau of Investigation.

DIRECTOR

March 9, 1940

PERSONAL AND CONFIDENTIAL

Mr. Robert E. Lee  
Federal Bureau of Investigation  
United States Department of Justice  
Post Office Box 513  
Chicago, Illinois

Dear Mr. Lee:

The Bureau is in receipt of the report of the physical examination afforded you at the United States Naval Hospital, Washington, D. C., on February 29, 1940.

The only physical defect noted therein is - chronic periodontosis.

The Board of Examining Physicians recommends that you be inoculated for typhoid and vaccinated for smallpox; further, that you receive dental treatment.

It reports that you are capable of performing strenuous physical exertion and have no defects that would interfere with your participation in raids or other work involving the practical use of firearms.

For your information, it was determined during this examination that your blood is International Type "AB".

Sincerely yours,

John Edgar Hoover  
Director

66

MAR 11 1940

FILE

cc - SAC, Chicago  
cc - Mr. Clegg

COMMUNICATIONS SECTION

MAR 9 1940

FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE

Mr. Tolson	
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Glavin	
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Mr. Carson	
Mr. Coffey	
Mr. Hendon	
Mr. Jones	
Mr. Quinn	
Mr. Nease	
Mr. Gurnea	
Mr. Harbo	
Mr. Mohr	
Mr. Pennington	
Mr. Nease	
Mr. Gurnea	
Mr. Harbo	
Mr. Mohr	
Mr. Pennington	
Miss Gandy	

JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

LAH:RS

March 9, 1940

MEMORANDUM FOR THE DIRECTOR

IN-SERVICE TRAINING COURSE #17  
February 26, 1940 to March 9, 1940

RE: R. E. LEE  
SPECIAL AGENT (A)

This Special Agent attended the In-Service Training Course #17, which began on February 26, 1940 and concluded on March 9, 1940.

Lee is twenty-seven and has been in the field as an accountant for almost two years. He seems to be getting along very satisfactorily. His appearance is good, and his personality seems to be very satisfactory. This young man seems to have about average intelligence. I see no executive or administrative prospects, but I think his present status is good.

This Special Agent attained the following grades:

Plant Protection Examination	100
Espionage Examination	95
Hip Shooting	72
Practical Pistol Course	64
Shotgun	100
.30'06 Rifle	62
.351 Rifle	71
Machine Gun	93

Respectfully,

*L. A. Hince*  
L. A. Hince

Route	.....	Indexed	.....
Searched	.....	Recorded	.....
Reviewed	.....	Checked	.....
Serialized	.....	Filed	.....

FEDERAL BUREAU OF INVESTIGATION

MAR 20 1940

TOLSON

CHIEF CLERK

WATKINS

Mr. Tolson	.....
Mr. Nathan	.....
Mr. E. A. Tamm	.....
Mr. Clegg	.....
Mr. Ladd	.....
Mr. Coffey	.....
Mr. Egan	.....
Mr. Glavin	.....
Mr. Harbo	.....
Mr. Lester	.....
Mr. Hendon	.....
Mr. McIntire	.....
Mr. Nichols	.....
Mr. Rosen	.....
Mr. Quinn Tamm	.....
Tour Room	.....
Adm. Files	.....
Pers. Files	.....
Mr. Tracy	.....
Miss Gandy	.....

March 19, 1940

PERSONAL AND CONFIDENTIAL

Special Agent in Charge

Chicago, Illinois

RE: R. E. LEE  
Dear Sir: SPECIAL AGENT (A)

The above-named Special Agent attended an In-Service training course at the Seat of Government from February 26, 1940 to March 9, 1940.

He attained the following grades:

Plant Protection Examination	100
Espionage Examination	95
Hip Shooting	72
Practical Pistol Course	64
Shotgun	100
.30'06 Rifle	62
.351 Rifle	71
Machine Gun	93

The firearms grades should be entered on the individual field firearms training record card.

Very truly yours,

J. E. Hoover

John Edgar Hoover  
Director

CC: Mr. R. E. Lee

*[Handwritten signature]*

68

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

LRP:VTM

June 8, 1940

Robert E. Lee Special Agent (A)  
Chicago, Illinois

Efficiency rating Good Plus 5-1-40  
Previous efficiency rating Good  
Entered on duty 1/10/38

Grade and salary Caf-10 \$3,500

Last salary change 6/1/39

Previous test ratings:

Rules & Regulations 96 1/2

Instructions 89

In-service -Plant Protection 100

Espionage 95

Accounting course 29 completed

Marksmanship Sharpshooter

Qualified in all firearms: Yes

Times failed to qualify with: None

REMARKS

SAC Devereaux states this Agent presents a good personal appearance and is possessed of a happy, pleasing personality. He is always a ready mixer and due to his sunny disposition is capable of creating good contacts for the Bureau. Mr. Devereaux believes this Agent is capable of handling practically any accounting assignment given him. He appears to be well schooled in accounting, as well as the investigative field, and has the ability to practically apply his knowledge. He has recently been making talks as a Bureau representative, and his enthusiasm for this type of assignment is refreshing. Mr. Devereaux has heard favorable reports from his appearance and demeanor while making these talks. He has shown particular interest in fugitive investigations and along this line has shown considerable persistency. Recently in an Unlawful Flight to Avoid Prosecution case, a rather badly wanted fugitive was apprehended due to this Agent's persistency. He puts in more than the necessary amount of overtime, and is always ready and willing to volunteer for any type of assignment. He is rated by the stenographic personnel as excellent in dictation. There would be no hesitancy in utilizing this Agent on raids or dangerous assignments. While he does not at the present time appear to possess marked tendencies of latent administrative ability, it does appear that with added experience these tendencies might become apparent.

During the In-Service School in March, 1940, Mr. Hince stated this Agent appears to be getting along satisfactorily. His appearance is good and

Mr. Tolson ☒  
Mr. Nathan ☒  
Mr. E. A. Tamm ☒  
Mr. Clegg ☒  
Mr. Ladd ☒  
Mr. Coffey ☒  
Mr. Egan ☒  
Mr. Glavin ☒  
Mr. Harbo ☒  
Mr. Hendon ☒  
Mr. Lester ☒  
Mr. McIntire ☒  
Mr. Nichols ☒  
Mr. Pennington ☒  
Mr. Rosen ☒  
Mr. Quinn Tamm ☒  
Adm. Files ☒  
Pers. Files ☒  
Tour Room ☒  
Mr. Tracy ☒  
Miss Gandy ☒

67-100570-69  
JUL 1 1940  
JUN 22 1940  
RECORDED  
INDEXED  
FBI - CHICAGO

his personality seems to be very satisfactory. He seems to have about average intelligence, but Mr. Hince saw no executive or administrative prospects.

Mr. Nathan thinks this Agent is a bright young accountant, who will make good and do satisfactory work. He saw no signs of administrative or executive ability, and thinks his development will be hampered by Agent's eagerness to be at or near the place of his nativity.

RECOMMENDATION: It is respectfully recommended that this Agent be granted a \$100 increase.

*L. R. Pennington*  
L. R. PENNINGTON

*OK*  
*Recd. to Dept*  
*6-15-40*  
*Wing*

*See report*  
*7/1/40*  
*J.*

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

EFFICIENCY RATING SHEET

Office submitting Chicago

Date submitted May 1, 1940

Name of employee Robert E. Lee, Special Agent (A) CAF 10 \$3500.00  
(Title) (Grade) (Salary)

Entered on duty 4/10/38 Entered on duty this office 6/30/39  
(Date) (Date)

Consider carefully these definitions, keep them in mind when rating, and compare the employee with all others in the same position for the entire service:

UNSATISFACTORY.....Duty NOT performed AS WELL AS SHOULD BE EXPECTED;  
not satisfactory; DECIDEDLY below standard.  
FAIR.....Work ORDINARILY satisfactory; NOT OUTSTANDING.  
GOOD.....Duty performed in an EFFICIENT MANNER; qualifica-  
tions UP TO STANDARD and SATISFACTORY.  
EXCELLENT.....Duty performed in HIGHLY EFFICIENT MANNER; qualified  
to a PREEMINENT DEGREE.

The following characteristics should be taken into consideration in the determination of the category in which the employee is placed:

KNOWLEDGE: Extent of information concerning all duties of his position; ability to analyze cases; practical application of intelligence and educational training; readiness of comprehension.

JUDGMENT: Common sense; ability to think clearly and arrive at logical conclusion; tact.

INITIATIVE: Trait of beginning needed work or taking appropriate action on own responsibility in absence of orders.

FORCE: Aggressiveness; faculty of performing work with vigor and resolution.

INDUSTRY: Physical activity; application to work; health; energy.

ACCURACY: Attention to details; thoroughness; precision.

PERSONAL APPEARANCE: Impression made on others; personality; neatness.

PAPER WORK: Reporting; marshaling facts; dictating.

ATTITUDE TOWARD WORK: Attention to duty; loyalty to the service; amenability to discipline; dependability.

EXECUTIVE CAPACITY: Executive ability; leadership; capacity to direct, control, and influence others in proper performance of duties.

Rating Good-plus



REMARKS:

(Under this heading shall be set forth a digest of criticisms and conditions of significance which will reflect deficiencies, meritorious features, and special qualifications or disqualifications.)

Special Agent Robert E. Lee presents a good personal appearance and is possessed of a happy, pleasing personality. This Agent is always a ready mixer and due to his sunny disposition is capable of creating good contacts for the Bureau.

Prior to his becoming affiliated with the Bureau he had a varied accounting experience. I believe at the present time he is capable of handling practically any accounting assignment that might be assigned to him. He appears to be well schooled in the accounting field, as well as the investigative field, and has the ability to practically apply his knowledge concerning the same.

This Agent recently has been making talks as a Bureau representative and his enthusiasm for this type of assignment is indeed refreshing. I have heard favorable reports from his appearance and demeanor while making these talks.

This Agent has particular interest in fugitive investigations and along this line has shown considerable persistency. Recently, in an Unlawful Flight to Avoid Prosecution case, due to this Agent's industry and tenaciousness a rather badly wanted fugitive was apprehended.

Agent Lee puts in more than the necessary amount of overtime and is always ready and willing to volunteer for any sort of assignment. The stenographic personnel of the Chicago Office rate this Agent as excellent in dictating ability. He is well qualified in the use of the Bureau's firearms and there would be no hesitancy on my part in utilizing this Agent on a raid or similar assignment.

While this Agent does not at the present time appear to possess marked tendencies of latent administrative ability it does appear that with added experience these tendencies might become apparent. Status, good-plus.

Have the contents of this report under the heading "Remarks" been read in full to the employee to whom they relate, and has the employee been informed as to the status reflected on the reverse side of this report? Yes

WSD:IAJ

Rating Officer.

LWM

## FEDERAL BUREAU OF INVESTIGATION

Mr. **Mr. Robert E. Lee**  
Miss  
Mrs.

Date **June 15, 1940**New appointment ☐Transfer ☐Promotion ☒Separation ☐

## PRESENT STATUS

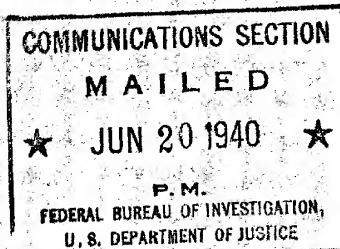
1. Title: **Special Agent**  
2. Grade: **CAF 10**  
3. Salary: **\$3500 per annum**  
4. Seat of Government: ☒  
Field:  
5. Division:  
6. Appropriation: **"Salaries and Expenses, FBI"**

## PROPOSED ACTION

7. Title: **Special Agent**  
8. Grade: **CAF 10**  
9. Salary: **\$3600 per annum**  
10. Seat of Government: ☒  
Field:  
11. Division:  
12. Appropriation: **"Salaries and Expenses, FBI"**  
13. Effective: **June 16, 1940**  
14. Position: ☐  
Additional:  
Vice:  
Identical:  
15. Remarks:

Respectfully submitted,

**Director, Federal Bureau of Investigation**  
(Title)



67-106570-70

BET

R

DFS  
67-

July 6, 1940

Mr. Robert E. Lee  
Federal Bureau of Investigation  
United States Department of Justice  
Post Office Box #812  
Chicago, Illinois

Dear Mr. Lee:

It is with pleasure that I am enclosing a  
letter from the Attorney General advising you of your  
promotion from \$3500 per annum to \$3600 per annum in  
Grade CAF 10, effective June 16, 1940.

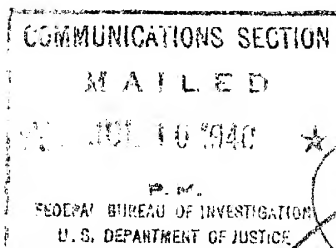
Sincerely yours,

John Edgar Hoover  
Director

Enclosure

CC: SAC Devereaux

Mr. Tolson \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Foxworth \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nathan \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Miss Gandy \_\_\_\_\_



67-106570-71

JUL 10 1940

DEPARTMENT OF JUSTICE

WASHINGTON, D. C.

37:123g

June 15, 1940

Mr. Robert E. Lee  
Federal Bureau of Investigation  
Department of Justice

Dear Mr. Lee:

Your salary as a Special Agent in the Federal Bureau of Investigation, Department of Justice, is hereby increased from \$3500 per annum to \$3600 per annum in Grade Caf-10, effective June 16, 1940 and payable from the appropriation for "Salaries and Expenses, Federal Bureau of Investigation," FIELD.

Respectfully,

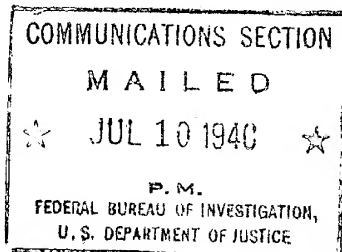
*Robert H. Jackson*

Attorney General.

By the Attorney General:

(Sgd.) Matthew F. McGuire

The Assistant to the Attorney General.



Federal Bureau of Investigation  
United States Department of Justice  
CHICAGO, ILLINOIS

January 17, 1941

~~CONFIDENTIAL~~

Director  
Federal Bureau of Investigation  
Washington, D. C.

Re: ROBERT E. LEE  
SPECIAL AGENT (A)

Dear Sir:

In view of the industry and capability manifested by this Agent during the writer's assignment here in the Chicago field division, it is suggested that the Bureau take under advisement increasing this employee's salary.

Very truly yours,

*W. S. Devereaux*  
W. S. DEVEREAUX,  
Special Agent in Charge.

WSD:MG

FEB 7 1941

67-10510-72

Routed	Recorded
Searched	Indexed
Numbered	Filed
JAN 21 1941	
FEDERAL BUREAU OF INVESTIGATION	

✓ TOLSON  
✓ CHIC. DIV.

Federal Bureau of Investigation  
United States Department of Justice  
CHICAGO, ILLINOIS

January 17, 1941

PERSONAL AND CONFIDENTIAL

Director  
Federal Bureau of Investigation  
Washington, D. C.

Re: SPECIAL EFFICIENCY REPORT ON  
SPECIAL AGENT (A) ROBERT E. LEE

Dear Sir:

This special efficiency report on the above named Agent is being submitted in accordance with instructions issued by the Bureau concerning those individuals in Grade CAF-10, who have been in the Bureau for a period of time.

The above named Agent in the opinion of the writer, is well qualified to handle any sort of an accounting problem in the investigative field. He is also particularly well adapted to the handling of any general investigative problem. He exercises good judgment and applies himself most industriously. This Agent makes numerous speeches here in the Chicago field division for the Bureau and in the opinion of the writer, which is based upon comments that have been heard as well as personal observation, he performs an excellent job in this connection. He is especially amenable to discipline, is extremely popular with his fellow workers and all in all is exceedingly well adapted for this type of work. This Agent applies himself in such a way that there is every indication of considerable tenaciousness. He puts in an unusual amount of overtime and is always ready and willing to volunteer for any type of assignment that might be in the offing.

I believe that this Agent has some possibilities of developing into supervisory material and it might be well for the Bureau to keep this quality in mind in future judgment of this Agent. In the opinion of the writer this Agent is an above the average Agent and is one of the more valuable experienced Agents in the Chicago office.

Very truly yours,

W. S. DEVEREAUX, JAN 21 1941  
Special Agent in Charge

WSD:MG

*memo for Johnson  
1/21/41  
WSD*

*[Handwritten signatures and initials]*

JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.  
January 28, 1941

URG:VHA

MEMORANDUM FOR MR. TOLSON ✓

Re: Robert E. Lee (A)  
Chicago Division

Mr. Tolson.....
Mr. Clegg.....
Mr. E. A. Tamm.....
Mr. Foxworth.....
Mr. Nathan.....
Mr. Ladd.....
Mr. Egan.....
Mr. Glavin.....
Mr. Nichols.....
Mr. Rosen.....
Mr. Tracy.....
Miss Gandy.....

With reference to the attached copy of a special efficiency report on Special Agent (A) Robert E. Lee, I talked with SAC Devereaux at Chicago who stated that Agent Lee has been doing very satisfactory work and that he is supervisory material.

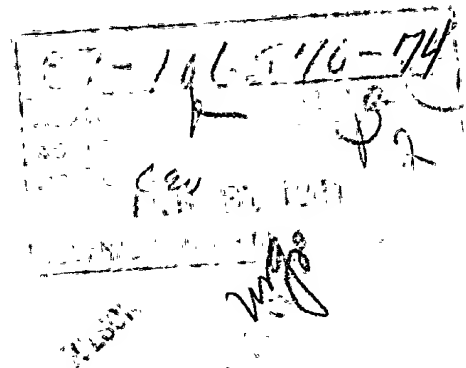
There are attached hereto, for your approval, the necessary letters transferring Agent Lee to Washington, D. C., for assignment in the Chief Clerk's Office.

Respectfully,

*W. R. Glavin*  
W. R. Glavin

Attachments

FEB 3 1941



CHICAGO, ILLINOIS

January 17, 1941

~~PERSONAL AND CONFIDENTIAL~~

Director  
Federal Bureau of Investigation  
Washington, D. C.

Re: SPECIAL EFFICIENCY REPORT ON  
SPECIAL AGENT (A) ROBERT E. LEE

Dear Sir:

This special efficiency report on the above named Agent is being submitted in accordance with instructions issued by the Bureau concerning those individuals in Grade CAF-10, who have been in the Bureau for a period of time.

The above named Agent in the opinion of the writer, is well qualified to handle any sort of an accounting problem in the investigative field. He is also particularly well adapted to the handling of any general investigative problem. He exercises good judgment and applies himself most industriously. This Agent makes numerous speeches here in the Chicago field division for the Bureau and in the opinion of the writer, which is based upon comments that have been heard as well as personal observation, he performs an excellent job in this connection. He is especially amenable to discipline, is extremely popular with his fellow workers and all in all is exceedingly well adapted for this type of work. This Agent applies himself in such a way that there is every indication of considerable tenaciousness. He puts in an unusual amount of overtime and is always ready and willing to volunteer for any type of assignment that might be in the offing.

I believe that this Agent has some possibilities of developing into supervisory material and it might be well for the Bureau to keep this quality in mind in future judgment of this Agent. In the opinion of the writer this Agent is an above the average Agent and is one of the more valuable experienced Agents in the Chicago office.

Very truly yours,

W. S. DEVEREAUX,  
Special Agent in Charge.

WSD:MG



CHICAGO, ILLINOIS

January 17, 1941

~~CONFIDENTIAL~~

Director  
Federal Bureau of Investigation  
Washington, D. C.

Dear Sir:

In connection with a recent telephone conversation had with the Chief Clerk's office of the Bureau, I wish to advise that in so far as rating Special Agents Robert E. Lee, Millard E. Shaeffer and Earl Hirsh is concerned, I would rate these Agents in ability as well as industriousness as follows:

LEE  
SHAEFFER  
HIRSH

Very truly yours,

W. S. DEVEREAUX,  
Special Agent in Charge.

WSD:MG

276

JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.  
January 31, 1941

LRP:DFW

MEMORANDUM FOR MR. TOLSON

Mr. Tolson .....
Mr. E. A. Tamm .....
Mr. Clegg .....
Mr. Foxworth .....
Mr. Nathan .....
Mr. Ladd .....
Mr. Glavin .....
Mr. Nichols .....
Mr. Hendon .....
Mr. Rosen .....
Mr. Tracy .....
Miss Gandy .....

Re: Robert E. Lee  
Special Agent Accountant

Entered on duty	1/10/38 SAA
Efficiency rating 5/1/40	Good plus
Present Grade and Salary	CAF-10 \$3600
Accounting course	31 completed
Marksmanship	Sharpshooter
Qualified in all firearms:	Yes, to date
Times failed to qualify with:	One - .351 rifle

In a special efficiency report submitted January 17, 1941, by SAC Devereaux, he stated Agent Lee is well qualified to handle any type of accounting problem in the investigative field. He is also particularly well adapted to the handling of any general investigative problem. He exercises good judgment and applies himself industriously. He has made numerous speeches in the Chicago area and performs an excellent job in this connection. He is especially amenable to discipline, applies himself in such a way there is every indication of considerable tenaciousness, and he puts in an unusual amount of overtime, always being ready and willing to volunteer for any type of assignment. SAC Devereaux believes Agent Lee has some possibilities of developing into supervisory material, is above the average Agent, and one of the more valuable experienced Agents in the Chicago Office.

Mr. Devereaux suggests an increase in salary, and I recommend he be given an increase from Grade CAF-10 \$3600 to Grade CAF-11 \$3800.

Respectfully,

L. R. Pennington  
L. R. Pennington

DR 100-70-75

2-3-41  
1079

FEB 1 1941

EAC  
67-

FEDERAL BUREAU OF INVESTIGATION

Mr.  
Miss Mr. Robert E. Lee  
Mrs.

February 3, 1941

Date

New appointment ☐

Transfer ☐

Promotion ☒

Separation ☐

PRESENT STATUS

1. Title: Special Agent  
2. Grade: CAF 10  
3. Salary: \$3600 per annum  
4. Seat of Government: ☒  
Field: "Salaries and Expenses, FBI"  
5. Division:  
6. Appropriation:

PROPOSED ACTION

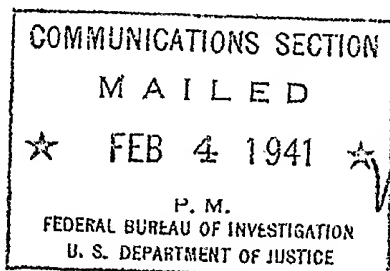
7. Title: Special Agent  
8. Grade: CAF 11  
9. Salary: \$3600 per annum  
10. Seat of Government: ☒  
Field: "Salaries and Expenses, FBI"  
11. Division:  
12. Appropriation:  
13. Effective: February 16, 1941  
14. Position: Additional: ☐  
Vice:  
Identical:  
15. Remarks:

CC - Chief, Audit Section

Respectfully submitted,

Director, Federal Bureau of Investigation

(Title)



ORIG. REMOVED  
FOR O.R.F.

SELF  
(7-1)

February 20, 1941

Mr. Robert F. Lee  
Federal Bureau of Investigation  
United States Department of Justice  
1900 Banker's Building  
Chicago, Illinois

Dear Mr. Lee:

It is with pleasure that I am enclosing a  
letter from the Attorney General advising you of your  
promotion from \$3600 per annum in grade CAF 10, to \$3300  
per annum in grade CAF 11, effective February 16, 1941.

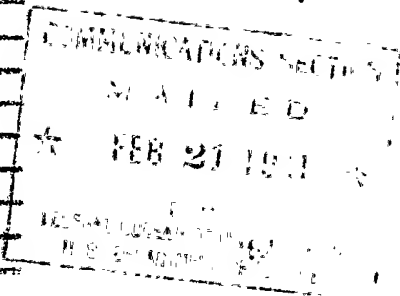
Sincerely yours,

J. Edgar Hoover

John Edgar Hoover  
Director

Enclosure  
CC: SAC, Chicago

Mr. Tolson \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Foxworth \_\_\_\_\_  
Mr. Nathan \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Miss Gandy \_\_\_\_\_



76  
14

FEB 20 6 09 PM '41  
FEB 21 11 37 AM '41  
RECEIVED-RECORDS  
F. B. I.  
U. S. DEPT. OF JUSTICE

DEPARTMENT OF JUSTICE  
WASHINGTON, D. C.

BJF:kte

February 3, 1941.

Mr. Robert E. Lee,  
Federal Bureau of Investigation,  
Department of Justice.

Dear Mr. Lee:

You are hereby transferred from one position to another in  
the Federal Bureau of Investigation as indicated:

From

Position: Special Agent

Assignment: Field

Grade: Caf-10      Salary: \$3600 per annum

Appropriation: "Salaries and Expenses, Federal Bureau of  
Investigation," FIELD

To

Position: Special Agent

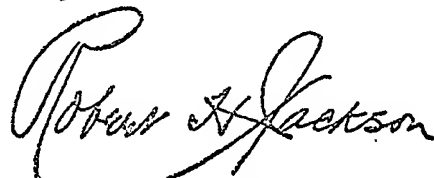
Assignment: Field

Grade: Caf-11      Salary: \$3800 per annum

Appropriation: "Salaries and Expenses, Federal Bureau of  
Investigation," FIELD

Effective: February 16, 1941.

Respectfully,



Attorney General.

By the Attorney General:

(Sgd.) Matthew F. McGuire

The Assistant to the Attorney General.

Additional position.

EAC  
67-

FEDERAL BUREAU OF INVESTIGATION

Mr.  
Miss **Mr. Robert E. Lee**  
Mrs.

**February 3, 1941**

Date

New appointment ☐

Transfer ☐

Promotion ☒

Separation ☐

PRESENT STATUS

1. Title: **Special Agent** 2. Grade: **CAF 10**  
3. Salary: **\$3600 per annum** 4. Seat of Government: ☒  
Field: **"Salaries and Expenses, FBI"**  
5. Division: 6. Appropriation:

PROPOSED ACTION

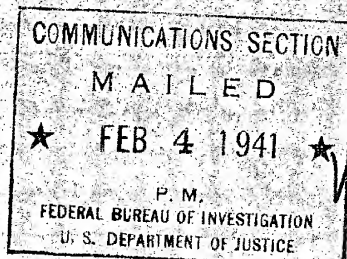
7. Title: **Special Agent** 8. Grade: **CAF 11**  
9. Salary: **\$3800 per annum** 10. Seat of Government: ☒  
Field: **"Salaries and Expenses, FBI"**  
11. Division: 12. Appropriation:  
13. Effective: **February 16, 1941**  
14. Position: ☒  
Additional: ☐  
Vice:  
Identical:  
15. Remarks:

CC - Chief, Audit Section

Respectfully submitted,

**Director, Federal Bureau of Investigation**

(Title)



106570  
6

Federal Bureau of Investigation  
United States Department of Justice  
CHICAGO, ILLINOIS

March 8, 1941

~~CONFIDENTIAL~~

Director  
Federal Bureau of Investigation  
Washington, D. C.

Re: SPECIAL AGENT (A) ROBERT E. LEE

Dear Sir:

In view of the recent transfer of Special Agent Robert E. Lee to the Bureau, I am forwarding herewith his personnel file, field firearms record card and leave record card together with the leave slips submitted by Agent Lee during the current year.

I am also enclosing herewith a special efficiency report submitted on this Agent and it is respectfully requested that Agent Lee be given an opportunity to read and initial the same.

Very truly yours,

W. S. DEVEREAUX,  
Special Agent in Charge.

WSD:MG  
Encs.

REGISTERED MAIL

MAR 20 1941

67-1450-77

Handwritten signatures and initials, including "M. J. W." and "J. E. Lee".

Federal Bureau of Investigation  
United States Department of Justice  
CHICAGO, ILLINOIS

March 8, 1941

Director  
Federal Bureau of Investigation  
Washington, D. C.

Re: SPECIAL AGENT (A) ROBERT E. LEE  
SPECIAL EFFICIENCY REPORT

Dear Sir:

This special efficiency report is being submitted on the above named Agent in view of his recent transfer to the Bureau.

This Agent falls within the experienced category and is one who is well qualified in the field of accounting. He has functioned well in regard to general investigative matters and in all investigative problems he has exercised good judgment and applied himself industriously. He has shown considerable tenaciousness in pursuit of fugitive investigations and I believe has been outstanding in so far as making contacts for the Bureau is concerned. The police officers with whom he has associated speak extremely well of him. This Agent has also had occasion to function as a representative of the Bureau in addressing various civic organizations and in this regard numerous complimentary letters have been received. He is amenable to discipline, popular with his fellow employees and in my opinion is well adapted to the Bureau's work. His overtime has been outstanding and he has been conspicuous by the fact that he has always volunteered for any and all types of investigative assignment.

This Agent in my opinion has supervisory possibilities and he should function well in such capacity at the Bureau.

Very truly yours, *L*

*W. S. Devereaux*  
W. S. DEVEREAUX,  
Special Agent in Charge.

WSD:MG



Federal Bureau of Investigation  
United States Department of Justice

Chicago, Illinois

March 11, 1941

PERSONAL AND CONFIDENTIAL

Director  
Federal Bureau of Investigation  
Washington, D. C.

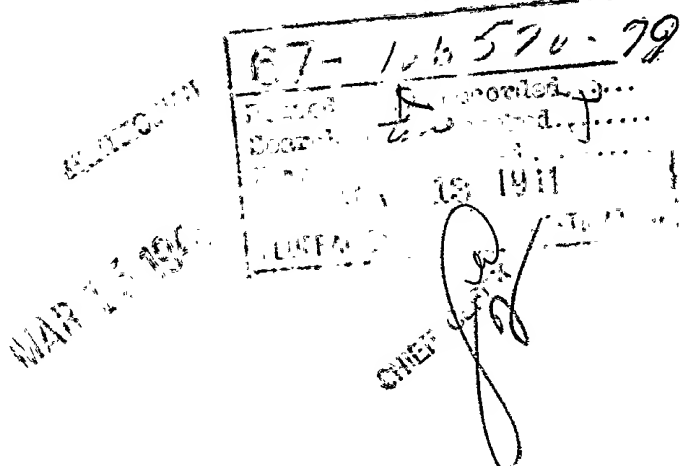
Dear Sir:

There is being transmitted herewith a carbon copy of the Special Efficiency Report submitted on Special Agent (A) ROBERT E. LEE, dated March 8, 1941. This copy was inadvertently left out of the Personnel File for this Agent, which was forwarded to the Bureau at an earlier date.

Very truly yours,

FC  
Enclosure

  
W. S. DEVEREAUX  
Special Agent in Charge



REG:MTS

March 21, 1941

Special Agent in Charge  
Chicago, Illinois

Re: R. E. Lee  
Special Agent

Dear Sir:

It is desired that you submit at the earliest possible date a special efficiency report on the above-mentioned Special Agent who was recently transferred to the Seat of Government from your office.

This special report is desired in connection with the submission of such reports on all Grade CAF 11 employees.

Very truly yours,

John Edgar Hoover  
Director

80

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Foxworth \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

*[Handwritten signature]*

Federal Bureau of Investigation  
United States Department of Justice  
CHICAGO, ILLINOIS

March 26, 1941

Director  
Federal Bureau of Investigation  
Washington, D. C.

Re: R. E. LEE  
Special Agent (A)

Dear Sir:

Reference is made to Bureau letter dated March 21, 1941, which requested that a special efficiency report be submitted on Special Agent Lee in connection with recent instructions relative to the submission of such reports on employees in Grade CAF 11.

In compliance with the Bureau's request, I am enclosing herewith a special efficiency report on Special Agent R. E. Lee.

Very truly yours,

*W. S. Devereaux*

W. S. DEVEREAUX,  
Special Agent in Charge.

WSD:MG  
Enc.

APR 13 1941

67-106570-81

Recd... R... Recd...

MA 28 1941

MA 28 1941

MA 28 1941

MA 28 1941

MA 28 1941

APR 12 1941

14/14/41

DHM:VAB

March 31, 1941

MEMO-ANDER FOR MR. TOLSON

The following are grades attained by members of your division during the conference of supervisors and officials held on March 20, 1941. It is desired that you bring these grades to the attention of the appropriate supervisors.

<u>NAME</u>	<u>TEAM GRADE</u>	<u>NOTEBOOK GRADE</u>
W. R. Glavin	91½	—
L. V. Genthner	87½	Excellent
E. T. Harbo	87½	Excellent
E. A. Jones	91½	Excellent
H. E. Judell	91½	Good
E. H. Laughlin	95	Excellent
R. E. Lee	97	Excellent
A. E. Leonard	93	Excellent
H. E. Long	93 3/4	Good
J. F. Mahr	87½	Excellent
G. E. Patterson	89 3/4	Excellent
A. T. Potter	85½	Good
J. E. Foster	83	Excellent
T. J. Scott	91	Excellent
J. J. Starke	87½	Excellent
E. E. Suttler	96	Excellent
J. W. Trust	88	Good
F. L. Walkart	94	Excellent

Very truly yours,

John Edgar Hoover  
Director

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Foxworth \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Miss Gandy \_\_\_\_\_  
\_\_\_\_\_

Federal Bureau of Investigation  
United States Department of Justice  
CHICAGO, ILLINOIS

March 26, 1941

Director  
Federal Bureau of Investigation  
Washington, D. C.

Re: SPECIAL EFFICIENCY REPORT ON  
SPECIAL AGENT (A) ROBERT E. LEE

RECORDED

APR 19 1941

Dear Sir:

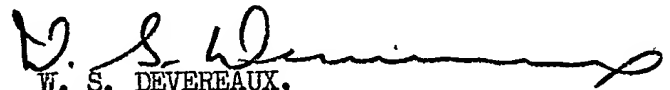
67-106570-82

This special efficiency rating is being submitted to the Bureau in compliance with Bureau letter dated March 21, 1941, requesting such a report in connection with recent instructions relative to the submission of same concerning employees now in Grade CAF 11.

Special Agent ROBERT E. LEE is an employee of the Bureau with considerable experience. I believe that he is well qualified to handle about any type of accounting investigation that might be assigned to him. He has also indicated an aptitude for fugitive investigations and some of the weightier problems developed in the course of general investigative work. He presents a good appearance and has an outstanding personality. His judgment, at least from an investigative standpoint, must be rated as good. He is discreet, conscientious and industrious. I would class him as well above the average Agent and due to his very favorable attitude toward the Bureau as well as his honest desire to succeed would say that he is rapidly developing into an outstanding employee. He has a perseverance and tenaciousness that has stood him in good stead in the development of his investigative cases. He is able to contact the public in a manner that speaks well for the Bureau as a whole.

I believe that his development along administrative lines should be rapid and that he does have real administrative supervisory possibilities. I recommend very favorably the promotion of this employee to grade CAF 12.

Very truly yours,

  
W. S. DEVEREAUX,  
Special Agent in Charge.

WSD:MG

JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

LRP:AR

April 9, 1941

MEMORANDUM FOR MR. TOLSON

Re: R. E. Lee  
Special Agent (A)

In a letter dated March 26, 1941, SAC Devereaux submitted an efficiency report on the above Agent and recommended favorable consideration for this employee to be promoted to grade CAF-12.

An efficiency report was previously submitted on Agent Lee on January 17, 1941, upon the basis of which he was promoted from grade CAF-10 \$3600 to grade CAF-11 \$3800 on February 16, 1941.

Frankly, while this Agent has performed good work, it is not believed that with only three years experience he is justified at this time in being promoted to grade CAF-12 and I suggest that a further increase be deferred until after the next rating period.

Respectfully,

*L. R. Pennington*  
L. R. Pennington

*Secure addl  
report 60 days  
of 4/10*

*Lee M. ...  
4/10/41  
1/10*

83  
*[Handwritten signature]*

HBL:jh

April 12, 1941

~~PERSONAL AND CONFIDENTIAL~~

MEMORANDUM FOR MR. GLAVIN

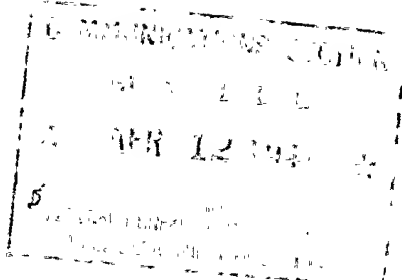
Re: R. E. Lee  
Special Agent (A)

It is desired that during the next sixty days you carefully observe the work of Special Agent Lee and submit an efficiency report relative to this Agent not later than June 12, 1941, at which time you should make a recommendation relative to an increase in salary for this Agent.

Very truly yours,

John Edgar Hoover  
Director

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Foxworth \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Miss Gandy \_\_\_\_\_



84

✓

8

JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

REL/sw

April 10, 1941

MEMORANDUM FOR MR. GLAVIN

*Conrad*

This is to advise that on April 9, 1941, Dr. Henry A. Polkinhorn, Washington Medical Building, Washington, D. C., examined my eyes, furnishing the attached certificate that my corrected vision is 20/20 plus in each eye and my uncorrected vision is 20/20 in each eye.

I am submitting this information because I recently took a physical examination and the Naval doctor advised me that my right eye was not corrected to 20/20.

Respectfully,

*Robert E. Lee*  
Robert E. Lee

106510

RECORDED

67-106570-85
Recorded
APR 28 1941

*4-19-41*  
*9800*

*CH. CLK.*



10:30 A.M. to 12:30 P.M.

HENRY A. KINHORN, M. D.

Off. National 7200

4 to 5:30 P.M.

WASHINGTON MEDICAL BLDG.

Res. Columbia 4527

Thurs. By Appointment

1801 EYE STREET, N. W.

Reg. No. 628

Name Mr. Robt E Lee Address Alex Ga.

R This is a copy that I have  
exam. the eye of Mr. Robt E. Lee  
and find his vision each eye  
with glasses 20/20 (with difficulty)  
with slight myopic correction vision  
each eye is 20/20 plus.  
mucles o.k.

Date

4/9/41

M.D.

FILLED BY

DATE FILLED

CHECKED BY

JEP:MH

April 19, 1941

~~PERSONAL AND CONFIDENTIAL~~

Mr. Robert E. Lee  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Mr. Lee:

The Bureau is in receipt of the report of the physical examination afforded you at the United States Naval Hospital, Washington, D. C., on April 4, 1941.

This report reflects the following physical defects:

Defective vision of the right eye 20/30 - left eye 20/30;  
corrected to 20/20-1 in the right eye - left eye 20/30.  
Marked deflection of nasal septum.  
Slight varicose veins in both legs.  
Chronic periapical disturbance of the teeth.

The Board of Examining Physicians recommends vaccination for smallpox, inoculation for typhoid, dental treatment, and refraction of eyes with glasses.

It reports that you are capable of performing strenuous physical exertion, and have no physical defects that would interfere with your participation in raids or other work involving the practical use of firearms.

By reference from Mr. Glavin, I am in receipt of your memorandum dated April 10, 1941, with which you transmitted a note from Dr. Henry A. Polkinhorn, advising that he has examined your eyes and found your corrected vision to be 20/20 plus in each eye and your uncorrected vision to be 20/20 in each eye. You are advised that the records of the Bureau have been changed to reflect that you meet the visual standards as adopted by the Bureau.

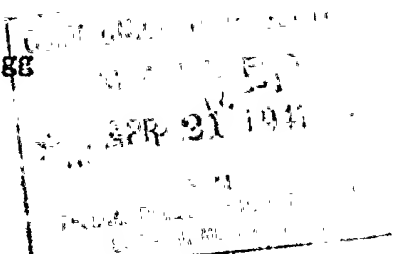
For your information, it was determined during this examination that your blood is International Type "AB".

Sincerely yours,

John Edgar Hoover  
Director

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Foxworth \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

CC: Mr. Clegg



1005

ADDITIONAL INFO.

~~54 MAY 21~~

RECORDED

B7-106570-86	
SENT.....	RECORDED.....
RECORDED.....	RECORDED.....
APR 28 1961	
PAGES.	

35.

RW

100-1011133  
20



FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE  
WASHINGTON, D. C.

\*\*\*\*\*  
OFFICIAL BUSINESS

Penalty For Private Use To Avoid  
Payment Of Postage, \$300

NAME

R. E. Lee

N.M.S. Form 16.

## LABORATORY EXAMINATION

STATUS

JBL Lee

U.S. NAVAL MEDICAL SCHOOL

Naval Medical Center

Washington, D.C.

DATE

4/3/41

CCO 5150

## REPORT

KAHN

WASSERMANN

Request of W. J. Lee

Address: JBL Room

Request for Blood KAHN and Blood

WASSERMANN TESTS.

Qualitative	Quantitative Units	Cholesterolized Antigen
-------------	-----------------------	----------------------------

NEGATIVE

'BLOOD TYPE' AB

F.W. FARRAR

Lieut. Comdr. (MC), U.S.N. (MC), U.S.N.

# LABORATORY EXAMINATION

NAME LEE, R.E.

N.M.S. Form 6

RATE FBI

U. S. NAVAL MEDICAL SCHOOL

Naval Medical Center

DATE 4 April, 1941

Washington, D. C.

Request of

Dr. Feen

Address:

FBI Room

Diagnosis

Physical Examination

Character of examination desired

Amount: 24 hrs. Submitted

Color Amber Transparency Clear

Reaction Acid Sp. Gr. 1.023

Albumin Negative

Sugar Negative

Occult blood Negative Special

Casts

Cylindroids Mucus Numerous threads

Leucocytes Rare

Erythorocytes

Epithelium Occasional squamous

Crystals

URINALYSIS

L. R. Newhouser, Lieut. Comdr., (MC), U.S.N.

RECORD OF PHYSICAL EXAMINATION OF OFFICERS AND SPECIAL AGENTS OF THE  
FEDERAL BUREAU OF INVESTIGATION, U. S. DEPARTMENT OF JUSTICE

Washington D.C.  
Place

April 4 1941

HISTORY

Name Robert E. Lee Age 29 years, — months  
Nativity (state) Ill. Married, Single, Widowed: Married Number of Children 2

Diseases, operations, or injuries previous to age of 15 (Give date and full description of each and examine carefully for evidence of sequelae.)

None

Diseases, operations, or injuries subsequent to age 15 (Give date and full description of each and examine carefully for evidence of sequelae.)

None

Father . . . . . (Living? ☒ State of Health Good  
(Dead? ☐ Cause & age at death?                     )  
Mother . . . . . (Living? ☐ State of Health                       
(Dead? ☒ Cause & age at death? Stroke - 69)  
Brothers . . . . . (Number living 1 State of Health Good  
(Number dead                      Cause & age at death?                     )  
Sisters . . . . . (Number living 3 State of Health Good  
(Number dead                      Cause & age at death?                     )

Has any member of family suffered from neurasthenia or insanity or been confined in any institution for the insane? Give relationship and full history of case.

No

Has any blood relative been an inmate of a penal institution or poorhouse? Give relationship and state reasons.

No

Habits: Tobacco? No Alcoholics? Moderate Drugs? No



PHYSICAL EXAMINATION

Eyes: Color? Brown Exophthalmos? no

Chronic inflammation? no Other abnormality? no

Eyelids: Ptosis? no Condition of conjunctiva on eversion? OK

Other eye conditions? no

Vision: (Note: Each eye must be tested separately.)

Does candidate wear glasses? yes For what purpose? \_\_\_\_\_

Distant: Uncorrected vision of right eye? 20/30 Left eye? 20/30

Corrected vision of right eye? 20/20 - 1 Left eye? 20/20

Near: Uncorrected vision of right eye? 1 I Left eye? 1 I

Corrected vision of right eye? \_\_\_\_\_ Left eye? \_\_\_\_\_

Remarks: \_\_\_\_\_

Color sense: Normal

(Standard color plate test required)

Ears: Abnormalities? no Evidence of mastoid or other disease? no

Condition of drums? Right OK Left OK

Hearing: (Note: When testing hearing, the eyes and the opposite ear must be closed.)

Distance conversational speech can be heard:

Right ear \_\_\_\_\_ feet. Left ear \_\_\_\_\_ feet.

Distance whispered speech (Using residual air) can be heard:

Right ear 15/5 feet. Left ear 15/5 feet.

(Note: Use tuning fork tests, Rinne, Weber & Schwabach, if indicated.)

Right ear \_\_\_\_\_ Left ear \_\_\_\_\_

Nose: Deflection of septum marked Polypi? no

Chronic nasal disease? no Is candidate a mouth breather? no

Palate: Cleft or perforated? no Other conditions? no

Fauces: Condition of tonsils? OK Pharynx? OK

12

Alon Bonmark  
Signature of Examining Specialist.

Height? 5 feet, 9 1/4 inches. Weight, stripped? 175 Pounds.

General appearance:	(Robust? <u>✓</u> )	Complexion:	(White? <u>✓</u> )
	(Puny? _____)		(Colored? _____)
	(Plethoric? _____)		(Blonde? _____)
	(Anaemic? _____)		(Brunette? <u>✓</u> )
	(Corpulent? _____)		(Florid? _____)
	(Emaciated? _____)		(Sallow? _____)

Skin: Diseases? n

Hair: Color: Dark Brown Thickness n

Glands: Enlargement: n Other abnormalities n

Head, Depressions? n Asymmetries? n

Facial disfigurement? n Facial asymmetry? n

Abnormalities of speech? n

Neck: Goitre? n Other conditions? n

Chest: Inspiration 39 1/2 inches. Expiration 36 inches. Respiratory rate? 16

Inspection: n

Lungs: Palpation: n

Percussion: n

Auscultation: n

X-ray examination: n

Heart: Palpation: n

Percussion: n

Auscultation: n

Exercise Test: Step upon chair 25 times in 30 seconds. Pulse rate should return to normal after two minutes.

Pulse rate: Sitting 84 After exercise 124

Condition of heart after exercise: n

Blood pressure, Systolic? 126 Distolic? 80 Pulse pressure 46

Abdomen:

Circumference at umbilicus? 35 1/2" Tenderness? n  
Other abnormalities? n  
Liver, percussion? n Palpation? n  
Spleen, percussion? n Palpation? n  
Inguinal rings? n Hernia? n

Scrotum:

Varicocele? n Hydrocele? n Sarcocoele n

Testicles:

Induration? n Atrophy? n  
Other conditions? n

Penis:

Epispadias? n Hypospadias? n  
Condition of prepuce? n Venereal diseases? n

Anus:

Hemorrhoids? n Fistulae? n  
Prolapse of bowel? n Other conditions n

Spine:

Tenderness? n Curvature? n

Reflexes:

Pupillary: n Cremasteric: n  
Patellar: n Babinski: n Ankleclonus: n

Upper Extremity:

Missing fingers? n Contractures of hand? n  
Condition of joints? n Other conditions? n

Lower Extremity:

Flat foot? n Bowed legs? n  
Knock-knees? n Varicose Veins? Slight, both legs

Hammer toes? n Bunions? n

Other abnormalities? n

Agility:

Co-ordination of muscular movements? n Romberg? n

Defects of gait? n

Mental Condition? n

(Note: If indicated refer to specialist)

Temperature? \_\_\_\_\_

Has this person been successfully vaccinated within 5 years? No

Has this person had prophylactic typhoid inoculation? No Date last taken \_\_\_\_\_

Urine: Color? See Sp. Gr.? \_\_\_\_\_ Albumin? \_\_\_\_\_ Sugar? \_\_\_\_\_

Reaction? Report Shreds? \_\_\_\_\_ Blood cells? \_\_\_\_\_

Pus cells? attached Casts? \_\_\_\_\_ Epitheleal cells? \_\_\_\_\_

Blood: Red corpuscles per C.mm \_\_\_\_\_ White corpuscles per C.mm \_\_\_\_\_

Differential count \_\_\_\_\_

Blood serologic tests (syphilis): \_\_\_\_\_ Haemoglobin per cent: \_\_\_\_\_

Has candidate any of the following defects, viz: Cachexia, or apparent predisposition to any constitutional diseases, permanent defects of either of the extremities or articulations, including defects of gait, flat foot, badly bowed legs, knock-knees, unnatural curvature of the spine, impaired vision, color-blindness, chronic diseases of the visual organs, epilepsy, insanity, chronic diseases of the ears, deafness, chronic nasal disease, polypi, chronic ulcers or cicatrices of old ulcers likely to break out afresh, chronic cardiac pulmonary or renal affections, insufficient chest expansion, hernia, sarcocoele, hydrocele, varicocoele (unless slight), fistula in ano, hemorrhoids, varicose veins on lower limbs (unless slight) stature less than 5 feet 4 inches, or more than 6 feet 2 inches, or any marked abnormality of speech or facial disfigurement?

Report of any special examination:

DENTAL EXAMINATION OF Lee, R.E.

GENERAL ORAL CONDITION

MUCOUS MEMBRANE

<input checked="" type="checkbox"/>	Normal
<input type="checkbox"/>	Inflamed
<input type="checkbox"/>	Swollen
<input type="checkbox"/>	Ulcerated
<input type="checkbox"/>	Septic

SALIVA

<input checked="" type="checkbox"/>	Normal
<input type="checkbox"/>	Excessive
<input type="checkbox"/>	Acidity
<input type="checkbox"/>	Thick or ropy
<input type="checkbox"/>	Odor

OCCUSION

<input checked="" type="checkbox"/>	Normal
<input type="checkbox"/>	Class I
<input type="checkbox"/>	Class II
<input type="checkbox"/>	Class III

TONGUE

<input type="checkbox"/>	Coating
<input checked="" type="checkbox"/>	Cryptic
<input type="checkbox"/>	Ulcerated
<input type="checkbox"/>	Enlarged

Glands .....

Sinus .....

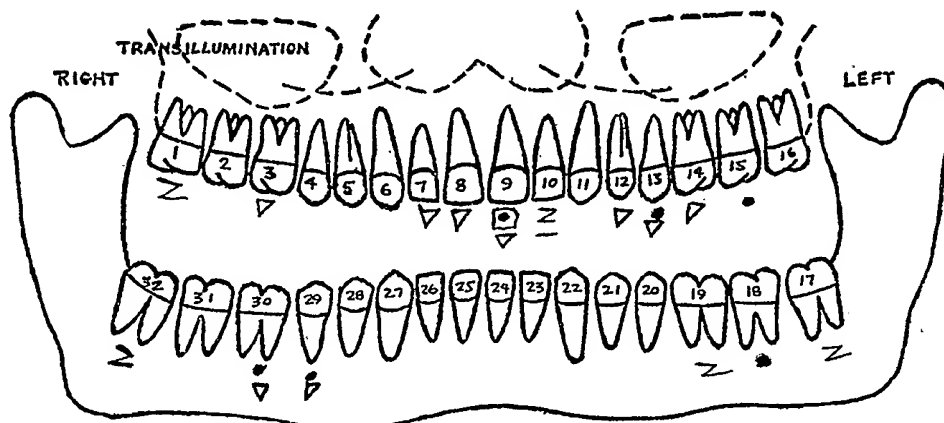
Throat.....

ARCH

<input type="checkbox"/>	Square
<input checked="" type="checkbox"/>	Tapering
<input type="checkbox"/>	Ovoid

DENTAL DIAGNOSIS

- A. Labial
- B. Lingual
- C. Incisal
- D. Occlusal
- E. Buccal
- G. Mesial
- H. Distal
- K. Mesio-labial
- L. Disto-labial
- M. Mesio-lingual
- N. Disto-lingual
- O. Mesio-incisal
- P. Disto-incisal
- R. Mesio-occlusal
- S. Disto-occlusal
- T. Bucco-occlusal
- U. Lingual-occlusal
- V. Mesio-disto-occlusal
- W. Bucco-lingual-occlusal



- ☒ Roots  
 ☐ Abscess  
 ☐ Impacted  
 ☒ Crown  
 ☐ Devitalized  
 ☐ Dummy bridge  
 ☐ On denture  
 ☐ Missing  
 ☒ Extraction Indicated

X-ray No. 24, 29, 30, 31  
12, 13, 14, 15, 18  
2 & 3, 7 & 8, 9 X-ray reading # 3-9-15-18-24-31 normal  
7-8-12-13-14-29-30 *chain pericoritis distal*

Gingival disease (indicate nature and extent) \_\_\_\_\_

Conditions of appliances replacing teeth \_\_\_\_\_

Remarks: 16 Ruined

In case a dentist is not available to make the dental examination, the medical examiner shall record missing teeth, prosthetic replacements, and give a general estimate of oral condition.

Date 4/4/41 (Signature) Carl A. Schlach  
 Dental Surgeon



April 3, 1942

Mr. \_\_\_\_\_  
Federal Bureau of Investigation  
U. S. Department of Justice  
Washington, D. C.

Dear Mr. \_\_\_\_\_:

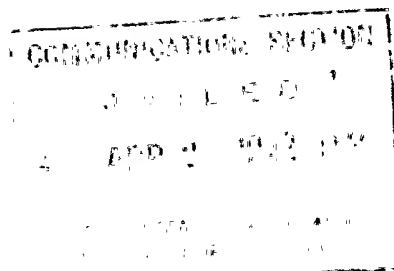
This will acknowledge the receipt of your contribution of \$5.00 to the fund to be paid to the designated beneficiary of any participating Special Agent of the Bureau who dies, from any cause except self destruction, while employed as a Special Agent.

Sincerely yours,

*J. E. Hoover*

John Edgar Hoover  
Director

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Holloman \_\_\_\_\_  
Mr. McGuire \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_



*J. E.*

**Federal Bureau of Investigation  
United States Department of Justice**

Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who has contributed to this fund subsequent to February 2, 1942, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of five dollars (\$5), made payable to the Chief Clerk of said Bureau, to be included in said fund. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping, and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$5,000.

The following person is hereby designated as my beneficiary:

Name

*Mrs. Robert E. Lee*

Address

*Alexandria Va.*

Relationship

*Wife*

Very truly yours,

*Robert E. Lee*  
Special Agent

*ack  
4-2-42  
Jm*

*Room 5302*



**Federal Bureau of Investigation**  
**United States Department of Justice**  
**Washington, D. C.**

WRG:MTS

May 10, 1941

MEMORANDUM

Re: Robert E. Lee  
Special Agent

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Foxworth \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Drayton \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Tour Room \_\_\_\_\_  
Mr. Kleinlauf \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Miss Beahm \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

There is submitted herewith a 45-day report on the above-mentioned employee.

Mr. Lee has been assigned to the Chief Clerk's Office since February 28, 1941, and during his entire period of assignment he has been assisting in the handling of applicant investigations and briefs. At the present time, due to the transfer of Messrs. Trost and Piper to the Washington Field Office, he is in charge of this particular activity.

I have been particularly pleased with the manner in which Mr. Lee has taken hold of the work assigned to him. He is following very carefully the various matters under his jurisdiction and is getting good results and good cooperation from the employees under his jurisdiction. He performs considerable voluntary overtime. He has been available for other duties as they have come up, his attitude has been excellent, and I would have no objection to stating at this time that he is fully qualified to handle any investigative matter coming under the Bureau's jurisdiction. He has given me the very definite impression that he possesses administrative ability and will undoubtedly develop further in this service.

W. R. Glavin,

67-16657-89

W. R. Glavin, Jr., Recorder...

67-21 1941

TOLSON

CHIEF CLERK

JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

June 1, 1941

MEMORANDUM FOR MR. GLAVIN

This is to advise that I have received my Selective  
Service Questionnaire from local board No. 147 Chicago Ill.

Respectfully

Robert E. Lee

*Robert E. Lee*

*See 400m42  
6-2-41  
JEL*

*L. B. #147  
3319 N. Clark St.  
Chicago Ill.*

*100-10657-88*

*file*

.....Mr. Alley  
.....Mrs. Atkinson  
.....Miss Guigon  
.....Mrs. Jacobs  
.....Mrs. Wackerman

(action desired)

Routed.....  
Searched.....  
Serialized.....  
Checked.....  
Filed.....

RECORDED

(file number)

JUN 5 1941

(date stamp)

(routing stamp)

JOHN EDGAR HOOVER  
DIRECTOR



Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

June 16, 1941

MEMORANDUM FOR MR. TOLSON

RE: ROBERT E. LEE

SPECIAL AGENT ACCOUNTANT

Entered on duty	1-10-38
Efficiency rating May 1, 1940	Good-plus
Present grade and salary	CAF-11 \$3800
Last salary change	2-16-41
Accounting Course	Completed 33
Marksmanship	Sharpshooter
Qualified in all firearms	Yes
Failed to qualify with:	.351 rifle

This Agent is presently assigned as a supervisor in the Chief Clerk's Office and has continued to handle his work very satisfactorily. He is entirely loyal to the Director and the Bureau, and has administrative ability. He is at the present time possibly qualified for a Number One Man Position in a small office.

I recommend that he be reallocated to Grade CAF-12 at \$4600 per annum.

Respectfully,

J. E. Glavin

JUN 20 1941

Bar. Room. to report  
6-18-41

Mr. Tolson.....  
Mr. E. A. Tamm.....  
Mr. Clegg.....  
Mr. Foxworth.....  
Mr. Glavin.....  
Mr. Ladd.....  
Mr. Nichols.....  
Mr. Rosen.....  
Mr. Carson.....  
Mr. Drayton.....  
Mr. Quinn Tamm.....  
Mr. Hendon.....  
Mr. Tracy.....  
Miss Gandy.....

ROBERT E. LEE

I am the Director of the Federal Bureau of Investigation, United States Department of Justice.

The Federal Bureau of Investigation, United States Department of Justice, has been designated by the President to take charge of investigative work in matters relating to espionage, sabotage and violations of the neutrality regulations. This Bureau is also charged with the duty of investigating other matters bearing upon the maintenance of the internal security of the United States. The duties thus imposed upon this Bureau constitute a vital function in the national defense program of this country. At the present time this Bureau is required by Act of Congress to expand its personnel in order effectively to discharge the important duties devolving upon it.

Robert E. Lee is a trained Special Agent and has been continuously employed by the Federal Bureau of Investigation since January 10, 1938. He cannot be replaced satisfactorily because of the shortage of persons with his qualifications and experience in such activity, and his removal for induction would cause material loss of effectiveness in the conduct of the national defense work of the Federal Bureau of Investigation. Extreme difficulty is being experienced at present in obtaining a sufficient number of qualified applicants to take care of the increasing expansion of this Bureau and it is impossible to consider a replacement of any individual for this reason. Turnover of personnel is extremely detrimental to efficiency, as trained and experienced members of the staff, such as Robert E. Lee, must form the nucleus of the expanded staff which this Bureau must recruit in order to fulfill its function.

general supervisory

John Edgar Hoover

Mr. Tolson \_\_\_\_\_  
 Mr. E. A. Tamm \_\_\_\_\_  
 Mr. Clegg \_\_\_\_\_  
 Mr. Foxworth \_\_\_\_\_  
 Mr. Glavin \_\_\_\_\_  
 Mr. Ladd \_\_\_\_\_  
 Mr. Nichols \_\_\_\_\_  
 Mr. Rosen \_\_\_\_\_  
 Mr. Carson \_\_\_\_\_  
 Mr. Quinn Tamm \_\_\_\_\_  
 Mr. Hendon \_\_\_\_\_  
 Mr. Tracy \_\_\_\_\_  
 Miss Gandy \_\_\_\_\_

Federal Bureau of Investigation  
 United States Department of Justice  
 Washington, D. C.

2nd

June

41.



MG  
67-

July 2, 1941

Mr. Robert E. Lee  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Mr. Lee:

It is with pleasure that I am enclosing a letter from the Attorney General advising you of your promotion from \$3800 per annum in Grade CAF 11 to \$4600 per annum in Grade CAF 12, effective July 1, 1941.

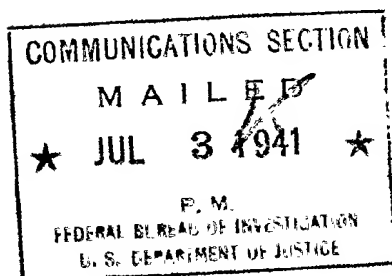
Sincerely yours,

John Edgar Hoover  
Director

Enclosure

CC: MR. GLAVIN

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Foxworth \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Drayton \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Miss Gandy \_\_\_\_\_



-90

21

Personnel File of Mr. Robert  
E. Lee not called.

DEPARTMENT OF JUSTICE

WASHINGTON, D. C. 20535

June 13, 1941

Mr. Robert H. Lee  
Federal Bureau of Investigation  
Department of Justice

Dear Mr. Lee:

You are hereby transferred from one position to another in the Federal Bureau of Investigation as indicated:

From

Position: Special Agent

Assignment:

Grade: GAF-11 Salary: \$5100 per annum

Appropriation: FIELD Salaries and Expenses, Federal Bureau of Investigation.

To

Position: Special Agent

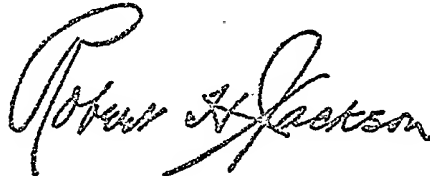
Assignment:

Grade: GAF-12 Salary: \$6000 per annum

Appropriation: FIELD Salaries and Expenses, Federal Bureau of Investigation.

Effective: July 1, 1941

Respectfully,



Attorney General.

By the Attorney General:

(S. I.) William F. Friedman

The Assistant to the Attorney General.

Vice: Clinton W. Stein - transferred

LBN:WGR

September 2, 1941

Mr. Robert E. Lee  
Federal Bureau of Investigation  
U. S. Department of Justice  
Washington, D. C.

Dear Sir:

I have just reviewed Mr. Glavin's summary of the handling of the appointment of Arthur Armstrong.

I appreciate, of course, the tremendous volume of work which is assigned to the desk of each supervisor in the Bureau, nevertheless, I cannot condone your carelessness and obvious neglect in not having all the facts pertaining to Arthur Armstrong in the brief upon which a decision was based which led to the appointment of Armstrong as Special Agent.

It is impossible to exercise too much caution in the handling of appointments. It would appear, first of all, in reviewing the investigative reports that you should have noted the reference to Armstrong's brother-in-law as one who might be pro-German. Even though the field mishandled the investigation it is the purpose and function of a supervisor to insure complete coverage.

I hold you responsible for your failure to properly handle the character and fitness investigation and preparation of the brief as you obviously should have had an additional check made on the applicant's brother-in-law, which information would have been found in the Bureau's files.

Yours very truly,

John Edgar Hoover  
Director

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Foxworth \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Drayton \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

CC - Mr. Glavin

COMMUNICATIONS SECTION
SEP 2 1941
RECEIVED
FILED
SEP 2 1941
FBI - WASHINGTON



August 21, 1941

Mr. Robert E. Lee  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Mr. Lee:

This will acknowledge the receipt of your contribution of \$5.00 to the fund to be paid to the designated beneficiary of any participating Special Agent of the Bureau who dies, from any cause, while employed as a Special Agent.

Sincerely yours,

J. E. Hoover

John Edgar Hoover  
Director

JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

April 30, 1941

Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who has contributed to this fund subsequent to April 15, 1941, and who dies from any cause, while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of five dollars (\$5), made payable to the Chief Clerk of said Bureau, to be included in said fund. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping, and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$5,000.

The following person is hereby designated as my beneficiary.

Name Mrs. Robert E. Lee Address 15 Glebe Road  
Ann Arbor, Mich.  
Relationship Wife Ann Arbor, Mich.  
Alexandria Va

Very truly yours,

Robert E. Lee  
Special Agent

Chief Clerk's Office  
ack 5-1-41  
ES

HHC:VCR:HD

July 19, 1941

MR. GLAVIN:

Set out below are the grades made by the Special Agents in Division Three on the examination and notebooks in connection with the Conference of Officials and Supervisors held on June 30, 1941:

	NOTEBOOKS	EXAMINATION
Callahan, N. P.	Very good	85½
Carroll, H. D. G.	Very good	87½
Davis, G. E.	Good	-
Gauthier, L. J.	Good	96
Glavin, W. R.	-	98½
Halter, C. O.	Very good	81
Laughlin, R. H.	Very good	100
Lee, R. E.	Very good	75
Mackie, J. W.	Good plus	86
Mohr, J. P.	Very good	86
Schildecker, C. B.	Very good	83.5
Scott, T. J.	Excellent	87½
Wilcox, J. B.	Very good	96

Very truly yours,

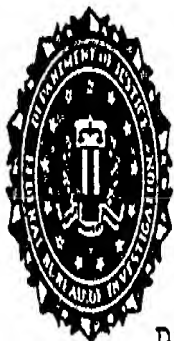
John Edgar Hoover  
Director

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Foxworth \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Drayton \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Miss Gandy \_\_\_\_\_



43961  
47  
81-707  
*[Handwritten signature]*

JOHN EDGAR HOOVER  
DIRECTOR



REL/sw.

Federal Bureau of Investigation  
United States Department of Justice

Washington, D. C.

August 7, 1942

MEMORANDUM FOR MR. GLAVIN

RE: CHANGE OF LEGAL RESIDENCE

This is to advise that the writer desires that his legal residence be changed from Chicago, Illinois, to Alexandria, Virginia, where I have been residing for the past eighteen months.

Respectfully,

Robert E. Lee

Mr. Tolson \_\_\_\_\_  
Mr. E.A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Kramer \_\_\_\_\_  
Mr. McGuire \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Beahm \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

AUG 11 1942



**Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.**

March 3, 1942

REL:mdh

**MEMORANDUM FOR MR. GLAVIN**

I am attaching hereto a suggestion submitted by Miss Henshaw with respect to the expediting by this office. I think the suggestion might be to the extent that we stop making yellows and in wire on the face at which time the teletype room maintain it for its own records or send it to file of the opinion that the files would not be incomplete if these expedites were not included therein as I do of any incident when we have ever utilized them.

The suggestion might further be amplified to the extent that we might be able to make an arrangement with the teletype room whereby we might furnish them with a list of offices and names and request them to send out the same message on all of them.

Respectfully

Robert E. Glavin

HHC:MET

April 15, 1942

*Chief of Division*

MR. GLAVIN

This is to advise you that on the written examination given at the quarterly conference of supervisors on March 26, 1942, the following grades were made by supervisors attached to your division:

N. P. X Callahan	87½	W. R. X McDowell	100
C. O. X Halter	100	J. P. X Mohr	100
H. H. X Huston	93 3/4	J. M. X O'Connor	100
M. W. X Keefer	94	C. B. X Schildecker	100
C. H. X King	87½	T. J. X Scott	100
R. E. X Lee	100	J. P. X Wilcox	100.

Very truly yours,

John Edgar Hoover  
Director

80001-753

CS-43

APR 15 1942

STAN

- Mr. Tolson \_\_\_\_\_
- Mr. E. A. Tamm \_\_\_\_\_
- Mr. Clegg \_\_\_\_\_
- Mr. Glavin \_\_\_\_\_
- Mr. Ladd \_\_\_\_\_
- Mr. Nichols \_\_\_\_\_
- Mr. Rosen \_\_\_\_\_
- Mr. Tracy \_\_\_\_\_
- Mr. Carson \_\_\_\_\_
- Mr. Coffey \_\_\_\_\_
- Mr. Hendon \_\_\_\_\_
- Mr. Holloman \_\_\_\_\_
- Mr. McGuire \_\_\_\_\_
- Mr. Quinn Tamm \_\_\_\_\_
- Mr. Nease \_\_\_\_\_
- Miss Gandy \_\_\_\_\_

COMMUNICATIONS SECTION  
MAILED 4  
★ APR 15 1942 A.M.  
FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE

*[Handwritten signature]*



December 5, 1941

MEMORANDUM FOR MR. GLAVIN*Chief Clerk's Office*

There follows a list of the supervisors in your division, which list indicates the grades attained by the supervisors on their notebooks and on the examination given at the Fourth Quarterly Conference of Bureau Officials and Supervisors on the night of November 13, 1941.

<u>Name</u>	<u>Notebook</u>	<u>Examination</u>
N. P. Callahan	Good	100
H. D. G. Carroll	Good	94
C. O. Halter	Good	87 1/2
M. W. Keefer	Excellent	100
D. A. Ladenberger	Good	100
R. H. Laughlin	Good	100
Robert E. Lee	Good	100
J. W. Mackle	Good	100
J. P. Mohr	Excellent	100
J. M. O'Connor	Good	93 3/4
J. B. Poster	Good	100
C. B. Schildecker	Good	100
T. J. Scott	Good	100
J. B. Wilcox	Good	100

It is noted that you made a grade of 94 on the examination.

Very truly yours,

John Edgar Hoover  
Director

86-1-739  
DEC 9 9 25 AM '41  
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FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Holloman \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

COMMUNICATIONS SECTION

DEC 5 1941

DEC 5 1941

FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE

DEC 5 1941

JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

*April 12, 1941*

Director  
Federal Bureau of Investigation  
U. S. Department of Justice  
Washington, D. C.

Dear Sir:

This is to advise you that I have not at any time  
advocated the overthrow of the Government of the United States  
by force or by violence.

I am not now, nor have I been a member of any organi-  
zation that advocates the overthrow of the Government of the  
United States by force or by violence.

Very truly yours,

*Robert E. Lee*

Subscribed and duly sworn to before me by the above-named  
person, this 12<sup>th</sup> day of April, 1941,  
at city of Washington, County of \_\_\_\_\_,  
and State (or Territory or District) of Columbia

*Wm. C. Carson*  
Notary Public



HHG:MET

August 23, 1941

MR. GLAVIN

There are set out below the grades of the Supervisors in your Division who attended the Supervisors' Conference held on August 11, 1941:

	<u>Examination</u>	<u>Notebook</u>
N. P. Callahan	87½	Good
H. D. G. Carroll	100	Good
R. K. Carter	100	Very Good
L. J. Gauthier	85	Very Good
M. W. Keefer	85	Excellent
D. A. LADENberger	100	Good
R. H. Laughlin	100	Excellent
A. E. Lee	100	
J. W. Muckle-	87½	Very Good
J. M. O'Connor	86	Very Good
J. D. Poster	100	Very Good
C. B. Schildecker	100	Excellent
T. J. Scott	100	Very Good
J. B. Wilcox	100	Very Good.

It is noted that you made a grade of 100 on the examination.

Very truly yours,

John Edgar Hoover  
Director

BG:MLL

August 8, 1942

Mr. Robert E. Lee  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. Lee:

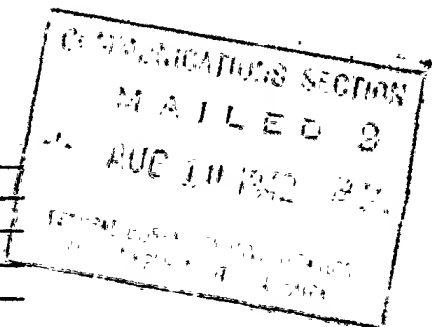
In accordance with the information contained in your memorandum of August 7, 1942 to Mr. Glavin, this is to advise you that the records of the Bureau have been changed to reflect Alexandria, Virginia as your legal residence.

Sincerely yours,

John Edgar Hoover  
Director

cc - Joe Connors

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Kramer \_\_\_\_\_  
Mr. McGuire \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_



93  
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AUG 10 11 12 AM '42

JOHN EDGAR HOOVER  
DIRECTOR



REL:rj

**Federal Bureau of Investigation**  
**United States Department of Justice**  
**Washington, D. C.**

June 15, 1943

MEMORANDUM FOR MR. GLAVIN

RE: DRAFT STATUS

This is to advise that on June 11, 1943,  
the writer was classified 3-A for an indefinite  
period of time.

Respectfully,

R. E. Lee



CC-287

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Kramer \_\_\_\_\_  
Mr. McGuire \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Beahm \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

2 JUL 30 1943  
6570-95  
JUL 28 1943  
THREE

REPORT OF REGULAR ( ) ; INTERIM ( )  
PROBATIONARY-1ST ( ) 2D ( )  
EFFICIENCY RATING

Classification Symbols		
(Service)	(Grade)	(Class)

As of 3/31/43 based on performance during period from 4/1/42 to 3/31/43

R. E. Lee Special Agent (A) FBI  
(Name of employee) (Title of position) (Bureau)

Three Chief Clerk's Office  
(Division) (Section) (Subsection or unit) (Field office)

ON LINES BELOW MARK EMPLOYEE		CHECK ONE:
✓ if adequate	1. Underline the elements which are especially important in the position.	Administrative, supervisory, or planning <input type="checkbox"/>
— if weak	2. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in <i>italics</i> or not.	All others <input type="checkbox"/>
+ if outstanding	3. Before rating, become thoroughly familiar with instructions in the rating manual.	

- |  |   |
|--|---|
| ----- (1) Maintenance of equipment, tools, instruments.  | ----- (21) Effectiveness in planning broad programs.  |
| ----- (2) Mechanical skill.  | ----- (22) Effectiveness in adapting the work program to broader or related programs.                   |
| ----- (3) Skill in the application of techniques and procedures.   | ----- (23) Effectiveness in devising procedures.  |
| ----- (4) Presentability of work (appropriateness of arrangement and appearance of work).                        | ----- (24) Effectiveness in laying out work and establishing standards of performance for subordinates. |
| ----- (5) Attention to broad phases of assignments.  | ----- (25) Effectiveness in directing, reviewing, and checking the work of subordinates.                |
| ----- (6) Attention to pertinent detail.   | ----- (26) Effectiveness in instructing, training, and developing subordinates in the work.             |
| ----- (7) Accuracy of operations.  | ----- (27) Effectiveness in promoting high working morale.  |
| ----- (8) Accuracy of final results.   | ----- (28) Effectiveness in determining space, personnel, and equipment needs.                          |
| ----- (9) Accuracy of judgments or decisions.  | ----- (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.               |
| ----- (10) Effectiveness in presenting ideas or facts.   | ----- (30) Ability to make decisions.   |
| ----- (11) Industry.   | ----- (31) Effectiveness in delegating clearly defined authority to act.                                |
| ----- (12) Rate of progress on or completion of assignments.   |   |
| ----- (13) Amount of acceptable work produced. (Is mark based on production records? <u>      </u> ) (Yes or no) |   |
| ----- (14) Ability to organize his work.   |   |
| ----- (15) Effectiveness in meeting and dealing with others.   |   |
| ----- (16) Cooperativeness.  |   |
| ----- (17) Initiative.   |   |
| ----- (18) Resourcefulness.  |   |
| ----- (19) Dependability.  |   |
| ----- (20) Physical fitness for the work.  |   |

STATE ANY OTHER ELEMENTS CONSIDERED

STANDARD	Adjective rating	Numerical rating
Deviations must be explained on reverse side of this form		
All underlined elements marked plus, and no element marked minus	Excellent	1
A majority of underlined elements marked plus, and no element marked minus	Very good	2 or 3
All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or a majority of underlined elements marked at least with a check, and minus marks on underlined elements over-compensated by plus marks on underlined elements	Good	4, 5, or 6
A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks	Fair	7 or 8
A majority of underlined elements marked minus	Unsatisfactory	9

On the whole, do you consider the conduct of this employee to be satisfactory?        (See back of form)  
(Yes or no)

Rated by [Signature] Assistant Director 3/31/43  
(Signature of rating official) (Title) (Date)  
Reviewed by [Signature] Federal Bureau of Investigation  
(Signature of reviewing official) (Title) (Date)  
Rating approved by efficiency rating committee        Report to employee         
(Date) (Adjective rating) (Numerical rating)

## CONDUCT REPORT

(This space is to be used in case the question on the face of the sheet regarding the employee's conduct has been answered "No". In such a case give here a full statement of the particulars in which the employee's conduct has not been satisfactory.)

\_\_\_\_\_  
(Signature)

## EXPLANATION OF DEVIATIONS FROM STANDARD

\_\_\_\_\_  
(Signature)

WRG:1rd

*Memorandum*

Special Agent Lee has continued to handle the personnel procurement program of the Bureau. In addition, since the setting up of the personnel office he has assisted Mr. Acers in the handling of these duties. He is a member of the Personnel Council. In my opinion, Mr. Lee has done one of the outstanding jobs in the Bureau and the credit for our being able to secure the employees which we have secured during the past year should go to the efforts of Mr. Lee. He has worked hours on end without thought of personal comfort or health in the performance of his duties. He has "drawn water out of wells which have run dry" in the securing of personnel. It was primarily his ideas on the Emergency Personnel Program and on the Part Time Personnel Program. He supervised the men handling these duties in the field. He has been able to keep the Agents in Charge in line in a most unpleasant task of demanding additional qualified applicants time after time.

Mr. Lee is very well qualified in a supervisory capacity. He has had no difficulty in the handling of the employees assigned under his jurisdiction and the stress under which these employees have been working for the past year, I feel, far exceeds the stress of the majority of the clerical employees in the Bureau's service. I feel he is doing a good job at the present time in assisting Mr. Acers. He is very loyal to the Director and to the Bureau and, in my opinion, is qualified to handle one of the higher supervisory positions either in Washington or in the field. Although he has been away from the field for sometime, I feel that with a short period of training in the field he could take one of the smaller field offices as the Agent in Charge and run it to the credit of the Bureau. He has a happy-go-lucky constitution with the necessary intelligence and fortitude to do hard work which makes him a valuable employee to the Bureau today.

  
W. R. Glavin



ld

May 9, 1943

Mr. <sup>Robert E. Lee</sup>  
Federal Bureau of Investigation  
U. S. Department of Justice  
Washington, D. C.

Mr. Tolson Dear Sir:

Mr. E. A. Tamm

Mr. Clegg \_\_\_\_\_ This will acknowledge the receipt of your contribution of  
Mr. Coffey \$5.00 to the fund to be paid to the designated beneficiary of any  
Mr. Glavin participating Special Agent of the Bureau who dies, from any cause  
Mr. Ladd except self-destruction, while employed as a Special Agent. Pay-  
Mr. Nichols ment will be made for death by self-destruction after the Agent  
Mr. Rosen has been a member of the fund for two years.

Mr. Tracy \_\_\_\_\_

Mr. Carson \_\_\_\_\_

Mr. Harbo \_\_\_\_\_

Mr. Hendon \_\_\_\_\_

Mr. McGuire \_\_\_\_\_

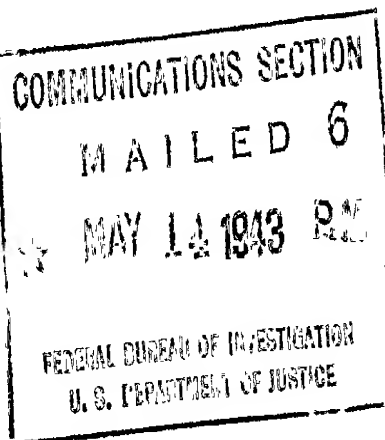
Mr. Mumford \_\_\_\_\_

Mr. Piper \_\_\_\_\_

Mr. Quinn Tamm \_\_\_\_\_

Mr. Nease \_\_\_\_\_

Miss Gandy \_\_\_\_\_



Sincerely yours,

*J. E. Hoover*

John Edgar Hoover  
Director



**Federal Bureau of Investigation  
United States Department of Justice**

Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who has contributed to this fund subsequent to January 15, 1943, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of five dollars (\$5), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$5,000.

The following person is hereby designated as my beneficiary:

Name Mrs. Robert E. Lee Address Same  
Relationship Wife Dated 7/25/43

Very truly yours,



*af*  
*5/9/43*  
*ed*

*1200*  
*45*  
*17*  
*3's*

*C. C. O.*  
*Robert E. Lee*  
Special Agent





REL:MTS

**Federal Bureau of Investigation**  
**United States Department of Justice**  
**Washington, D. C.**

March 11, 1943

MEMORANDUM FOR MR. GLAVIN

Re: <sup>6</sup>G. Arlon Wilson  
Special Agent

CC-287

Mr. Tolson	_____
Mr. E. A. Tamm	_____
Mr. Clegg	_____
Mr. Glavin	_____
Mr. Ladd	_____
Mr. Nichols	_____
Mr. Rosen	_____
Mr. Tracy	_____
Mr. Carson	_____
Mr. Coffey	_____
Mr. Hendon	_____
Mr. Kramer	_____
Mr. McGuire	_____
Mr. Harbo	_____
Mr. Quinn Tamm	_____
Tele. Room	_____
Mr. Nease	_____
Miss Beahm	_____
Miss Gandy	_____

With reference to your request as to why the letter from U. S. Attorney Horace Frierson of Nashville, Tennessee, recommending this Agent, has not been answered, I wish to advise as follows:

While sitting on Mr. ~~X~~Piper's desk yesterday, March 10, 1943, this Agent's file, together with a brief prepared by Mr. ~~X~~Schildecker, came into Mr. Piper's incoming box. I do not know where it came from.

I noted that a letter from the U. S. Attorney at Nashville dated February 18, 1943, was attached and apparently had not been acknowledged. I immediately returned it to Mr. Schildecker with the suggestion that the letter be answered.

Respectfully,

  
R. E. Lee



145684-63



March 11, 1943

CBS:FG

MR. GLAVIN

RE: Letter to Horace Frierson,  
U. S. Attorney, Nashville,  
Tenn.

With respect to your inquiry as to the delay in answering the letter to Mr. Frierson, I wish to advise you as follows:

On February 27, 1943, you gave me the letter together with the file of Special Agent Wilson and requested that it be briefed and returned to you as soon as possible. I briefed the file and returned it to you with the letter. I did not see the letter or the file again until the morning of March 11, 1943, when it was received from Mr. Lee with the suggestion that the letter be answered. I immediately dictated a reply.

Respectfully,

C. B. Schilder

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. McGuire \_\_\_\_\_  
Mr. Mumford \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

RECEIVED  
MAR 11 1943

WAG:lrd

February 27, 1943

MEMORANDUM FOR THE DIRECTOR

The Executive Conference consisting of Messrs. Tolson, Tracy, Quinn Tamm, Carson, Coffey, Lurford, Nichols, Hendon, Hince and Glavin considered a suggestion submitted by Special Agent R. E. Lee of the Chief Clerk's Office concerning the securing of Bureau personnel.

Special Agent Lee points out that at the present time with the many restrictions effecting the hiring of personnel it is becoming more and more difficult to secure qualified clerical employees for the Bureau. He points out that under present Bureau procedure if a Bureau applicant is working in a national defense industry or is employed as a teacher or in public utilities, the Bureau will not offer an appointment to that employee until a written release is in the Bureau files which is in concurrence with regulations pertaining to the employment of individuals.

For the Director's information, the War Manpower Commission has issued directives to the effect that individuals in certain lines of endeavor cannot be employed in the Federal Government unless written releases are secured for those employees from their present employers prior to the time they are offered appointments in the Federal service.

It was pointed out to the Conference that Mr. Lee was of the opinion that when we write to the prospective employee requesting that a release be furnished to the Bureau, without definitely advising that applicant that a position will be offered, the applicant is hesitant about approaching her present employer, feeling that she may be released from her present position, the Bureau will not offer her a position and she will not then be gainfully employed.

Mr. Lee suggests that in the future in handling matters of this kind, the appointment go out to the Bureau applicant with the proviso included in the appointment that a release must be secured by the applicant and presented by her at the time she reports to enter on duty in the Bureau's service, Mr. Lee pointing out that we undoubtedly will secure a greater number of employees if this procedure were to be followed.

Mr. Tolson \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. McGuire \_\_\_\_\_  
Mr. Mumford \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

March 17 1943

MEMORANDUM FOR THE DIRECTOR

- 2 -

Messrs. Tolson, Tracy, Quinn Tamm, Carson, Coffey and Mumford recommend the adoption of this suggestion.

Messrs. Nichols, Hendon, Hince and Glavin recommend against the adoption of the suggestion, basing their objection to the suggestion on several factors.

The first, that on many occasions we undoubtedly will have applicants coming into Washington from great distances to enter on duty who will be able to advise only verbally that releases have been secured by them from their employers when, in fact, they may not have secured any such release from their employers and the employers may complain to the War Manpower Commission, thereby jeopardizing the Bureau's personnel program on a country-wide basis.

The second, that many employers in national defense industries may become particularly incensed by the Bureau's offering appointments to their employees without first securing releases and the good will which we have in many such industries which include telephone and telegraph companies, schools, etc., in addition to war plants, will be lost, to the detriment of the Bureau.

Should the Director approve the majority's recommendation, appropriate steps will be taken to institute such a policy immediately.

Respectfully submitted,  
FOR THE CONFERENCE

Clyde Tolson  
Chairman

W. R. Glavin  
Secretary

February 12, 1943

PERSONAL AND CONFIDENTIAL

Mr. Robert E. Lee  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. Lee:

The Bureau is in receipt of the report of the physical examination afforded you at the United States Naval Hospital, Bethesda, Maryland, on February 2, 1943.

This report reflects the following physical defects:

Defective vision in each eye 20/30; corrected to 20/20 in each eye.  
Spur on right side of nasal septum.  
Deviation of nasal septum to right.  
Moderately flat feet.

The Board of Examining Physicians makes the following recommendations:

Vaccination for smallpox.  
Inoculation for tetanus.  
Inoculation for typhoid.

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. McGuire \_\_\_\_\_  
Mr. Mumford \_\_\_\_\_  
Mr. Piper \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

It reports that you are capable of performing strenuous physical exertion, and have no physical defects that would interfere with your participation in raids or other work involving the practical use of firearms. 67-NOT RECORDED

For your information, it was determined during this examination that your blood is International Type 6AB1

Sincerely yours,

John Edgar Hoover  
Director



January 31, 1943

WRG:RED

THE DIRECTOR

The following members of the Executive Conference, Messrs. Tolson, E. A. Tamm, Quinn Tamm, Nichols, Carson, Coffey, Hendon, Mumford, Rosen, Tracy, and Glavin, considered a suggestion made by Special Agent R. E. Lee of the Administrative Division, that the Bureau at the present time give consideration to the employment of female clerical employees on a part-time basis.

The Conference was advised that Lee was of the opinion that there are a great many women in Washington who do not have time to devote a full day to war work but who would be glad to engage in some activity which would not interfere with the management of their household, and that possibly a shift could be set up from 10:00 A.M. to 3:00 P.M., which would permit a mother to get her children off to school and would also permit the mother to return home in time to prepare dinner.

Lee also pointed out that high school seniors could be hired at once on a part-time basis in the evening to be placed on full-time upon their graduation.

The Conference, with the exception of Messrs. Tracy and Glavin, were of the definite opinion that the Bureau should not endeavor to secure employees for part-time employment at the present time, even though such a procedure has been approved and is being followed by the Civil Service Commission.

Glavin and Tracy are of the opinion that we undoubtedly could get some good Clerk-Typists out of such a procedure and that the Bureau would benefit by the hiring of such employees.

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Kramer \_\_\_\_\_  
Mr. McGuire \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

Respectfully,  
FOR THE CONFERENCE

Clyde Tolson  
Chairman

W. R. Glavin  
Secretary

8 FEB 16 1943

24h

January 9, 1943

Mr. R. E. Lee  
Federal Bureau of Investigation  
U. S. Department of Justice  
Washington, D. C.

Dear Sir:

This will acknowledge the receipt of your contribution of  
Mr. Tolson \_\_\_\_\_ \$5.00 to the fund to be paid to the designated beneficiary of any  
Mr. E. A. Tamm \_\_\_\_\_ participating Special Agent of the Bureau who dies, from any cause  
Mr. Clegg \_\_\_\_\_ except self-destruction, while employed as a Special Agent. Pay-  
Mr. Glavin \_\_\_\_\_ ment will be made for death by self-destruction after the Agent  
Mr. Ladd \_\_\_\_\_ has been a member of the fund for two years.  
Mr. Nichols \_\_\_\_\_

Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Kramer \_\_\_\_\_  
Mr. McGuire \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

Sincerely yours,

*J. E. Hoover*  
John Edgar Hoover  
Director

JAN 14 1943  
34  
67-NOT RECORDED

**Federal Bureau of Investigation  
United States Department of Justice**

10/15/42

Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who has contributed to this fund subsequent to September 4, 1942, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of five dollars (\$5), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping, and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$5,000.

The following person is hereby designated as my beneficiary:

Name Mrs. Robert E. Lee Address Same as agent  
Relationship Wife Dated 10/15/42

Very truly yours,



*eccd  
ack  
1-9-43  
wml*

10-19  
8

*R. E. Lee*  
Special Agent





Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

October 2, 1942

REL:mdh

MEMORANDUM FOR MR. GLAVIN

RE:    
Bureau Stenographer  
Oklahoma City Field Office

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Kramer \_\_\_\_\_  
Mr. McGuire \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Beahm \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

b6  
b7C

With reference to the attached letter addressed to this employee advising her that she can not be considered for confidential assignment, I wish to advise that the letter addressed to the Office by me requesting that she be asked if she would be interested in the assignment was in error in the belief that she was a male stenographer.

The original idea in this case was to survey the Field for male stenographers who might be interested in SIS assignment at some future time. I asked the Movement Section to submit a list of all male stenographers employed by the Bureau and upon receipt of the list I designated identical letters to all the Offices where these individuals were working believing that they were all males. Had I scrutinized the list more closely I might have questioned the name and would have verified the matter by calling the file. It would appear that I was derelict in this respect.

There is attached hereto a memorandum from Mr. Campbell that is self explanatory.

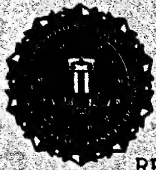
Respectfully,

  
R. E. Lee

40001-773  
68  
OCT 7 1942







REL/sw

**Federal Bureau of Investigation**  
**United States Department of Justice**  
**Washington, D. C.**  
September 28, 1942

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Kramer \_\_\_\_\_  
Mr. McGuire \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Beahm \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

MEMORANDUM FOR MR. GLAVIN

RE:   
Bureau Employee

In connection with the investigation of this employee, your attention is directed to the fact that subsequent to her entrance on duty derogatory information was transmitted by the Detroit Field Office and that such information was not in possession of the Bureau at the time the appointment was made, inasmuch as the Grand Rapids Office failed to indicate that leads were outstanding at the Detroit Office.

I desire to call your attention to the fact that the derogatory information came in from Detroit under date of August 6, 1942, and it was not noted by the writer until the middle part of September, at which time it was located by reason of the fact that we were preparing to brief some of the discontinued cases inasmuch as we had caught up on our other work.

As you recall, some time ago we discontinued the practice of briefing investigations which were discontinued prior to their completion by reason of derogatory information as a means of cutting down the clerical work in streamlining this section.

In this connection, when the Detroit wire came in it appeared on the face of it that it was probably an investigation that was instituted by the Field and inasmuch as the Detroit Office was discontinuing, no further action was taken on the wire at that time. However, a notation was made of the fact that the investigation had been discontinued so that the case might be briefed merely for the completion of the file at a later date.

There appears to be an error on our part for not calling the file at the time the wire came in; however, this has not been the practice in the past inasmuch as we expected we would have a tickler card on all investigations which were pending in the Field by reason of the fact that the Field is expected to notify us of such investigations.

I have subsequently changed this procedure and at the present time we are calling the files on all cases where a wire is received containing derogatory information with respect to an applicant and it is decided to conclude the investigation based on such wire.

Respectfully,

*Robert E. Lee*  
Robert E. Lee



b6  
b7C

JOHN EDGAR HOOVER  
DIRECTOR



JS:EJK

**Federal Bureau of Investigation**  
**United States Department of Justice**

**Washington, D. C.**

September 12, 1942

MEMORANDUM FOR MR. TOLSON ✓

RE: IN-SERVICE TRAINING COURSE

August 24 TO September 4, 1942

SPECIAL AGENT - R. E. Lee

EOD - 1-10-38

GRADE - CAF 12

SALARY - \$4600

ASSIGNED TO - Division 3

TD-15

Mr. Tolson	_____
Mr. E. A. Tamm	_____
Mr. Clegg	✓
Mr. Glavin	_____
Mr. Ladd	_____
Mr. Nichols	_____
Mr. Rosen	_____
Mr. Tracy	_____
Mr. Carson	_____
Mr. Coffey	_____
Mr. Hendon	_____
Mr. Kramer	_____
Mr. McGuire	_____
Mr. Harbo	_____
Mr. Quinn Tamm	_____
Tele. Room	_____
Mr. Nease	_____
Miss Beahm	_____
Miss Gandy	_____

This Special Agent attended the In-Service Training Course as indicated above, during which period he was not afforded a physical examination.

This Special Agent attained the following grades:

Notebook	Good plus
Written Examination	98 3/4

Hip Shooting	96
Practical Pistol Course	85
Shotgun	100
.30 Rifle	63
Machine Gun	90
General Firearms Ability	Good

REMARKS: Interviewing Official - Mr. J. J. Starke

"Mr. Lee is assigned to the Chief Clerk's Office. He makes a very good, substantial appearance and without question, he has his feet on the ground and knows where he is going with the Bureau."

NOT RECORDED

FOR DEFENSE



BUY  
UNITED  
STATES  
SAVINGS  
BONDS  
AND STAMPS

Very truly yours,

H. H. Clegg

# REPORT OF EFFICIENCY RATING

REGULAR ( ) ; INTERIM ( )  
PROBATIONARY—1st ( ) 2d ( )

Classification Symbols		
CAF	12	
(Service)	(Grade)	(Class)

As of March 31, 1942 based on performance during period from April 1, 1941 to March 31, 1942

Robert E. Lee Special Agent Federal Bureau of Investigation  
(Name of employee) (Title of position) (Bureau)

Division Three Chief Clerk's Office  
(Division) (Section) (Subsection or unit) (Field office)

ON LINES BELOW MARK EMPLOYEE  ✓ if adequate — if weak + if outstanding	1. Underline the elements which are especially important in the position.	CHECK ONE:  Administrative, supervisory, or planning _____ <input type="checkbox"/> All others _____ <input type="checkbox"/>
	2. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning employees on all elements pertinent to the position whether in <i>italics</i> or not.	
	3. Before rating, become thoroughly familiar with instructions in the rating manual.	

- (1) Maintenance of equipment, tools, instruments.
- (2) Mechanical skill.
- (3) Skill in the application of techniques and procedures.
- (4) Presentability of work (appropriateness of arrangement and appearance of work).
- (5) Attention to broad phases of assignments.
- (6) Attention to pertinent detail.
- (7) Accuracy of operations.
- (8) Accuracy of final results.
- (9) Accuracy of judgments or decisions.
- (10) Effectiveness in presenting ideas or facts.
- (11) Industry.
- (12) Rate of progress on or completion of assignments.
- (13) Amount of acceptable work produced. (Is mark based on production records? \_\_\_\_\_) (Yes or no)
- (14) Ability to organize his work.
- (15) Effectiveness in meeting and dealing with others.
- (16) Cooperativeness.
- (17) Initiative.
- (18) Resourcefulness.
- (19) Dependability.
- (20) Physical fitness for the work.

- (21) Effectiveness in planning broad programs.
- (22) Effectiveness in adapting the work program to broader or related programs.
- (23) Effectiveness in devising procedures.
- (24) Effectiveness in laying out work and establishing standards of performance for subordinates.
- (25) Effectiveness in directing, reviewing, and checking the work of subordinates.
- (26) Effectiveness in instructing, training, and developing subordinates in the work.
- (27) Effectiveness in promoting high working morale.
- (28) Effectiveness in determining space, personnel, and equipment needs.
- (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.
- (30) Ability to make decisions.
- (31) Effectiveness in delegating clearly defined authority to act.

STATE ANY OTHER ELEMENTS CONSIDERED

- (A) \_\_\_\_\_
- (B) \_\_\_\_\_
- (C) \_\_\_\_\_

STANDARD Deviations must be explained on reverse side of this form		Adjective rating	Numerical rating	Rating official	Reviewing official
All underlined elements marked plus, and no element marked minus	Excellent	✓	1	<u>E</u>	<u>1</u>
A majority of underlined elements marked plus, and no element marked minus	Very good		2 or 3		
All underlined elements marked at least with a check, and minus marks fully compensated by plus marks, or— a majority of underlined elements marked at least with a check, and minus marks on underlined elements over-compensated by plus marks on underlined elements	Good		4, 5, or 6		
A majority of underlined elements marked at least with a check, and minus marks not fully compensated by plus marks	Fair		7 or 8		
A majority of underlined elements marked minus	Unsatisfactory		9		

On the whole, do you consider the conduct of this employee to be satisfactory? \_\_\_\_\_ (See back of form)  
(Yes or no)

Rated by [Signature] Assistant Director March 31, 1942  
(Signature of rating official) (Title) (Date)

Reviewed by \_\_\_\_\_  
(Signature of reviewing official) (Title) (Date)

Rating approved by efficiency rating committee [Signature] Report to employee \_\_\_\_\_  
16-26177-1 (Date) (Adjective rating) (Numerical rating)

## CONDUCT REPORT

(This space is to be used in case the question on the face of the sheet regarding the employee's conduct has been answered "No." In such a case give here a full statement of the particulars in which the employee's conduct has not been satisfactory.)

-----  
(Signature)

## EXPLANATION OF DEVIATIONS FROM STANDARD

-----  
(Signature)

PERSONNEL FILES  
JUL 27 3 01 PM '42  
RECEIVED  
FBI  
DEPT OF JUSTICE

RE: ROBERT E. LEE  
Special Agent

Excellent.

Mr. Lee during the rating period has been assigned to the supervision of the applicant briefing section. He has done a great job. He has worked without regard to personal comfort, in order that a tremendous number of new employees which we must have could be appointed. He has the disposition and the personality to secure cooperation not only from those working under his jurisdiction but also from the Field.

I personally feel that he is very loyal to the Director and the Bureau; has a well-rounded experience, both here at the Seat of Government and in the Field, and I would have no hesitancy in recommending him for assignment as Acting Special Agent in Charge to one of our smaller offices at the present time. He could handle Assistant Special Agent in Charge or Number One Man's position in any one of the larger offices in the service at this time.

  
W. R. Glavin



154

August 10, 1942

Mr. Robert E. Lee  
Federal Bureau of Investigation  
U. S. Department of Justice  
Washington, D. C.

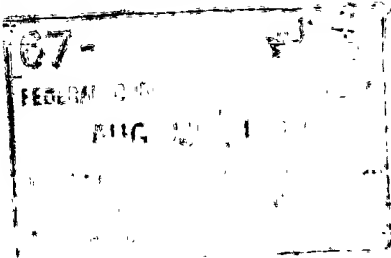
Dear Mr. Lee:

Reference is made to your suggestion dated June 26, 1942, that all local draft boards be added to the Bureau's Identification Order mailing list and further that these boards be furnished with copies of all outstanding Identification Orders.

Although your suggestion has been given careful consideration, the Bureau does not deem it feasible at this time inasmuch as the approximately 6,500 local draft boards in the country are very delinquent with their work at present and it is not believed the results which could be obtained would be commensurate with the expense involved in such an Identification Order distribution. It is to be noted that during the past 21 months there have been 5 draft registrations in which 43,000,000 men have registered. Some local draft boards have as many as 15,000 registrants and very small clerical forces. It is possible, however, that the work of these boards may be greatly reduced during the next year at which time it might be profitable to inaugurate your suggested plan.

Your attention is further directed to the fact that nearly all of the subjects of outstanding Identification Orders were in a fugitive status at the time of the draft registrations, for which reason, if they registered at all, they probably registered under an alias. Also, since Identification Orders are seldom issued on subjects who have not been sought for at least a year, most of the subjects on whom Identification Orders will be issued during the coming year will probably fall within this same category.

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Kramer \_\_\_\_\_  
Mr. McGuire \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_



Heas

Mr. Robert E. Lee

-2-

Although it is not believed desirable to adopt your suggestion at this time, it will be given further consideration in the future and I do want to take this opportunity to express to you my sincere appreciation for the interest which you have shown in submitting it to the Bureau.

Sincerely yours,

cc Mr. Glavin



COPY

Washington, D. C.  
June 26, 1942

MEMORANDUM FOR MR. GLAVIN

RE: SUGGESTION TO TRANSMIT COPIES OF  
IDENTIFICATION ORDERS TO ALL LOCAL  
DRAFT BOARDS.

If it has not already been done, I would like to suggest that all Field Offices maintain on their mailing list for identification orders and apprehension orders the local draft boards within their territory. I would further suggest that all local boards in the country be furnished a copy of all outstanding identification orders with the specific request that they search their index for similar names and notify the local Field Division of any possibilities of identification for their consideration.

While it is true that this is a project of some magnitude and 100 percent cooperation probably would not be received, it would seem reasonable to expect that some fugitives who are presently outstanding would be apprehended by this means.

Respectfully,

Robert E. Lee

W

WMW:MS

September 7, 1943

Local Board Number 147  
Selective Service System  
Chicago, Illinois

RE: ROBERT E. LEE  
Order Number 1721

Gentlemen:

The Review Committee of the War Manpower Commission, established under the provisions of Executive Order 9309, has determined the position of Special Agent held by Mr. Lee to be a key position within the meaning of said Executive Order.

The Agency Committee of this Bureau, which has been established in accordance with the provisions of Executive Order 9309, recommends that the attached D.S.S. Form 42-A (Revised) which has been executed by me under date of September 4, 1943, and countersigned by the Chairman of the Agency Committee, be forwarded to you requesting occupational deferment on behalf of Mr. Lee.

I would appreciate having this affidavit made a part of the file of the above-named registrant, and request your consideration of the same when you determine his classification. Should you want any additional information, do not hesitate to call upon me. I shall keep you promptly advised of any change in the occupational status of this registrant.

Sincerely yours,

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Mumford \_\_\_\_\_  
Mr. Starke \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

John Edgar Hoover  
Director

1 SEP 9 1943

CC: Review Committee, War Manpower Commission

CC: SAC - Chicago

CC: Mr. Glavin

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PERSONNEL FILE

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ROBERT E. LEE

1721

31

147

Cook

Chicago

Illinois

Special Agent

See attachment. Mr. Lee is an investigatory agent charged with the duty of investigating violations of the laws of the United States, collecting evidence in cases in which the United States is or may be a party in interest, and performing other duties imposed upon him by law.

January 10, 1938

January 10, 1938

4600 annually

See attachment

Attended De Paul University.

See attachment

See attachment

Federal Bureau of Investigation, United States Department of Justice  
Washington, D. C.

See attachment

See attachment

See attachment

See attachment

See attachment

Washington, D. C.

J. Edgar Hoover

the Director

AUTHORIZED REPRESENTATIVE  
FEDERAL BUREAU OF INVESTIGATION

4th

September

43

Notary Public

Chairman

## SPECIAL AGENTS

This position has been designated as a key position by the Review Committee of the War Manpower Commission.

The Federal Bureau of Investigation has been designated as the sole civilian government investigative agency having jurisdiction over the investigation of matters pertaining to national defense such as espionage, sabotage, registration of agents of foreign principals, sedition, treason, and the like, and further, the Federal Bureau of Investigation has sole investigative jurisdiction in a great number of other Federal statutes which embrace bank robbery, kidnaping, extortion, white slave traffic, National Motor Vehicle Theft Act, and numerous others. The investigative work in connection with the above violations is performed by the Special Agent personnel of this Bureau, who are recruited from applicants between the ages of twenty-three and forty. They must be graduates of a law school or an accounting school with the necessary accounting experience, or graduates of a university with extensive investigative experience, or with linguistic qualifications, or have basic educational training and possess satisfactory prior law enforcement experience which will enable them to satisfactorily perform the duties imposed upon them. For certain of the scientific investigative work, Special Agents are secured who primarily are qualified in the sciences, such as ballistics, chemical analysis, spectography, cryptography, mineralogy, metallography, toxicology, and other like sciences. Applicants for appointment to the position of Special Agent must meet the physical standards and requirements for this position, which are exceedingly high. They must have vision of no less than 20/40 in one eye, 20/50 uncorrected, both eyes to be corrected to 20/20. They must have no color deficiency whatever.

Special Agents of the Federal Bureau of Investigation undergo a rigorous training program. All newly appointed Special Agents in the Federal Bureau of Investigation attend training classes for a period of sixteen weeks; the hours of training are from 9:00 a.m. to 9:00 p.m. daily, which course of study is equivalent to two full years of college study. During this period of training, they are thoroughly instructed in the basic rules and regulations and jurisdictions of the Federal Bureau of Investigation. They must satisfactorily pass numerous written examinations during their period of training. If a trainee fails to pass any of these examinations, he is dropped from the school.

The duties of a Special Agent of the Federal Bureau of Investigation are most arduous. They must be available at a moment's notice to go to any part of the United States or to any assignment outside the United States. The hours of duty for these employees are such that they must be in excellent physical health. The average work week for a Special Agent of the Federal Bureau of Investigation is no less than seventy hours. The work of a Special Agent, regardless of his particular qualification, is such that he cannot lead a sedentary or well regulated life. Due to the small number of Special Agents of the Federal Bureau of Investigation presently handling the work under the jurisdiction of the Federal Bureau of Investigation within and without the continental United States, it is necessary that the entire staff be highly mobile.

Special Agents are required to be able to conduct investigations in more than 100 types of cases, including espionage, sabotage, subversive activities, frauds against the government, kidnaping, extortion, bank robbery, White Slave

Traffic Act, etc. They are trained in and required to maintain constant skill in the use of highly technical equipment, technical processes, such as those necessary for the development of latent fingerprints, concealed or obliterated numbers upon firearms, to understand the use of code messages, to conduct physical surveillances of subjects of espionage and similar cases, sometimes for periods of many months, and when necessary, to assume a necessary character to enable them to fit in an undercover capacity into the activities and operations of groups such as foreign agents, who are engaged in thwarting the war effort.

The arduousness and importance of the work of Special Agents of the Federal Bureau of Investigation was readily recognized by the military and naval leaders. The Chief of the Bureau of Navigation, for the Secretary of the Navy, requested Special Agent employees of the Federal Bureau of Investigation to submit their resignations from reserve commissions held by them in the naval services because it had been determined that those Special Agents could better serve their country in their present assignments than if they were to be called into active naval service. The Secretary of War, in 1942, addressed personal communications to 168 Special Agents of the Federal Bureau of Investigation who at that time held reserve commissions in the Army. The Secretary of War at that time advised the Special Agents that their employment in the FBI is of such vital importance to the national defense as to necessitate their remaining at their posts of duty despite the fact that they held reserve commissions in the United States Army, and the request was made that these Agents, through the proper channels, submit their resignations from their commissions.

General Lewis B. Hershey of the Selective Service System pointed out in his Directive to all Local Boards of December 29, 1941, that Special Agent positions of the FBI were most important and essential to the national health, safety, and interests, and that the national defense functions of the FBI should not be impaired by the removal of trained personnel from critical positions in the Bureau.

The position of Special Agent has always been considered the most critical of all positions in the FBI, since, with the tremendous bulk of work placed upon us due to the war emergency, it is essential that a trained qualified staff be available for the handling of this work. If the Federal Bureau of Investigation cannot continue to retain its personnel in this critical position, aid and comfort would most certainly be given to the enemy and others whose interests are inimical to the best interests of the country today. Up to the present time the full complement of Special Agent personnel has not been secured and every effort is being made to secure the necessary additional Special Agent personnel.

I, J. Edgar Hoover, do solemnly swear (or affirm) that I am the Director of the Federal Bureau of Investigation and that the foregoing statements are true to the best of my knowledge and belief.

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Subscribed and sworn to before me this 4th day of September 19 43

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Notary Public

# CLASSIFICATION ADVICE

App. Not Req.



Local Board No. 14/ 61  
Chicago City 731

DEC 4 1943 167

3319 North Clark Street  
Chicago, Illinois

(Local Board Date Stamp With Code)

December 4th, 1943

(Date of mailing of Notice of Classification to Registrant)

You are advised that—

Robert

(First name)

Emmet

(Middle name)

Order No. # 1721 has been classified in Class

until March 15th, 19 44

(Insert date for Class II-A and II-B only) ---

by ☒ Local Board.

☐ Board of Appeal (by vote of ..... to .....).

☐ President.

DSS Form 59  
(Revised 3-29-43)

(See other side)

(Member or clerk of local board)

16-33335-1

67-106576-97

DEC 13 1943

Routed.....Recorded.....  
Searched.....Checked.....  
Numbered.....Filed.....  
DEC 10 1943  
FEDERAL BUREAU OF INVESTIGATION

THREE

Theron E. Douglas

## Appeal Procedure

Any person entitled to do so may take an appeal to the board of appeal within 10 days after the above date of mailing of Notice of Classification to registrant in either of the following ways:

- (1) By filing with the local board a written notice of appeal. Such notice need not be in any particular form but must state the name of the registrant and the name and identity of the person appealing so as to show the right of appeal.
- (2) By signing the "Appeal to Board of Appeal" on the Selective Service Questionnaire (Form 40).

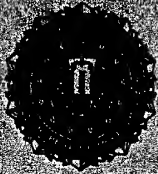
When an appeal is taken from the classification or reclassification of a registrant and when such appeal is upon the ground that the registrant should have been deferred by reason of his occupation, the appeal shall be transferred to the board of appeal having jurisdiction over the area in which the registrant is employed, provided all of the following conditions are met (but not otherwise):

- (1) The first person to appeal from such classification or reclassification files with his appeal a written request for such transfer;
- (2) The written request states in what respect an occupational question is involved; and
- (3) The written request states the name of the registrant's employer and the street address, county, and State where the registrant is employed.

The person appealing may attach to his notice of appeal or to the Selective Service Questionnaire (Form 40) a statement specifying the respects in which he believes the local board erred, may direct attention to any information in the registrant's file which he believes the local board has failed to consider or give sufficient weight, and may set out in full any information which was offered to the local board and which the local board failed or refused to include in the registrant's file.

Appeal to the President from classification by the board of appeal may be taken at any time within 10 days after the date of mailing of notice to registrant, provided the registrant was classified by the board of appeal in either Class I-A, Class I-A-O, or Class IV-E and one or more members of the board of appeal dissented from such classification. Otherwise, the decision of the board of appeal is final except when an appeal is taken to the President either by the State Director of Selective Service or the Director of Selective Service on the ground that he deems it to be in the national interest or necessary to avoid an injustice.





WRG:MTS

**Federal Bureau of Investigation**  
**United States Department of Justice**  
**Washington, D. C.**

October 23, 1943

## MEMORANDUM FOR THE DIRECTOR

Re: Additional Supervisory  
Special Agents, Administrative  
Division (Chief Clerk's Office)

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Acers \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Mumford \_\_\_\_\_  
Mr. Starke \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Beahm \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

For the information of the Director, the following is the distribution of the supervisory Special Agent personnel in the Administrative Division (Chief Clerk's Office) at the present time:

Special Agent R. H. Laughlin  
Chief Clerk

Mr. Laughlin has been in a leave without pay status for a number of months, being assigned to a special committee on the Hill, the duties of which are known to the Director.

Under my immediate jurisdiction are the following Special Agents:

Special Agent Thomas J. Scott

Mr. Scott has taken the Chief Clerk's place, handles the signing of all vouchers, with the exception of confidential vouchers, handles the Confidential Fund, has jurisdiction over the payrolls, et cetera, and handles the administrative reports.

The Director will recall that there is a possibility of this Agent also being placed on leave without pay on confidential assignment in the very near future.

Special Agent A. P. Gunsser

Mr. Gunsser handles all vouchers, leases, contracts, retirement, and most of the lectures on vouchers and related material before Special Agent classes.

Special Agent Harris H. Huston

Mr. Huston supervises the purchases of supplies and equipment, supervises chauffeurs tests and automobiles at the Seat of Government, and inventories and related matters.

Special Agent C. O. Halter

Mr. Halter's time is practically all taken up in appearing before priority



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FEDERAL BUREAU OF INVESTIGATION



boards, appeals boards, OPA and WPB, and the building of the range and motion picture booth in the Armory. Halter finds it necessary to be out of the office the greater part of the day.

Special Agent R. E. Lee

Lee is being trained in budget matters. He handles the preparation of budget estimates, is making studies in the various accounting divisions of the Chief Clerk's Office in an effort to streamline those divisions. His time is fully occupied with these duties and other accounting and special duties which are assigned to him by me from time to time.

Special Agent N. P. Callahan

Callahan handles the combined monthly reports of work pending, follows the percentages of employees in the field, handles transportation requests made at the Seat of Government, handles all air priorities, and in addition thereto assists in handling Selective Service matters and budget matters when necessary.

Special Agent William N. Whelan

Whelan handles Selective Service matters. It is necessary that he be out of the office a great deal of the time, that he personally know the chairmen of the boards, the Board of Appeals and Selective Service headquarters officials, that he keep on top of all matters that are urgent in so far as the Selective Service laws, rules, and regulations are concerned.

Special Agent Leo J. Gauthier

Gauthier has charge of the Cartographic Section, handling maps, charts, and related work.

Special Agent R. C. Renneberger

Mr. Renneberger has charge of the downstairs supply room, the Armory Supply Room, photographing, photostating, and all printing.

PERSONNEL OFFICE

Inspector M. W. Acers is the Personnel Officer in charge of the Personnel Office. The following Special Agents are presently assigned to the Personnel Office:

Special Agent John P. Mohr

Mohr is the Assistant Personnel Officer, who handles interviews and concentrates on resignations. He handles the bulk of the miscellaneous correspondence in the Personnel Office.

Special Agent W. R. McDowell

McDowell is handling all applicant matters, that is the conducting of Epp programs, the securing of new Special Agents, the supervising of



investigations, and related matters. Until a short time ago, there were two Agents handling these particular duties. The duties on this desk, in view of the many restrictions now placed on the securing of personnel, are almost impossible for one man to handle. For instance, McDowell must keep contact with the War Manpower Commission, with the U. S. Employment Service, with the Civil Service Commission, both the national headquarters and the district offices. He must keep abreast of all the new rules and regulations on the restriction of personnel movements, it being absolutely essential that we follow closely all of the changes and regulations so as not to embarrass the Bureau by failing to observe some regulation.

For instance, recently it has been necessary for McDowell to telephonically explain to SACs in many sections of the country what the new regulations are on the securing of personnel, and to tell these SACs what to do, how to do it, and when to do it, and to establish a new Epp program so that we could get a sufficient number of people to handle our work here at the Seat of Government.

It is felt that it is most necessary at this particular time to have an additional Special Agent assigned to assist McDowell if we are to be able to keep on top of this work. There will be a distribution of duties then whereby the new supervisor will supervise the briefing of new applicant papers, the physical examinations and investigations, to make sure that we will get the right type of people.

It will be McDowell's specialized job to keep in touch with all officials in the city who have anything to do with the formulating of employment programs and projects and the securing of personnel, and to keep the field up to date on all the restrictions that are presently being inaugurated. In addition, it will be necessary for him to personally follow the entire field, particularly on the securing of additional Special Agent personnel, which is at the lowest ebb at this time that I have known it to be in a period of ten years.

Special Agent James W. Mackle Mr. Mackle at the present time is handling all briefs on Special Agent reallocations, the reviewing of efficiency reports, bringing to the attention of Mr. Acers any of these reports which do not appear to be satisfactory and then carrying out the instructions received and notifying the various SACs of the action to be taken in connection with those particular employees.

It is also his responsibility to review all of the files on uniform promotions. For instance, in the last twenty days it has been necessary for him to review no less than 700 files to determine whether employees who were eligible for uniform promotions performed their



work in such a manner that we could recommend such promotions for them. It was necessary for other Agent personnel assigned to the Personnel Office to let certain of their work rest to assist on this particular project.

It is further pointed out to the Director that under the revision of Special Agent reallocations we are going to have 300 or 400 cases come up immediately. These files have to be reviewed, briefed, and the recommendations made. It will be a physical impossibility for Mr. Mackle to perform all of this work.

He also supervises the Movement Section. This means, with an entirely new or nearly new group of employees in the Movement Section, that he must spend considerable time with them. At the present time it is necessary that he spend no less than three hours a day properly instructing, training, and supervising just this one particular activity. He must set up the in-service schools, he must supervise the clerical work in so far as all transfers are concerned.

It is absolutely necessary that an additional supervisory Special Agent be assigned to this work. Mr. Acers and I feel that the following should be the split-up of this work: Mr. Mackle to handle the supervision of the Movement Section, all briefs on Agents who are under consideration for reallocation, the setting up of in-service schools, and the review of inspection reports, the other Agent to be assigned the other duties aforementioned. These are both full-time jobs and there would not be any waste time for either of these men.

Special Agent J. E. Edwards At the present time Mr. Edwards' duty is to properly prepare briefs for consideration by Mr. Acers and subsequent consideration by the Director, Mr. Tolson, and me, on disciplinary and administrative matters. We are receiving a sufficient number of these particular matters at the present time to keep one man busy more than full time. As a matter of fact, Edwards is at the office practically every day until 10 and 11 o'clock at night, and I feel, even though he has not complained, that he should be given some assistance so that his health does not break.

Special Agent H. Lynn Edwards Mr. Edwards' main assignment is the handling of the reallocation of clerical employees, both at the Seat of Government and in the field. I would say that in the regular routine work handled by him he would have from 40 to 60 cases a day which he must review. Some of these are straight reallocations at the Seat of Government, where it is only necessary to review the file and check with the Assistant Director to make sure that the reallocation should go through. Others are



from the field offices and must be compared with like positions in other field offices and like positions in the same office. A review of these matters must be made with Mr. Acers to determine what the final action should be. He also assists Special Agent J. E. Edwards in handling disciplinary and administrative matters.

It is felt that there should be one additional Agent to take the overflow work from Special Agents J. E. Edwards and H. L. Edwards. If we have an additional Special Agent supervisor for this work, it is going to mean that we are going to be able to get the material out faster and more in keeping with the desires of the Director. Frankly, at the present time, with the limited staff that we have, we do become delinquent, not because of any disinterest or personal delinquency of the supervisors involved, but just because there is too much volume for them to properly handle within a short period of time.

Special Agent J. M. O'Connor Special Agent O'Connor handles all applicant interviews at the Seat of Government, unless some interview is specifically assigned to another Agent. He handles routine exit interviews where there is not some particularly delicate problem involved which makes it necessary for such interview to be handled by Mr. Acers or Mr. Mohr. The number of interviews usually handled by O'Connor is about 30 a day, which in itself is a good day's work.

In addition, O'Connor keeps all the contacts up on the housing situation in Washington. It has been through O'Connor that we have been able to get preferred attention at the Government dormitories. He follows the elevator service, the cafeteria service, and in addition he is Assistant Activity Promoter for the FBIRA. He averages a full day and more every day.

Mr. Acers and I at this time are making no recommendation for any additional assistance for Mr. O'Connor, since we feel that we may be able to have certain of the interviews conducted by other personnel in the Personnel Office if we get the additional needed Special Agent supervisors that we are now requesting. We will then be able to split these interviews on an equitable basis, which will give all these Agents training in this type of work and will permit Mr. Acers to better evaluate their possibilities from an administrative standpoint.

Special Agent Carl H. King Special Agent King handles all leave problems, handles all automobile accidents, briefs these accidents, has the necessary legal citations on both leave and accidents included in memoranda for final consideration. He handles all employees' compensation matters. In addition thereto, at the present time he is supervising the preparation of the merit key letters.



There are several hundred letters of this nature going out and they must be personalized letters.

Mr. Acers and I have utilized King as a relief supervisor; that is, when one of the supervisors of the Chief Clerk's Office has field training, is in-service school, or is on vacation, one of the other supervisors who has his full duties to perform is thrown in to fill the vacancy until the return of the supervisor who is on other assignment. It is necessary for both Mr. Acers in the Personnel Office and me in the Chief Clerk's Office proper to continually shuffle various assignments which would be performed by Agent supervisors but who are not on active duty due to being in the field, in in-service school, or on vacation, distributing these duties to the other Agents to handle in the interim.

We are not recommending any additional supervisory assistance for Mr. King and the overflow will be taken up by a revision of assignments if the additional supervisory personnel herein requested is approved.

Special Agent C. B. Schildecker Schildecker handles all Congressional correspondence concerning applicants, all applicant correspondence, handles all employees' physical examinations and reports, and is assigned to the main Chief Clerk's Office, where he is utilized a great portion of the time for interviewing people who are referred to the Chief Clerk's Office from other offices in the Bureau, or from offices on the Hill. He also is the supervisor in charge of the Hygiene Bureau, referring special cases to Mr. Acers such as employees who have been reported by the Hygiene Bureau as employees on whom certain review and action should be taken; for instance, employees who report on sick leave who are not sick, employees who have contagious diseases, employees who perhaps are not sensibly eating and living.

It will be noted that no request is being made for additional supervisory personnel other than in the Personnel Office. The work in this particular section has increased tremendously. The supervisory personnel in that section has decreased without any replacements being assigned. I personally have been endeavoring to keep the assignments just as low as possible. Mr. Acers has assisted in this but it has come to the point now where we both feel that we must have the additional supervisory personnel, in order to expeditiously handle the work being referred to that section.

In the next several months we are most hopeful of having a great increase in applicants. We have given all the instructions to



Memorandum for the Director

- 7 -

the field. It is going to be necessary that we stay right on top. If we get 200 or 300 favorably recommended applicants in a week, it is going to be a physical impossibility to have one man review all the files, checking into backgrounds, and determine whether an applicant can or cannot be appointed without a full character and fitness investigation. It will be necessary that we keep right on top of the investigations to see that they get attention. It will be necessary that we put more heat on getting Special Agent applicants.

The revision, as aforementioned, of the reallocation program, means we are going to have hundreds of files come up now which otherwise would not come up. These files are going to have to be promptly reviewed for handling. If we don't get them handled at approximately the same time, there is a possibility of justifiable complaint in the field. The many matters of this kind that are constantly arising have made it necessary that the request for three additional supervisors be made.

The Director can rest assured that the moment any reduction in the supervisory staff can be made, we will recommend such a reduction.

Respectfully,

  
W. R. Glavin

**Federal Bureau of Investigation**  
**United States Department of Justice**

Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who has contributed to this fund subsequent to August 31, 1943, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary:

Name Mrs. Robert E. Lee Address Auburn Gens. Alex. Va.  
Relationship Wife Dated 8-30-43

Very truly yours,

R. E. Lee  
Special Agent

ack 9-22-43  
ER

SEP 24 1943  
J. J. 28



JOHN EDGAR HOOVER  
DIRECTOR



JWM/mrb

**Federal Bureau of Investigation**  
**United States Department of Justice**  
**Washington, D. C.**

January 8, 1944

CC-287

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Kramer \_\_\_\_\_  
Mr. McGuire \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Beahm \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

MEMORANDUM FOR MR. GLAVIN

RE: ROBERT E. LEE ✓  
S.A. Supervisor  
Administrative Div.

RE: AUTOMATIC PROMOTION

Agent Lee entered on duty 1-10-38, was reallocated to Grade CAF-12 \$4600 effective 7-1-41, and is eligible for an increase of \$200 under the provisions of the Uniform Promotion Act as of 1-1-44.

Agent Lee received a rating of EXCELLENT from Mr. Glavin on 3-31-42, and Mr. Glavin again rated him EXCELLENT on 3-31-43. A review of his file reflects no derogatory information since 3-31-42.

RECOMMENDATION:

It is recommended that Agent Lee be afforded a \$200 increase under the provisions of the Uniform Promotion Act, effective 1-1-44.

Respectfully,

M. W. Acers

FOR DEFENSE



BUY  
UNITED  
STATES  
SAVINGS  
BONDS  
AND STAMPS



Federal Bureau of Investigation  
United States Department of Justice



IN REPLY, PLEASE REFER TO

FILE NO. \_\_\_\_\_

Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who has contributed to this fund subsequent to December 18, 1943, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary:

Name Mrs. Wilma E. Lee Address Alexandria Va  
Relationship Wife Dated 12-16-43

Very truly yours,

Robert E. Lee  
Special Agent

ack. 12-17-43  
mjt

File  
85  
Wash D.C.

alc

January 13, 1944

Mr. Robert H. Lee  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. Lee:

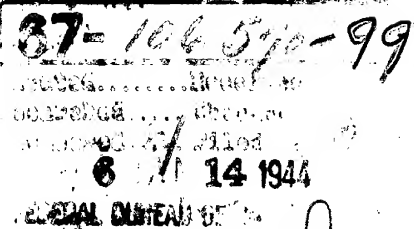
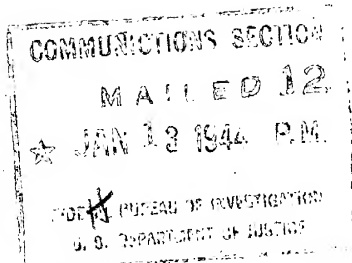
In connection with the Uniform Promotion Act,  
I am indeed pleased to advise you that you have been  
recommended for promotion from \$4500 per annum to \$4800  
per annum in Grade CAF 12, effective January 1, 1944.

Sincerely yours,

John Edgar Hoover  
Director

cc - CCO, Selective Service

Tolson \_\_\_\_\_  
E. A. Tamm \_\_\_\_\_  
Clegg \_\_\_\_\_  
Coffey \_\_\_\_\_  
Glavin \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Acers \_\_\_\_\_  
Carson \_\_\_\_\_  
Harbo \_\_\_\_\_  
Hendon \_\_\_\_\_  
Mumford \_\_\_\_\_  
Starke \_\_\_\_\_  
Quinn Tamm \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_



jm

wt



Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

WRG:val

January 10, 1944

MEMORANDUM FOR MR. TOLSON

Mr. Tolson ✓  
Mr. E. A. Tamm ✓  
Mr. Clegg  
Mr. Coffey ✓  
Mr. Glavin ✓  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Acers  
Mr. Carson  
Mr. Harbo  
Mr. Hendon  
Mr. Mumford  
Mr. Starke  
Mr. Quinn Tamm  
Tele. Room  
Mr. Nease  
Miss Beahm  
Miss Gandy

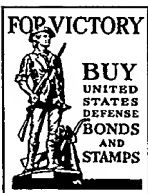
It is respectfully requested that approval be granted for making Special Agent Robert E. Lee an authorized certifying officer which will enable him to sign Bureau Vouchers.

For your information, the following are authorized certifying officers at the present time: R. C. Hendon, R. F. Laughlin, T. J. Scott and W. R. Glavin. As you know Messrs. Laughlin and Scott are on detached duty and have not been available for duty in the Bureau for some time past. It is, therefore, necessary that all vouchers submitted by Bureau personnel and creditors be approved either by Mr. Hendon or me. At the present time we are receiving approximately 8,500 to 9,000 vouchers each month, many of these vouchers being confidential Agent Vouchers which must be approved by Mr. Egan and me making a minimum number of signatures during the month of approximately ten thousand. It is felt that since it is not/when either Special Agents Laughlin or Scott will return to active duty in the Bureau, that Special Agent Robert E. Lee, who is acting as Chief Clerk at the present time, be properly designated as an authorized certifying officer.

For your information Mr. Lee has been in the Bureau since January 10, 1938 and has been assigned to the Administrative Division since February 28, 1941. His development has been extremely good. He has an excellent understanding of the Accounting procedures, and he is in charge of the Accounting Section of the Administrative Division at this time. I feel that he would be most careful in the approving of vouchers charged to the Bureau appropriation.

Should you approve, the appropriate request will be made of the Department to have Lee designated as an authorized certifying officer.

Respectfully,  
W. R. Glavin



67-106510-100  
JAN 21 1944  
FEDERAL BUREAU OF INVESTIGATION

## FEDERAL BUREAU OF INVESTIGATION

Presenting  
 Proposed  
 Approved  
*Wau*

Mr.  
 Miss  
 Mrs.

Date

Mr. Robert E. Lee

January 1, 1944

New appointment ☐Transfer ☐Promotion ☐Separation ☐

X

## PRESENT STATUS

1. Title:

Special Agent

2. Grade:

CAF 12

3. Salary:

\$4600 per annum

4. Seat of Government:

Field:

5. Division:

6. Appropriation:

"Salaries and Expenses, FBI"

## PROPOSED ACTION

7. Title:

Special Agent

8. Grade:

CAF 12

9. Salary:

\$4800 per annum

10. Seat of Government:

Field:

11. Division:

12. Appropriation:

"Salaries and Expenses, FBI"

13. Effective:

January 1, 1944

14. Position

Additional: ☐

Vice:

Identical:

15. Remarks:

Promotion being granted under the Automatic Promotion Bill, Public Law #200. Mr. Lee's last promotion was July 1, 1941, from \$3800 per annum in Grade CAF 11 to \$4600 per annum in Grade CAF 12, \$4600 per annum.  
 Respectfully submitted,

cc - CCO, Selective Service

(Title)

cc - Chief, Audit Section

Director, Federal Bureau of Investigation

COMMUNICATIONS SECTION  
 E. A. Tamm  
 Clegg  
 Coffey  
 Glavin  
 Ladd  
 Nichols  
 Rosen  
 Tracy  
 Acers  
 Carson  
 Harbo  
 Hendon  
 Mumford  
 Starke  
 Quinn Tamm  
 Nease  
 Gandy

JAN 13 1944 P.M.

FEDERAL BUREAU OF INVESTIGATION  
 U. S. DEPARTMENT OF JUSTICE

2 JAN 14 1944

*Wau*



REL:rj  
1/13/44

Mr. John Q. Cannon, The Administrative  
Assistant to the Attorney General  
John Edgar Hoover, Director  
Federal Bureau of Investigation

It is requested that Mr. Robert E. Lee of the Federal Bureau of Investigation be designated an authorized certifying officer for all classes of vouchers including travel advances.

This authorization is to be in addition to the individuals already authorized and is not to be considered as a replacement.

The necessary signature cards are attached hereto. As soon as the bond has been completed it will be forwarded to your office.

It will be appreciated if this matter can be handled as expeditiously as possible.

Enclosures *yfj*

COMMUNICATIONS SECTION  
JAN 11 1944  
★ JAN 12 1944  
FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE

Tolson \_\_\_\_\_  
E. A. Tamm \_\_\_\_\_  
Clegg \_\_\_\_\_  
Coffey \_\_\_\_\_  
Glavin \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Acers \_\_\_\_\_  
Carson \_\_\_\_\_  
Harbo \_\_\_\_\_  
Hendon \_\_\_\_\_  
Mumford \_\_\_\_\_  
Starke \_\_\_\_\_  
Quinn Tamm \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

67-10654-101  
JAN 22 1944  
RECORDED  
JAN 21 1944  
FEDERAL BUREAU OF INVESTIGATION  
JAN 21 1944  
27 PM '44

February 2, 1944

MR. GLAVIN

RE: ROBERT L. LADD  
Administrative Firearms Training

With reference to the firearms status of the above-named Special Agent, please be advised that he was afforded specialized firearms training at Quantico, Virginia, and is now qualified to conduct field office firearms training and to conduct inspection of firearms equipment.

Very truly yours,

John Edgar Hoover  
Director

Tolson \_\_\_\_\_  
E. A. Tamm \_\_\_\_\_  
Clegg \_\_\_\_\_  
Coffey \_\_\_\_\_  
Glavin \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
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Harbo \_\_\_\_\_  
Hendon \_\_\_\_\_  
Mumford \_\_\_\_\_  
Starke \_\_\_\_\_  
Quinn Tamm \_\_\_\_\_  
Nease \_\_\_\_\_  
Gandy \_\_\_\_\_

RECORDED - 1211  
FEB 11 1944

44-112571-102

FEB 11 10 52 AM '44

*[Handwritten signatures and initials]*

# DEPARTMENT OF JUSTICE

WASHINGTON, D. C.

Name: **Mr. Robert E. Lee**

Date: **January 1, 1944**

You are advised of the following action concerning your employment in the Department of Justice:

Nature of Action: **Automatic Promotion**

Effective: **January 1, 1944**

	FROM	TO
POSITION	Special Agent	Special Agent
GRADE	CAF-12	CAF-12
SALARY	\$4600 per annum	\$4800 per annum
BUREAU OR DIVISION		
HEADQUARTERS		
APPROPRIATION	S&E, FBI	Same
DEPARTMENTAL OR FIELD	Field	Same

REMARKS: -

Automatic Promotion, Public Law #200.

CC SENT  
WITH OFF

20 JUL 19 1963

*New appointees must take oath of office, enter on duty and execute necessary appointment papers before any payment of salary can be made.*

This action invalid without perforated signature.

By direction of the Attorney General.

4 FEB 23 1944

JOHN Q CANNON





Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

December 23, 1943

Mr. Tolson ☒  
Mr. E. A. Tamm ☒  
Mr. Clegg ☒  
Mr. Coffey ☒  
Mr. Glavin ☒  
Mr. Ladd ☒  
Mr. Nichols ☒  
Mr. Rosen ☒  
Mr. Tracy ☒  
Mr. Acers ☒  
Mr. Carson ☒  
Mr. Harbo ☒  
Mr. Hendon ☒  
Mr. Mumford ☒  
Mr. Starke ☒  
Mr. Quinn Tamm ☒  
Tele. Room ☒  
Mr. Nease ☒  
Miss Beahm ☒  
Miss Gandy ☒

RCH:DW

MEMORANDUM FOR THE DIRECTOR

The Executive Conference discussed the possibility of utilizing several well qualified Special Agents to assist Bureau Inspectors on field office inspections. It was felt that this work would give invaluable experience to such personnel and add to their development very rapidly. It was believed that through selecting such a group whose background and experience indicated that they had exceptional possibilities for advancement in administrative capacities in the Bureau a reserve pool would be furnished from which to select Special Agents in Charge and in some instances Assistant Special Agents in Charge as vacancies occurred.

It was agreed that the men selected could remain in their present capacities in the Bureau handling the inspection work as a special assignment. It was further agreed that these men should be given no additional or special titles.

After a full discussion of various possibilities the Conference consisting of Messrs. Tolson, Tamm, Glavin, Acers, Tracy, Quinn Tamm, Carson, Clegg, Rosen, Hince, McGuire and Hendon unanimously recommended that the following individuals be utilized and given this training.

GEORGE C. BURTON, Special Agent, Chief, Liaison Section, Security Division, CAF 13, \$5600, EOD 2/6/39. Burton is single, 29 years old and has an LL.B. degree. He makes an outstanding personal appearance, is mentally alert, energetic, has a splendid personality and has done an excellent job as Chief of the Liaison Section. He has administrative and executive ability and should further develop in the Bureau.

JOHN J. STARKE, Special Agent, Chief, Crime Records Section, CAF 12, \$4600, EOD 7/25/38. Starke is 31 years old and married. He has served in the San Francisco, Denver and Cleveland offices. He was a supervisor in the Crime Records Section from January 25, 1940 until designated Assistant Special Agent in Charge at Richmond on October 10, 1942. He was transferred back to the Bureau as Chief of the Crime Records Section on April 1, 1943. His



Mr. Tolson  
1/15/44  
LCH



record has been uniformly above average, it being indicated that he accepted responsibility, used initiative, had good judgment, was mentally alert and aggressive. He did a good job as Assistant Special Agent in Charge and his services at the Bureau have been above average. He can handle personnel. He makes a good appearance and has excellent possibilities for further advancement.

OK. HORACE B. LONG, Special Agent, Assistant to Mr. Tamm, CAF 12, \$4600, EOD 2/25/35 as a clerk, 7/25/38 as a Special Agent. Long is 30 and married. He has an LL.B. degree from Columbus University, Washington, D. C. His services as a clerk were rated as excellent and as an agent he has served at Detroit, Charlotte, Denver and the Washington Field. He has also served as a supervisor in the Chief Clerk's Office, in the Security Division and has for the greater portion of the present year served in Mr. Tamm's Office. His record has been uniformly good and his experience has been of a well-rounded type. It has been stated he is industrious, performs considerable overtime, is intelligent, loyal and Mr. Tamm has stated he has done an extraordinarily good job on his present assignment, having an outstanding knowledge of Bureau procedure, policies, etc., and the faculty of taking the initiative. His possibilities for advancement are very good. He has a good appearance and while he does not radiate enthusiasm, his personality is better than average.

OK. ERIC W. TIMM, Special Agent, Chief, Sabotage Section, Security Division, CAF 13, \$5600, EOD 11/6/39. Timm is 29 and married. He has an LL.B. degree. He served in the Salt Lake, Chicago and Washington Field offices and since July 29, 1940 has been assigned to the Security Division of the Bureau. He has served as Chief of the Sabotage Section since March 1, 1943 and has been rated as excellent. He has a good record, is mentally keen and has developed unusually rapidly for his period of service. He is able to organize and direct the activities of others, has good knowledge of the Bureau's work and policies and definitely has executive ability. Timm makes a particularly good appearance and has a pleasing personality.

OK. JEPHTHA S. ROGERS, Special Agent, assigned Training and Inspection Division, CAF 13, \$5600, EOD 3/22/37. Rogers is 31, married and has A.B. and LL.B. degrees. He has served at San Francisco, St. Louis, Detroit, Milwaukee and the Washington Field. On August 20, 1941 he was assigned as an instructor in the Training Division and had supervision over the schools at the FHLBB Building and at the Armory. During the early part of his service it was indicated he was slightly "farmerish" but he has developed a great deal and makes a very satisfactory appearance at the present time. He is intelligent, has a good knowledge of Bureau policies as a result of his experience in the Training Division, is an excellent instructor and has administrative ability. He may have a tendency toward lax discipline at the present time but it was the feeling of the Conference that assisting on inspections would eliminate this possible delinquency.



JAMES C. STRICKLAND, Jr., Special Agent, Chief, Alien Enemy Control Section, Security Division, CAF 13, \$5600, EOD 5/23/34. Strickland is 36 and married. He has an LL.B. degree. He has served at Charlotte, Indianapolis, Milwaukee, Seattle, Los Angeles, St. Louis and was #1 Man at Atlanta. During his early years he was characterized as having a good personality, being conscientious, forceful, aggressive, a hard worker with good judgment who made friends easily and developed many good contacts. On November 17, 1939 he was assigned to the Investigative Division at the Seat of Government where he handled supervisory duties in a very satisfactory manner. On July 10, 1941 he was transferred to the Security Division where he served as Unit Chief in Charge of Selective Service and Custodial Detention matters until later named in charge of the Alien Enemy Control Section. His work has been excellent as a Unit Chief and he has forcefully and capably handled a difficult job. Strickland does not make the best possible appearance, being a little dowdy in dress. The Conference was of the opinion that this could be definitely improved, however, and that he had the intelligence, industry and ability to function very well as an Agent in Charge. It was felt that training on inspections would be of exceptional benefit to him.

ROBERT E. LEE, Special Agent (A), Supervisor Chief Clerk's Office, CAF 12, \$4600, EOD 1/10/38. Lee is 31 and married. He has served at Richmond, Newark and Chicago. Since February 28, 1941 he has been a supervisor in the Chief Clerk's Office. The early part of his service was about average and his record has been exceptionally good since 1939. He has been characterized as having aggressiveness, being forceful and exercising initiative. He has an outstanding personality and is extremely enthusiastic and persevering. He has a lot of energy together with good judgment. He obtains good cooperation from those with whom he works. He has done an outstanding job in the procurement of personnel.

DUANE L. TRAYNOR, Assistant Special Agent in Charge, St. Paul Office, CAF 12, \$4600, EOD 8/2/37. Traynor is 33 and married. He has served in San Francisco, Portland, Seattle and Los Angeles as an agent. He was designated #1 Man at San Diego in September, 1939 and in June, 1940 was transferred to the Bureau as a Supervisor in the Security Division. While assigned to that division he did a very good job as Section Chief of the Sabotage Section. He was designated as Acting Special Agent in Charge at Buffalo on January 3, 1943 and demoted and transferred to St. Paul as Assistant Special Agent in Charge on May 3, 1943 as a result of anonymous communications received from the Buffalo Office and inquiry there which reflected that Traynor had not exercised good judgment. It was the feeling of the Conference that this man has definite possibilities and was somewhat the victim of inexperience and circumstances on his try as Special Agent in Charge. It was felt that he has executive possibilities and should be given further training and experience. The Conference believes that assisting on inspections would mature him and make him qualified as a good Special Agent in Charge.

OK  
H  
S. SCOTT ALDEN, Special Agent, Chief, Visa and Exit Control Section, Security Division, CAF 13, \$5600, EOD 7/6/36. Alden is 36 and married. He has served as an agent at Atlanta, Birmingham, New York and the Washington Field and has had experience as a Resident Agent and as a class monitor. He was also #1 Man in the Memphis Office for a short period in 1938 at which time he was removed as a result of a fugitive's escape. He served as a supervisor in the Investigative Division from February, 1940 until he was transferred to the Security Division in June, 1941. Alden is a very energetic individual who definitely has administrative and executive ability. He has handled a large volume of work with tact and good judgment and is highly thought of by Mr. Tamm. Alden is inclined to worry and be somewhat nervous but it is believed that these attributes might add to his efficiency rather than detract therefrom. He assisted in the review of files on the New York inspection.

H  
ROBERT H. HICKS, Assigned Training and Inspection Division, CAF 13, \$5600, EOD 9/23/34. Mr. Hicks is 42 and recently married. He has served in Chicago, Philadelphia, Washington, Norfolk, Cleveland and New York. In addition he was a supervisor for several months in 1936 in the Crime Records Section and has served as Resident Agent at Norfolk and Toledo. He was transferred to the Bureau on December 11, 1939 as a supervisor and designated as Special Agent in Charge of the Quantico Barracks on October 18, 1940 in which capacity he served until August, 1943, when transferred back to the Training Division to assist Mr. Clegg. Mr. Hicks is an excellent contact man and has a good record in the Bureau. He has been away from investigative activities for some time and it was the feeling of the Conference that helping on inspections would give him excellent training.

H  
ALVIN C. SCHLENKER, Assistant Special Agent in Charge, Charlotte, CAF 12, \$4600, EOD 8/2/37. Schlenker is 34 and single. He served as a clerk in the Bureau from June 1931 until appointed an agent in August 1937, during part of which time he served in the Director's Office. As an agent he served at Charlotte, New York and Buffalo. He was Assistant Special Agent in Charge at Buffalo when the anonymous communications were received from that office and was transferred to Charlotte in the same capacity on May 4, 1943. Schlenker has also served as a supervisor in the Identification Division. Schlenker has developed in recent years and has done a good job as Assistant Special Agent in Charge. He makes a good appearance and his personality has improved. The Conference felt he should be given an opportunity to further reflect his ability by helping on inspections.

OK  
H  
JACK B. MINOR, Special Agent, CAF 12, \$4800, EOD 8/2/37. Minor is 32 and is married. He has B.S. and LL.B. degrees. As an agent he served at Richmond, New Orleans and has had experience as a Resident Agent. He served as a supervisor for six months in the Crime Records Section after which he was transferred in June, 1940 to the Investigative Division where he served for one year prior to being transferred to the



Security Division as a supervisor. On December 28, 1942 he was re-assigned to the Crime Records Section as Assistant to Mr. Nichols and on March 31, 1943 was transferred to New York to assist Mr. Doyle on SIS work. Minor makes an excellent appearance and has had a uniformly satisfactory record. He will take responsibility, is tactful and has a lot of energy. He has a very keen and active mind, is dependable and meticulous. He is somewhat youthful looking in appearance but has done a good job in contacting cover companies in New York City. He has very definite possibilities for future development.

OK  
HARRY G. LAYNOR, Assistant Special Agent in Charge, Cleveland Office, CAF 12, #4800, EOD 5/15/39. Laynor is 29, married and has LL.B. and MFL degrees. He has served in Charlotte, Boston, Baltimore and the Washington Field. He has experience as a Resident Agent and was #3 Man and #1 Man of the Washington Field Office prior to his transfer to Cleveland on August 30, 1943 as Assistant Special Agent in Charge. He was a supervisor in the Security Division from January 22, 1941 to May 5, 1941. Prior to becoming an agent his services in a clerical capacity at the Bureau were very satisfactory for a period of three years. As an agent he has had a uniformly good record indicating aggressiveness, thoroughness, loyalty and an excellent knowledge of his duties. He makes a very fine personal appearance and has a pleasing personality.

OK  
FRED T. MC INTYRE, JR., Special Agent, assigned Training and Inspection Division. CAF 12, #4800, EOD 4/23/34. McIntyre is 40 years of age and married. He has an LL.B. degree. He served as an agent in the Birmingham, Boston, Washington and Baltimore Field Offices and had extensive experience as a Resident Agent. Since November 16, 1940 he has been a supervisor in the Training Division. McIntyre can very capably maintain contact with police officials and has been a good police and agent instructor. He has a great deal of enthusiasm and loyalty. He makes a very good appearance and has a most pleasant personality. The Conference recognized, however, that due to his physical condition since he has an inactive case of tuberculosis it is most doubtful that he could ever serve as a Special Agent in Charge. It was believed nevertheless that training on inspections would enhance his value to the Bureau and particularly to the Training Division and that he was very well qualified for this type of service.

OK  
JOHN K. LUMFORD, JR., Number One Man, Security Division, CAF 13, #5600, EOD 10/11/37. Lumford is 36, married and has B.A. and LL.B. degrees. He served as an agent at Kansas City and Louisville, being a Resident Agent in the last office for over a year. He was then a supervisor in the Investigative Division from January 13, 1940 until May 28, 1940 when he was assigned to the Security Division in which division he has served as a supervisor and as a section chief until designated as #1 Man to Mr. Ladd in December, 1942. Lumford has a good record. He is very intelligent, industrious and cooperative. He has an excellent knowledge of Bureau policy, is aggressive and has definite administrative and executive ability.



CLIFFORD A. GRILL, Assistant Special Agent in Charge, Buffalo Office, CAF 12, \$4800, EOD 11/30/36. Grill is 33, married and has J.D. and LL.B. degrees. He served as an agent at Detroit, Kansas City, Philadelphia and the Washington Field. He was #1 Man at Philadelphia from August 19, 1939 to April 11, 1940 where he did a very good job and then served as a supervisor in the Investigative Division from June 18, 1940 until designated as Assistant Special Agent in Charge at Buffalo on May 25, 1943. During the earliest part of his service as an agent his work was about average and then he rapidly developed, it being indicated he had an unusual knowledge of the work and functions of the Bureau, displayed exceptionally fine judgment, was accurate and applied himself well. His services as a supervisor were very satisfactory and from all indications he has done a good job as an Assistant Special Agent in Charge. He is a good lecturer and can make an excellent public address. He has definite executive possibilities.

RICHARD W. HOSTENY, Assistant Special Agent in Charge, Chicago Office, CAF 13, \$5600, EOD 5/15/39. Hosteny is 32, married and has A.B. and J.D. degrees. As an agent he served at New Orleans, Richmond, San Antonio, New Haven and Providence. He has had extensive experience as a Resident Agent. He has been Assistant Special Agent in Charge at Chicago since October 9, 1941. His record has been uniformly good although it has been indicated he had only moderate forcefulness and aggressiveness. He received a meritorious promotion in connection with the Touhy case and Mr. Drayton in his last report indicated Hosteny had more than an average amount of initiative, made good contacts and had more than an average amount of supervisory, administrative and executive ability.

JAMES C. ELLSWORTH, Assistant Special Agent in Charge, Los Angeles Office, CAF 12, \$5000, EOD 1/2/35. Ellsworth is 35, married and has no degrees although he has attended the University of Utah and the Kansas City and Benjamin Franklin Law Schools. He has served as an agent at Portland, Washington, Newark and Los Angeles. He was #1 Man at Portland from October 22, 1935 until May 24, 1936 when he was designated as a supervisor in the Chief Clerk's Office where he served for five months. He has had extensive experience as a Resident Agent and was #1 Man at Los Angeles from March 28, 1939 until September 26, 1939. He did excellent work on the Ducase after which he was returned to Los Angeles, designated #1 Man on August 1, 1942 and Assistant Special Agent in Charge on May 28, 1943. Ellsworth has an excellent and well-rounded knowledge of the Bureau's work and is an extremely dependable and capable investigator and agent. Mr. Hood has stated he is exacting, aggressive, tactful, firm and enthusiastic. His personality could stand more warmth and it is believed this type of training would be very beneficial. He makes a neat and good appearance.



JAMES D. GOOD, Assistant Special Agent in Charge, Jackson Office, CAF 12, 4600, EOD 11/1/38. Good is 28, married and has B.A. and LL.B. degrees. As an agent he served at San Francisco, St. Louis, Detroit and the Washington Field. He was #1 Man in Detroit from June 10, 1940 until assigned as a supervisor in the Investigative Division on August 19, 1940. He was designated #1 Man at Jackson where he has served since June 22, 1941. In addition he has had experience as a monitor in the NPA. Good makes a good appearance, is extremely capable in contacting law enforcement officers, is enthusiastic, did an outstanding job as an instructor with police training schools, has a good background of experience, has exhibited definite executive ability and SAC Untreiner has consistently indicated Good was capable of serving as a Special Agent in Charge.

BURTON F. WIAND, Special Agent, CAF 12, 4600, EOD 11/6/39. Wiand is 29 and married. He served as an agent at Newark, Charlotte, and New York. He has had experience as a Resident Agent and has been a supervisor and #1 Man to Mr. Donegan in New York City handling major cases. He has a very satisfactory record in the Bureau and since his assignment at New York has developed rapidly, being considered by Mr. Conroy as the best supervisor in the office. Mr. Connelley also thinks highly of him. He has a pleasing personality, creates a very favorable impression, is interested, intelligent, extremely conscientious, has initiative, is reliable, loyal and from all indications possesses administrative and executive ability.

JEREMIAH F. BUCKLEY, Special Agent, assigned Security Division, CAF 12, 4600, EOD 4/18/38. Buckley is 33, married and has an LL.B. degree. He served as a fingerprint man in the Identification Division from 1934 until he became an agent in 1938. As an agent he served at Charlotte and New Orleans. He was a Resident Agent for a year. He was a supervisor in the Identification Division from January 9, 1940 until transferred as a supervisor to the Security Division on December 4, 1942. His work as an agent was satisfactory and he has shown definite administrative ability as a supervisor. He is alert and intelligent, with a good knowledge of the Bureau's work. Mr. Ladd and Mr. Tamm think most highly of his ability. Buckley is rather thin and approaches frailty in his appearance. It is also possible to gain a first impression that he lacks enthusiasm and warmth in his personality but those officials who have been closely connected with him state that this is inaccurate and that he has exceptional ability in making and maintaining official contacts. It was the opinion of the Conference that he should be given this opportunity to further prove his ability.

ELMER F. EMRICH, Special Agent, CAF 13, 5600, EOD 9/24/34. Emrich has served as an agent at Chicago, Atlanta, Los Angeles, Oklahoma City and New York. He was #1 Man at Los Angeles from August 22, 1936 to February 10, 1938, was later a Resident Agent at Tulsa, Oklahoma and was a supervisor in the New York Office until July 8, 1943, when designated as #1 Man to Mr. Crowl. Emrich during his early career was pretty much up and down, doing some excellent work and then through lack of



judgment getting into trouble. He has definite ability and is doing a good job handling a large number of men and effectively supervising important cases at New York. It was the feeling of the Conference that Emrich has probably settled down somewhat and was deserving of further opportunity.

RALPH W. BACHMAN, Assistant Special Agent in Charge, Pittsburgh Office, CAF 12, #4600, EOD 5/1/39. Bachman is 35 and married. After serving in the Charlotte Office he was transferred to Pittsburgh on November 22, 1939. He was designated #2 Man in that office on September 15, 1942 and so served until named Assistant Special Agent in Charge on April 3, 1943. He has an excellent record and is well above average in every way. He makes a very fine appearance, is mature, well poised and should definitely be considered for the position of Special Agent in Charge some time in the future. He has just been transferred from Pittsburgh to Newark in order to give him further experience.

Respectfully,  
For the Conference

*Clyde Tolson*  
Chairman

*W. R. Flavin*  
Secretary

CC - Mr. Tolson  
Mr. Clegg



JOHN EDGAR HOOVER  
DIRECTOR



Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

January 17, 1944

Mr. John Edgar Hoover, Director  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. Hoover:

I wish to acknowledge with thanks your letter of January 13, 1944, advising of my promotion from \$4600 to \$4800 per annum effective January 1, 1944.

I wish to assure you that this recognition is deeply appreciated and that my gratitude will be reflected in the performance of my duties.

Sincerely yours, 18 18.

Robert E. Lee



JOHN EDGAR HOOVER  
DIRECTOR



Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.  
Quantico, Virginia  
January 28, 1944

CC-287

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Acers \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Mumford \_\_\_\_\_  
Mr. Starke \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Beahm \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

MEMORANDUM FOR MR. CLEGG

RE: ROBERT E. LEE  
Administrative Firearms Training

This is to advise that the above named Special Agent received Administrative Firearms Training at Quantico, Virginia, from January 24, 1944, through January 27, 1944, while a member of the Bureau Inspectors School.

During this period the nomenclature of Bureau firearms was covered thoroughly as well as the subjects of range inspection, firearms inspection, gun vault inspection, first aid, and range procedure.

During this period this Agent was afforded an opportunity to run the firing line which he did in a creditable manner. During this training period this Agent fired the following average record scores:

H. S.	96
P. P. C.	91
.30 Rifle	74
S. G.	100
M. G.	100

Based upon this Agent's conduct, knowledge, and performance of duty during his training period, it is recommended that he be authorized to conduct Field Office Firearms Training and to conduct inspection of firearms equipment.

Respectfully submitted,

Henry L. Sloan  
Special Agent in Charge  
Firearms Training

67-106570-103

Registered.....	Recorded.....
Searched.....	Indexed.....
Numbered.....	Filed.....
4 FEB 12 1944	
FEDERAL BUREAU OF INVESTIGATION	

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HLS

ON

Tolson  
FREE

JOHN EDGAR HOOVER  
DIRECTOR



hhc:mnv

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

February 9, 1944

MEMORANDUM FOR MR. TOLSON

Re: ROBERT E. LEE  
SPECIAL AGENT

This is to advise that the above-named employee attended the Inspectors' Training School on January 28 and 29, 1944.

He also took the Administrative Firearms Course at Quantico and SAC Sloan has certified to his qualification in that course.

Respectfully,

67-106570-104

Routed... Recorded.....

Searched.....

H. W. Clegg Number 77 15

4 FEB 14 1944

FEDERAL BUREAU OF INVESTIGATION

Mr. Tolson \_\_\_\_\_

Mr. E. A. Tamm \_\_\_\_\_

Mr. Clegg \_\_\_\_\_

Mr. Glavin \_\_\_\_\_

Mr. Ladd \_\_\_\_\_

Mr. Nichols \_\_\_\_\_

Mr. Rosen \_\_\_\_\_

Mr. Tracy \_\_\_\_\_

Mr. Carson \_\_\_\_\_

Mr. Coffey \_\_\_\_\_

Mr. Hendon \_\_\_\_\_

Mr. Kramer \_\_\_\_\_

Mr. McGuire \_\_\_\_\_

Mr. Harbo \_\_\_\_\_

Mr. Quinn Tamm \_\_\_\_\_

Tele. Room \_\_\_\_\_

Mr. Nease \_\_\_\_\_

Miss Beahm \_\_\_\_\_

Miss Gandy \_\_\_\_\_



**Federal Bureau of Investigation**  
**United States Department of Justice**  
New York, New York

AHC:AS

February 18, 1944

PERSONAL AND  
CONFIDENTIAL

Director, FBI

RE: ROBERT E. LEE  
SPECIAL AGENT

Dear Sir:

Mr. Lee assisted the writer during the entire inspection of the Pittsburgh Field Division, covering the period from February 7th to February 13, 1944 inclusive. He also assisted in the dictation of the report.

Mr. Lee was of considerable assistance in inspecting the physical condition and maintenance of the office as well as many other phases of the assignment. He exhibited an excellent attitude during the entire inspection, is mentally alert, and was extremely helpful to the writer. Mr. Lee was instructed by the writer in the various phases of the inspection on which he did not work in order to broaden his knowledge of office inspections.

Very truly yours,

*Arthur H. Crowl*

ARTHUR H. CROWL  
Assistant Special Agent in Charge



5 MAR 3 1944

67-166370-105

Routed.....	Recorded.....
Searched.....	Checked.....
Numbered.....	Filed.....
4 FEB 22 1944	
FEDERAL BUREAU OF INVESTIGATION	

*FILED*

77-180

WWW:HH

March 3, 1944

Local Board Number 147  
Selective Service System  
3319 North Clark Street  
Chicago, Illinois

RE: ROBERT EMMET LEE  
Order Number 1721

Gentlemen:

The Review Committee of the War Manpower Commission, established under the provisions of Executive Order 9309, has determined the position of Special Agent held by Mr. Lee to be a key position within the meaning of said Executive Order.

The Agency Committee of this Bureau, which has been established in accordance with the provisions of Executive Order 9309, recommends that the attached Forms 42 and 42 S be forwarded to you requesting occupational deferment on behalf of Mr. Lee.

I would appreciate having these affidavits made a part of the file of the above-named registrant, and request your consideration of the same when you determine his classification. The principal place of employment of this registrant is Washington, D. C.

Should you want any additional information, do not hesitate to call upon me. I shall keep you promptly advised of any change in the occupational status of this registrant.

Sincerely yours,

John Edgar Hoover  
Director

Enclosure

CC: Review Committee, War Manpower Commission  
Mr. Glavin

Tolson \_\_\_\_\_  
E. A. Tamm \_\_\_\_\_  
Clegg \_\_\_\_\_  
Coffey \_\_\_\_\_  
Glavin \_\_\_\_\_  
Ladd \_\_\_\_\_  
Nichols \_\_\_\_\_  
Rosen \_\_\_\_\_  
Tracy \_\_\_\_\_  
Acers \_\_\_\_\_  
Carson \_\_\_\_\_  
Harbo \_\_\_\_\_  
Hendon \_\_\_\_\_  
Mumford \_\_\_\_\_  
Starke \_\_\_\_\_  
Quinn Tamm \_\_\_\_\_  
Egan \_\_\_\_\_  
Gandy \_\_\_\_\_

ROBERT ELLIOT LEE

1721

31

147

Cook

Chicago

Illinois

Mr. Lee is a Special Agent and as such holds a key position as designated by the Review Committee of the War Manpower Commission within the meaning of Executive Order 9309. The performance of his duties is essential and critical to the execution of the work assigned by law and Executive Directive to the Federal Bureau of Investigation.

To the Federal Bureau of Investigation is assigned the responsibility of investigating all acts of espionage, sabotage and all actions tending to undermine the internal security of the nation. We must also investigate and enforce all those federal statutes assigned to the investigative jurisdiction of this Bureau such as: bank robbery, kidnapping, interference with the interstate transportation of goods, National Stolen Property Act, White Slave Traffic Act, etc., the enforcement of which is necessary to the preservation of the national health, safety and interest.

To carry on this work it is necessary to maintain a corps of trained investigators. Mr. Lee is such a trained investigator. In the attached Form 42 S further information relative to Mr. Lee is set forth.

J. Edgar Hoover

Washington, D. C.

3rd

March

44

Notary Public

	ROBERT	EMMET	LEE
1721		March	31 1912 31
147	Chicago	Cook	Illinois
	Special Agent	x	
	U. S. Department of Justice	Federal Bureau of Investigation	

See attachment. Mr. Lee is an investigatory agent charged with the duty of investigating violations of the laws of the United States, collecting evidence in cases in which the United States is or may be a party in interest, and performing other duties imposed upon him by law.

January 10, 1938	Can be contacted through F. B. I. Headquarters Washington, D. C.	5428.32
9	9	9

Contin. Management Corp.	Chicago, Ill.	1937	1/9/38	Real Estate Auditing	1980
Amer. Bond & Mtg. Co.,					
Bondholders Prot. Comm.	Chicago, Ill.	1936	1937	Auditing	1980
Roosevelt Hotel	St. Louis, Mo.	1935	1936	Auditor	2500
Great Northern Hotel	Chicago, Ill.	1934	1935	Ass't Auditor	1350

De Paul University	Chicago, Ill.	1931 - 1934	Commerce
YMCA	Chicago, Ill.	2/37-6/38	Dramatics, Law, Accty., Inc. Tax

See attachment

3-A 6/11/43 LB  
2-A 12/4/43 LB 3/15/44

Yes

June 7, 1943

See attachment

See attachment

See attachment

Approximately  
4800

150

80

None

See attachment

See attachment

Clyde A. Tolson  
xxxxxx

xxxxxxxx

March 3, 1944



## SPECIAL AGENTS

This position has been designated as a key position by the Review Committee of the War Manpower Commission.

The Federal Bureau of Investigation has been designated as the sole civilian government investigative agency having jurisdiction over the investigation of matters pertaining to national defense such as espionage, sabotage, registration of agents of foreign principals, sedition, treason, and the like, and further, the Federal Bureau of Investigation has sole investigative jurisdiction in a great number of other Federal statutes which embrace bank robbery, kidnaping, extortion, white slave traffic, National Motor Vehicle Theft Act, and numerous others. The investigative work in connection with the above violations is performed by the Special Agent personnel of this Bureau, who are recruited from applicants between the ages of twenty-five and forty. They must be graduates of a law school or an accounting school with the necessary accounting experience, or graduates of a university with extensive investigative experience, or with linguistic qualifications, or have basic educational training and possess satisfactory prior law enforcement experience which will enable them to satisfactorily perform the duties imposed upon them. For certain of the scientific investigative work, Special Agents are secured who primarily are qualified in the sciences, such as ballistics, chemical analysis, spectography, cryptography, mineralogy, metallography, toxicology, and other like sciences. Applicants for appointment to the position of Special Agent must meet the physical standards and requirements for this position, which are exceedingly high. They must have vision of no less than 20/40 in one eye, 20/50 uncorrected, both eyes to be corrected to 20/20. They must have no color deficiency whatever.

Special Agents of the Federal Bureau of Investigation undergo a rigorous training program. All newly appointed Special Agents in the Federal Bureau of Investigation attend training classes for a period of sixteen weeks; the hours of training are from 9:00 a.m. to 9:00 p.m. daily, which course of study is equivalent to two full years of college study. During this period of training, they are thoroughly instructed in the basic rules and regulations and jurisdictions of the Federal Bureau of Investigation. They must satisfactorily pass numerous written examinations during their period of training. If a trainee fails to pass any of these examinations, he is dropped from the school.

The duties of a Special Agent of the Federal Bureau of Investigation are most arduous. They must be available at a moment's notice to go to any part of the United States or to any assignment outside the United States. The hours of duty for these employees are such that they must be in excellent physical health. The average work week for a Special Agent of the Federal Bureau of Investigation is no less than seventy hours. The work of a Special Agent, regardless of his particular qualification, is such that he cannot lead a sedentary or well regulated life. Due to the small number of Special Agents of the Federal Bureau of Investigation presently handling the work under the jurisdiction of the Federal Bureau of Investigation within and without the continental United States, it is necessary that the entire staff be highly mobile.

Special Agents are required to be able to conduct investigations in more than 100 types of cases, including espionage, sabotage, subversive activities, frauds against the government, kidnaping, extortion, bank robbery, White Slave

Traffic Act, etc. They are trained in and required to maintain constant skill in the use of highly technical equipment, technical processes, such as those necessary for the development of latent fingerprints, concealed or obliterated numbers upon firearms, to understand the use of code messages, to conduct physical surveillances of subjects of espionage and similar cases, sometimes for periods of many months, and when necessary, to assume a necessary character to enable them to fit in an undercover capacity into the activities and operations of groups such as foreign agents, who are engaged in thwarting the war effort.

The arduousness and importance of the work of Special Agents of the Federal Bureau of Investigation was readily recognized by the military and naval leaders. The Chief of the Bureau of Navigation, for the Secretary of the Navy, requested Special Agent employees of the Federal Bureau of Investigation to submit their resignations from reserve commissions held by them in the naval services because it had been determined that those Special Agents could better serve their country in their present assignments than if they were to be called into active naval service. The Secretary of War, in 1942, addressed personal communications to 168 Special Agents of the Federal Bureau of Investigation who at that time held reserve commissions in the Army. The Secretary of War at that time advised the Special Agents that their employment in the FBI is of such vital importance to the national defense as to necessitate their remaining at their posts of duty despite the fact that they held reserve commissions in the United States Army, and the request was made that these Agents, through the proper channels, submit their resignations from their commissions.

General Lewis B. Hershey of the Selective Service System pointed out in his Directive to all Local Boards of December 29, 1941, that Special Agent positions of the FBI were most important and essential to the national health, safety, and interests, and that the national defense functions of the FBI should not be impaired by the removal of trained personnel from critical positions in the Bureau.

The position of Special Agent has always been considered the most critical of all positions in the FBI, since, with the tremendous bulk of work placed upon us due to the war emergency, it is essential that a trained qualified staff be available for the handling of this work. If the Federal Bureau of Investigation cannot continue to retain its personnel in this critical position, aid and comfort would most certainly be given to the enemy and others whose interests are inimical to the best interests of the country today.

I, J. Edgar Hoover, do solemnly swear (or affirm) that I am the Director of the Federal Bureau of Investigation and that the foregoing statements are true to the best of my knowledge and belief.

---

Subscribed and sworn to before me this 3rd day of March 19 44

---

Notary Public

# CLASSIFICATION ADVICE

App. Not Req.



Local Board No. 147  
Chicago City

MAR 9 1944

2319 North Clark Street  
Chicago, Illinois

(Local Board Date Stamp, With Code)

March 8th, 1944

(Date of mailing of Notice of Classification to Registrant)

You are advised that—

Robert

(First name)

Emmet

(Middle name)

Lee

(Last name)

Order No. # 1721 has been classified in Class

1-A

107

until September 15th, 1944

(Insert date for Class II-A and II-B only)

by ☒ Local Board.

☐ Board of Appeal (by vote of ..... to .....).

☐ President.

DSS Form 59  
(Revised 12-10-43)

(See other side)

(Member or clerk of local board)

16-37588-1

*William S. Hammer*

## Appeal Procedure

Any person entitled to do so may take an appeal to the board of appeal within 10 days after the above date of mailing of Notice of Classification to registrant in either of the following ways:

- (1) By filing with the local board a written notice of appeal. Such notice need not be in any particular form but must state the name of the registrant and the name and identity of the person appealing so as to show the right of appeal.
- (2) By signing the "Appeal to Board of Appeal" on the Selective Service Questionnaire (Form 40).

The person appealing may attach to his notice of appeal or to the Selective Service Questionnaire (Form 40) a statement specifying the respects in which he believes the local board erred, may direct attention to any information in the registrant's file which he believes the local board has failed to consider or give sufficient weight, and may set out in full any information which was offered to the local board and which the local board failed or refused to include in the registrant's file.

Appeal to the President from classification by the board of appeal may be taken at any time within 10 days after the date of mailing of notice to registrant, provided the registrant was classified by the board of appeal in either Class I-A, Class I-A-O, or Class IV-E and one or more members of the board of appeal dissented from such classification. Otherwise, the decision of the board of appeal is final except when an appeal is taken to the President either by the State Director of Selective Service or the Director of Selective Service on the ground that he deems it to be in the national interest or necessary to avoid an injustice.

JOHN EDGAR HOOVER  
DIRECTOR



Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

April 4, 1944

Honorable John Edgar Hoover  
Director  
Federal Bureau of Investigation  
U. S. Department of Justice  
Washington, D. C.

Re: ROBERT E. LEE

Dear Mr. Hoover:

From March 20 to April 1, 1944, Special Agent Lee has been assisting me on the inspection of the Washington Field Office.

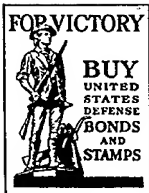
I wanted to inform you of his ability. During the course of the inspection he worked hard, used extremely good judgment, is capable of meeting people and winning their confidence. He is above average in intelligence, willingness, and loyalty, and I feel at this time he is capable of conducting any inspection without further supervision.

Respectfully,

*J. S. Egan*  
J. S. Egan  
Inspector

RECORDED  
12 APR 1944

67-106570-108	
Routed	.....
Sorted	.....
Indexed	.....
4 APR 10 1944	
FEDERAL BUREAU OF INVESTIGATION	



*24463-108*

## Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. TOLSON

DATE: July 3, 1944

FROM : MR. GLAVIN

SUBJECT: RE: SPECIAL AGENT ROBERT E. LEE

Mr. Tolson	✓
Mr. E. A. Tamm	✓
Mr. Clegg	✓
Mr. Coffey	✓
Mr. Glavin	✓
Mr. Ladd	✓
Mr. Nichols	✓
Mr. Rosen	✓
Mr. Tracy	✓
Mr. Mohr	✓
Mr. Carson	✓
Mr. Hendon	✓
Mr. Mumford	✓
Mr. Jones	✓
Mr. Quinn Tamm	✓
Tele. Room	✓
Miss Beahm	✓
Miss Gandy	✓

I am attaching hereto a permanent brief of the above mentioned Special Agent who is assigned in a Supervisory capacity in the Administrative Division.

You will recall that Lee during the past several years first performed an excellent job in the handling of applicant matters and securing clerical personnel for the Bureau. For the past year he has been assigned to my immediate office handling budget and accounting matters in the absence of Special Agent Robert H. Laughlin and Special Agent T. J. Scott. He has done excellent work in this regard. He has gotten rid of a lot of red tape, stepped up the handling of many accounting and budget matters in the department and all in all is doing an outstanding job. The position which he occupies at this time and has occupied for the past year is really that of Chief Clerk of the Bureau. That position is properly allocated in Grade Caf-13, \$5600 per annum. This position is vacant since Mr. Laughlin who is regularly designated as Chief Clerk of the Administrative Division is on leave without pay basis on special assignment. It is not known when Mr. Laughlin will return and undoubtedly when he does return as undoubtedly will also be the case of Mr. Scott, both will be used in Inspectors positions due to their experience on their special assignments. At the present time Mr. Scott is Grade Caf-12, \$4600 per annum and Mr. Lee is in Grade Caf-12, \$4800. There are no other Grade Caf-13 positions in the Administrative Division and I have not asked for any in the past. I do feel, however, that since Mr. Lee is performing the work that has regularly been classified as Grade Caf-13 work by the Civil Service Commission that he should be reallocated from his present grade and salary to Grade Caf-13 at \$5600 per annum.

I agree

7-3-44

OK  
H

18-101-520-109

17

JOHN EDGAR HOOVER  
DIRECTOR



Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

July 8, 1944

Mr. John Edgar Hoover  
Director  
Federal Bureau of Investigation  
Washington, D. C.


Dear Sir:

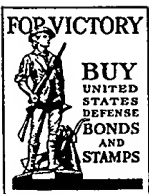
I wish to acknowledge with thanks your letter of July 7, 1944, advising me of my promotion from grade CAF-12, \$4800 to CAF-13, \$5600 per annum.

I want you to know that this expression of confidence is deeply appreciated and I trust my gratitude will be reflected in my continued efforts to serve the Bureau. My experience and training under Mr. Glavin has been invaluable and I am very grateful to the Bureau for the many opportunities afforded me through my years of service.

I want you to know that I am available for assignment any place, any time, and any where.

Respectfully yours,

  
Robert E. Lee



1944-67-507  
34  
12  
✓

# REPORT OF EFFICIENCY RATING

ADMINISTRATIVE—UNOFFICIAL ( )  
OFFICIAL:  
REGULAR ( ) SPECIAL ( )  
PROBATIONAL or TRIAL PERIOD { }

As of March 31, 1944 based on performance during period from April 1, 1943 to March 31, 1944

Robert E. Lee  
(Name of employee)

Special Agent Supervisor, CAF-12, \$1.500  
(Title of position, service, and grade)

Federal Bureau of Investigation

(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE	1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A.	CHECK ONE:
✓ if adequate	2. Underline the elements which are especially important in the position.	Administrative, supervisory, or planning <input type="checkbox"/>
— if weak	3. Rate only on elements pertinent to the position.	All others <input type="checkbox"/>
+ if outstanding	a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions.	
	b. Rate administrative, supervisory, and planning functions on elements in <i>italics</i> .	

*All the necessary elements plus.*

- |   |   |
|---|---|
| ----- (1) Maintenance of equipment, tools, instruments.   | ----- (21) Effectiveness in planning broad programs.  |
| ----- (2) Mechanical skill.   | ----- (22) Effectiveness in adapting the work program to broader or related programs.                   |
| ----- (3) Skill in the application of techniques and procedures.  | ----- (23) Effectiveness in devising procedures.  |
| ----- (4) Presentability of work (appropriateness of arrangement and appearance of work).               | ----- (24) Effectiveness in laying out work and establishing standards of performance for subordinates. |
| ----- (5) Attention to broad phases of assignments.   | ----- (25) Effectiveness in directing, reviewing, and checking the work of subordinates.                |
| ----- (6) Attention to pertinent detail.  | ----- (26) Effectiveness in instructing, training, and developing subordinates in the work.             |
| ----- (7) Accuracy of operations.   | ----- (27) Effectiveness in promoting high working morale.  |
| ----- (8) Accuracy of final results.  | ----- (28) Effectiveness in determining space, personnel, and equipment needs.                          |
| ----- (9) Accuracy of judgments or decisions.   | ----- (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.               |
| ----- (10) Effectiveness in presenting ideas or facts.  | ----- (30) Ability to make decisions.   |
| ----- (11) Industry.  | ----- (31) Effectiveness in delegating clearly defined authority to act.                                |
| ----- (12) Rate of progress on or completion of assignments.  |   |
| ----- (13) Amount of acceptable work produced. (Is mark based on production records? -----) (Yes or no) |   |
| ----- (14) Ability to organize his work.  |   |
| ----- (15) Effectiveness in meeting and dealing with others.  |   |
| ----- (16) Cooperativeness.   |   |
| ----- (17) Initiative.  |   |
| ----- (18) Resourcefulness.   |   |
| ----- (19) Dependability.   |   |
| ----- (20) Physical fitness for the work.   |   |

STATE ANY OTHER ELEMENTS CONSIDERED

----- (A) -----  
----- (B) -----  
----- (C) -----

## STANDARD

Deviations must be explained on reverse side of this form

Plus marks on all underlined elements, and no minus marks.-----  
Plus marks on at least half of the underlined elements, and no minus marks.-----  
Check marks or better on a majority of underlined elements, and any minus marks overcompensated by plus marks.-----  
Check marks or better on a majority of underlined elements, and minus marks not overcompensated by plus marks.-----  
Minus marks on at least half of the underlined elements.-----

Adjective rating  
Excellent  
Very good  
Good  
Fair  
Unsatisfactory

Adjective rating  
Rating official  
Reviewing official

EXCELLENT

2 MAY 5 1944  
NOT RECORDED

Rated by W. J. Lee  
(Signature of rating official)

Assistant Director

March 31, 1944  
(Date)

Reviewed by W. J. Lee  
(Signature of reviewing official)

Assistant Director  
Federal Bureau of Investigation  
(Title)

5/6/44 mkt  
(Date)

Rating approved by efficiency rating committee  
(Date)

Report to employee  
(Adjective rating)



EOD 1-10-38

R. E. LEE

Lee is Acting as Chief Clerk of the Bureau at the present time in the absence of Chief Clerk Laughlin and Special Agent Thomas J. Scott. Before his assignment he was Assistant in Charge of the Personnel Unit under both former SAC Piper and Inspector Acers. He has handled his duties excellently wherever assigned. I feel that the success that we have had in getting employees, clerical employees particularly, during the past several years has been attributable to his efforts. He is an excellent accountant. He did a good job on the preparation of budget material for next year and is keeping on top of the budget studies this year. He has made many changes in the Budget and Accounting Section. He has streamlined the units and we are getting better results with fewer number of employees. He has been given special inspector's training, has assisted in two inspections, and has been reported on by Mr. ~~Harce~~ <sup>Harce</sup> as being fully qualified to conduct an inspection of his own without assistance at this time.

This Agent is a good contact man and is a good man to handle personnel. He has had a well-rounded field experience. He could handle any of the smaller offices of the Bureau at the present time as Special Agent in Charge. He could be given an assignment of Assistant Special Agent in Charge of any office of the Bureau and we could rest assured that he would handle the work well with the thought in mind always that the Bureau must receive first consideration. It is felt that he should be retained in his present assignment at this time; however, if through other assignment he could advance in the service no objection would be raised to such an assignment being made although it would be particularly difficult at this time to secure a replacement who would be able to handle the work presently being handled by him. He performs a considerable amount of voluntary overtime. He is loyal to the Director and to the Bureau.



Federal Bureau of Investigation  
United States Department of Justice



IN REPLY, PLEASE REFER TO

FILE NO. \_\_\_\_\_

Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of — any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund subsequent to April 15, 1944, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary:

Name Mrs. Robert C. Lee Address Wauhatchie Ct. Alex Va.  
Relationship Wife Dated 4-15-44

Very truly yours,

R. C. Lee  
Special Agent

Files  
mgf

ac R 4/20/44  
mbb

C  
O  
P  
Y

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE  
WASHINGTON, D.C.

January 7, 1944

MEMORANDUM FOR MR. GLAVIN

RE: MONTHLY AUTOMOBILE REPORTS

As you know at the present time all field offices are required to send in monthly reports on automobiles showing the number of miles driven gallons of gasoline used, and the amount of repairs. I have been reviewing a number of these reports with the view to sending out uniform instructions that these monthly reports will appear erroneous with respect to a particular car, inasmuch as the amount of gasoline purchased seems to be inconsistent with the number of miles driven. However, in each instance, when these reports are further analyzed over a 3- or 4-month period, these errors compensate to the point where the expenditures appear to be justified.

I feel that in preparing these monthly reports, many field offices do not get all of the gasoline that is purchased reported in the month in which it is used because they may be preparing a report from bills rather than from duplicate receipts obtained by the Agents. No doubt in many of these offices, these receipts are retained in the possession of the Agents while they are on road trips.

I feel that the submission of this report is essential and is a good accounting control on the automobile expenditures; however, I would like to recommend that we change our requirements and have this report submitted on a quarterly basis covering a 3-month period.

In the event this is approved, I would like to send out detailed instructions for the compilation of this report at the same time we notify the field of the change in requirements.

Respectfully,

R.E. LEE

67-  
SEARCHED  
SERIALIZED  
INDEXED  
1 MAR 10 1944

COPY

FEDERAL BUREAU OF INVESTIGATION

UNITED STATES DEPARTMENT OF JUSTICE

WRG:val

WASHINGTON, D. C.

January 25, 1944

MEMORANDUM FOR THE DIRECTOR

Reference is made to your memorandum of January 11, 1944, concerning the Bureau's instituting a long-range program for the development and future selection of Agents for the position of Special Agent in Charge, and that I should submit the names of those Agents selected by me not later than February 1, 1944.

With reference to the present supervisory staff of the Administrative Division, I recommend the following Special Agents, assigned to the Administrative Division, for such training:

1. Special Agent (A) H. H. Laughlin. Laughlin has demonstrated his fitness as Chief Clerk of the Bureau and has been on detached special assignment for approximately one year. Should he return to active duty, I feel he most certainly should be given this training.

2. Special Agent (A) T. J. Scott. Scott acted as Chief Clerk after Special Agent Laughlin has been assigned to detached duty and he, Scott, has been on detached duty for several months. He has demonstrated through the performance of his duties as Acting Chief Clerk and through the performance of his work on detached duty that he definitely has qualifications for further consideration for the position of Special Agent in Charge.

3. Special Agent (A) R. M. Lee. At the present time Mr. Lee is acting as Chief Clerk of the Bureau and is being given specialized training by the Training Division of an administrative and inspection nature at this time. Lee has been in the Bureau since January 10, 1938, and has been assigned to the Chief Clerk's Office since February 28, 1941. Lee did an outstanding job in securing personnel while assigned to personnel activities; and when it became necessary to utilize his experiences as accountant in budget and accounting problems, he went about learning the job which was entirely foreign to him. He did an excellent job on the budget and is doing a good job in revamping the Budget section of

the Bureau at this time. He has the ability of getting along with people. He was a good Field Agent and I feel that he will develop further in the service.

4. Special Agent J. P. Mohr. Mohr, Assistant to Mr. Acers, is doing a good job. Mr. Acers states that he knows the work, can be relied upon, is intelligent and can handle outside contacts. I feel that Mohr has the ability to develop further in the service. He gets bullheaded once in a while, but I think that is to his advantage since he is sure of his ground and then stands on that ground; however, when instructions are given, even though he may not agree to it, when it is explained to him no difficulty at all is experienced with him. He does the job the way he has been instructed to do it.

5. Special Agent W. M. Whelan. It is felt this Special Agent, who has been in the service since January 21, 1941, and who has been assigned to the Administrative Division since December 4, 1942, has very definitely a good future in the Bureau. He has done an outstanding job in handling Selective Service matters. In Washington, I feel, we have the worst Selective Service situation in the entire country, and he, Whelan, has been successful, in, I would say, 95 percent of the cases which we have had difficulty in town. He gets around, he knows these fellows, he can explain the Bureau's problems. He practiced law in town previously. Whelan makes an excellent appearance, is an excellent contact man and I feel he should not be overlooked for future development.

There are several other Special Agent Supervisors of the Administrative Division who show definite possibilities of developing and should be borne in mind for future training after additional experience is secured by them.

A further memorandum will be submitted on these particular employees from time to time.

Respectfully,

W. R. Glavin

July 7, 1944

Mr. Robert E. Lee  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. Lee:

I am indeed pleased to advise you that you have been recommended for promotion from the position of Special Agent, GPF 12, \$4800 per annum to the position of Special Agent (Chief Clerk), GPF 13, \$5600 per annum, effective July 16, 1944.

Sincerely yours,

*John Edgar Hoover*  
John Edgar Hoover  
Director

Cc: Mr. Glavin (sent direct)  
CCP-Detective Service  
Mr. Mackle (sent direct)

8 JUL 15 1944

7-17-44 -110

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Mohr \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Mumford \_\_\_\_\_  
Mr. Jones \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

## Office Memorandum • UNITED STATES GOVERNMENT

REL:rj

TO :

MR. GLAVIN

DATE:

July 11, 1944

FROM :

R. E. LEE

SUBJECT:

Former Bureau Employee  
Delay in Answering Communication

With reference to the request of Mr. Tolson for an explanation as to the delay in the acknowledgment of a letter from the above mentioned former employee, I wish to advise as follows:

The letter was received originally in the Chief Clerk's Office on June 11th at 11:36 AM. Upon the receipt of this letter in the Payroll Office it was noted that this young lady appeared on the supplemental for her final check and accordingly the letter was not acknowledged at that time inasmuch as it was felt that the check would be mailed within a few days. A notation was placed thereon on June 19th that the check was mailed on June 15th.

This letter was then routed to the Records and Communications Section for handling concerning an inquiry with regard to the Investigator. On June 24th a letter was prepared on note stationary by the Records and Communications Section and was given to me by you inasmuch as the letter indicated that a separate communication would advise her concerning the inquiry on the money due her.

At this time I made a further check on the accuracy of the final check sent her and found that she was overpaid one day by reason of the fact that she was placed on indefinite leave without pay on March 22, 1944. Consequently, it was necessary that this letter be rewritten.

After ascertaining this I put this communication in my dictation box; however, as you know, I was called home on an emergency and consequently I did not answer the letter until my return on July 8th, and the letter went out on July 10th.

I realize that this matter was very badly handled, and try as I might I can find little excuse for my own dereliction in this regard. I am very conscious of the necessity of answering mail promptly and I frankly don't know how this thing got out of my control for such a long period of time.

b6  
b7C

87-10570-111



## FEDERAL BUREAU OF INVESTIGATION

Mr.  
Miss  
Mrs.

Date

New appointment

Mr. Robert E. Lee

Transfer

Promotion

July 7, 1944

Separation

## PRESENT STATUS

1. Title:

2. Grade:

3. Salary: Special Agent

4. Seat of Government: <sup>GIP 12</sup>

Field:

\$4200 per annum

5. Division:

6. Appropriation: F

## PROPOSED ACTION

"Salaries and Expenses FBI"

7. Title:

8. Grade:

9. Salary: Special Agent (Chief Clerk)

10. Seat of Government: <sup>GIP 12</sup>

Field:\*

\$5600 per annum

11. Division:

12. Appropriation: D

13. Effective: Three

Chief Clerk's Office

July 16, 1944

15. Remarks:

14. Position:

Additional: ☐

Vice:

Identical:

"Salaries and Expenses FBI"

Robert H. Laughlin trans.  
7/16/44

Respectfully submitted,

CC: Classification Section

Chief, Audit Section

CCO-Selective Service

(Title)

Director, Federal Bureau of Investigation

8 JUL 14 1944

Mr. Tolson

Mr. E. A. Tamm

Mr. Clegg

Mr. Coffey

Mr. Glavin

Mr. Ladd

Mr. Nichols

Mr. Rosen

Mr. Tracy

Mr. Mohr

Mr. Carson

Mr. Hendon

Mr. Mumford

Mr. Jones

Mr. Quinn Tamm

Mr. Nease

Miss Gandy

The position into which the above employee is

being transferred is hereby certified as having the

same qualifications and the same organizational location as when it

was originally allocated.

JUL 7 1944 P.M.

FEDERAL BUREAU OF INVESTIGATION

U. S. DEPARTMENT OF JUSTICE



ROBERT L. LEE

ASSIGNED TO:  
Washington, D. C.

1721

32 (March 31, 1912)

147

Cook

Chicago

Illinois

## OCCUPATION:

The above-named registrant is a Special Agent of the Federal Bureau of Investigation and holds a key position within the meaning of Executive Order 9839.

It is requested that the above-named registrant, who is employed by an agency in or under the Federal Government, be classified in Class II-A or Class II-B by reason of the fact that he is regularly engaged in an activity in support of the national health, safety, or interest, or an activity in war production, and is 30 years of age or over; or has been found disqualified for any military service; or qualified for limited military service only.

Registrant's status:

\_\_\_\_\_ Registrant has reached his 30th birthday

☒

\_\_\_\_\_ Registrant has been found disqualified for any military service

\_\_\_\_\_ Registrant has been found qualified for limited military service only

Agency Stamp:

8-9-44

J. Edgar Hoover

Washington, D. C.

9th

August

44

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Mohr \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Mumford \_\_\_\_\_  
Mr. Jones \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

CC: Review Committee, War Relocation Commission  
Mr. Glavin

Notary Public

J. J.

W

copy

OFFICE MEMORANDUM

UNITED STATES GOVERNMENT

REL: rj

TO : MR. GLAVIN

DATE: July 1, 1944

FROM : R.E. LEE

SUBJECT : 60-Hour Week  
Identification Division

I have just been furnished a count of the number of employees presently working the 60 hour week and this figure comes to only 895.

As you know, when we originally started this program we had as many as 1600 employees working the 60-hour week at one time. The number has been steadily diminishing and I have been advised that many employees presently on the 60-hour week would like to get off for the summer; however, they are afraid if they leave this tour of duty for the summer they will not be able to return to the 60-hour week after the summer months.

It is recommended that we discontinue the 60-hour week at the end of a pay period during the summer months and recontinue this tour of duty in the fall.

2,000 25 1944

71

# DEPARTMENT OF JUSTICE

WASHINGTON, D. C.

Name: **MR. ROBERT E. LEE**

Date: **July 7, 1944**

You are advised of the following action concerning your employment in the Department of Justice:

Nature of Action: **PROMOTION**

Effective: **July 16, 1944**

	FROM	TO
POSITION	Special Agent	Special Agent (Chief Clerk)
GRADE SALARY	CAF 12 \$4800	CAF 13 \$5600
BUREAU OR DIVISION		Div. Three Chief Clerk's Office
HEADQUARTERS		D. C.
APPROPRIATION	S&E, FBI	S&E, FBI
DEPARTMENTAL OR FIELD	Field	Dept.

REMARKS:

CC SENT  
WITH OPF

REC-10  
JUL 10 1944  
JUL 10 1944

By direction of the Attorney General.

*New appointees must take oath of office, enter on duty and execute necessary appointment papers before any payment of salary can be made.*

This action invalid without perforated signature.

JOHN G. CANNON

# CLASSIFICATION ADVICE

App. Not Req.



Local Board No. 14

Chicago City 751

SEP 25 1944 147

2319 N. Clark Street  
Chicago 13, Illinois

(Local Board Date Stamp With Code)

September 25th, 1944

(Date of mailing of Notice of Classification to Registrant)

You are advised that—

Robert

(First name)

Emmet

(Middle name)

Lee

(Last name)

Order No. # 1721 has been classified in Class

until February 9th, 1945

(Insert date for Class II-A and II-B only)

by ☒ Local Board.

☐ Board of Appeal (by vote of ..... to .....).

☐ President.

DSS Form 59  
(Revised 12-10-43)

(See other side)

(Member or clerk of local board)

16-37588-2

## Appeal Procedure

Any person entitled to do so may take an appeal to the board of appeal within 10 days after the above date of mailing of Notice of Classification to registrant in either of the following ways:

(1) By filing with the local board a written notice of appeal. Such notice need not be in any particular form but must state the name of the registrant and the name and identity of the person appealing so as to show the right of appeal.

(2) By signing the "Appeal to Board of Appeal" on the Selective Service Questionnaire (Form 40).

The person appealing may attach to his notice of appeal or to the Selective Service Questionnaire (Form 40) a statement specifying the respects in which he believes the local board erred, may direct attention to any information in the registrant's file which he believes the local board has failed to consider or give sufficient weight, and may set out in full any information which was offered to the local board and which the local board failed or refused to include in the registrant's file.

Appeal to the President from classification by the board of appeal may be taken at any time within 10 days after the date of mailing of notice to registrant, provided the registrant was classified by the board of appeal in either Class I-A, Class I-A-O, or Class IV-E and one or more members of the board of appeal dissented from such classification. Otherwise, the decision of the board of appeal is final except when an appeal is taken to the President either by the State Director of Selective Service or the Director of Selective Service on the ground that he deems it to be in the national interest or necessary to avoid an injustice.



**Federal Bureau of Investigation  
United States Department of Justice**



IN REPLY, PLEASE REFER TO

FILE NO. \_\_\_\_\_

Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund subsequent to August 31, 1944, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary:

Name SAME AS BEFORE Address \_\_\_\_\_  
Relationship \_\_\_\_\_ Dated 8-29-44

Very truly yours,

R. E. Lee  
Special Agent *rv*

*ack  
9-6-44  
mib*

*File  
very  
mib*

WRG/kmh

ROBERT EMMET LEE

1721

32 (March 31, 1912)

147

Cook

Chicago

Illinois

OCCUPATION: Mr. Lee is a Special Agent of the Federal Bureau of Investigation and holds a key position within the meaning of Executive Order 9809.

It is requested that the above-named registrant, who is employed by an agency in or under the Federal Government, be classified in Class II-A or Class II-B by reason of the fact that he is regularly engaged in an activity in support of the national health, safety, or interest, or an activity in war production, and is 30 years of age or over; or has been found disqualified for any military service; or qualified for limited military service only.

Registrant's status:

XXX Registrant has reached his 30th birthday

       Registrant has been found disqualified for any military service

       Registrant has been found qualified for limited military service only

Agency Stamp:

GOVERNMENT OF THE UNITED STATES  
U. S. DEPT. OF JUSTICE  
F. B. I.  
U. S. DEPT. OF JUSTICE  
1-18-45  
67-106570-114  
Date  
Federal Bureau of Investigation, U. S. Department of Justice  
JAN 18 1945  
U. S. DEPT. OF JUSTICE  
JAN 18 1945  
JAN 18 15 00 PM '45

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Coffey  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Hendon  
Mr. Pennington  
Mr. Quinn Tamm  
Mr. Nease  
Miss Gandy

COMMUNICATIONS SECTION  
J. Edgar Hoover, Director  
JAN 18 1945  
FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE

CC: Review Committee, War Manpower Commission



Federal Bureau of Investigation  
United States Department of Justice



IN REPLY, PLEASE REFER TO  
FILE NO. \_\_\_\_\_

707 U. S. Court House  
Kansas City 6, Missouri  
December 2, 1944

*[Handwritten signature]*

PERSONAL AND CONFIDENTIAL

Director, FBI.

Dear Sir:

RE: INSPECTIONS  
SA R. E. LEE

SA R. E. LEE assisted me in the inspection of the Chicago Office from November 10 to 24, 1944.

During this inspection Mr. LEE was assigned to re-view general investigative files, to the inspection of automobiles, firearms, restraining devices, photographic and related equipment, to conduct personnel interviews, investigative and clerical, to check storage space outside of the office, to review various administrative files such as confidential informants, sources of information contacts, and related matters; also to audit the confidential fund, to explore space matters and some possible reorganization of the space in the Chicago Office.

Mr. LEE understands Bureau policies, knows the purposes of inspections, is able to get along with the supervisory and other personnel, is thorough, vigorous and industrious and in all respects did an excellent job while with me in Chicago.

I should be pleased to have Mr. LEE assigned to me in connection with any other inspections the Bureau may see fit to assign me in the future.

Very truly yours,

*[Handwritten signature: Dwight Brantley]*  
DWIGHT BRANTLEY,  
SAC

DB:mjd

5 DEC 2

106570-115

*[Handwritten signature]*



# CLASSIFICATION ADVICE

App. Not Req.



LOCAL BOARD NO. 147 01  
Chicago City 731  
JAN 30 1945 147  
3319 N. Clark Street  
Chicago 13, Illinois

(Local Board Date Stamp With Code)

January 30, 1945

(Date of mailing of Notice of Classification to Registrant)

You are advised that—

Robert

(First name)

Emmet

(Middle name)

Lee

(Last name)

Order No. 1721 has been classified in Class 2-A 60 7-3

until July 18, 1945

(Insert date for Class II-A and II-B only)

by ☒ Local Board.

☐ Board of Appeal (by vote of ..... to .....).

☐ President.

DSS Form 59

(Revised 12-10-43)

(See other side)

Rose M. Suhr, Clerk

(Member or clerk of local board)

16-51088-2

## Appeal Procedure

Any person entitled to do so may take an appeal to the board of appeal within 10 days after the above date of mailing of Notice of Classification to registrant in either of the following ways:

- (1) By filing with the local board a written notice of appeal. Such notice need not be in any particular form but must state the name of the registrant and the name and identity of the person appealing so as to show the right of appeal.
- (2) By signing the "Appeal to Board of Appeal" on the Selective Service Questionnaire (Form 40).

The person appealing may attach to his notice of appeal or to the Selective Service Questionnaire (Form 40) a statement specifying the respects in which he believes the local board erred, may direct attention to any information in the registrant's file which he believes the local board has failed to consider or give sufficient weight, and may set out in full any information which was offered to the local board and which the local board failed or refused to include in the registrant's file.

Appeal to the President from classification by the board of appeal may be taken at any time within 10 days after the date of mailing of notice to registrant, provided the registrant was classified by the board of appeal in either Class I-A, Class I-A-O, or Class IV-E and one or more members of the board of appeal dissented from such classification. Otherwise, the decision of the board of appeal is final except when an appeal is taken to the President either by the State Director of Selective Service or the Director of Selective Service on the ground that he deems it to be in the national interest or necessary to avoid an injustice.

## Office Memorandum • UNITED STATES GOVERNMENT

JSE:MT

TO THE DIRECTOR

DATE: February 26, 1945

FROM J. S. Egan

SUBJECT: ROBERT E. LEE, Special Agent

Mr. Tolson	✓
Mr. E. A. Tamm	✓
Mr. Clegg	✓
Mr. Coffey	✓
Mr. Glavin	✓
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Mr. Mohr	
Mr. Carson	
Mr. Hendon	
Mr. Mumford	
Mr. Jones	
Mr. Quinn Tamm	
Tele. Room	
Mr. Nease	
Miss Beahm	
Miss Gandy	

Special Agent Robert E. Lee assisted me on the inspection of the Washington Field Office from February 12 to February 23, 1945, inclusive.

During this time I found him to be an industrious, interested, willing and hard worker. He exercises excellent judgment and can take ahold of any work assigned to him and handle it with little or no supervision. He has clearly demonstrated that he has executive and administrative ability and I consider him capable of taking charge and directing an inspection of any office as he has a likable personality, mature judgment and has a happy faculty for getting along with the employees in a very satisfactory manner. I consider him far above average on this type of work.

*He has done an outstanding job wherever assigned*

*382*

*fig*

*2*

*117*



**Federal Bureau of Investigation  
United States Department of Justice**



IN REPLY, PLEASE REFER TO

FILE NO. \_\_\_\_\_

Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund prior to February 10, 1945, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary for F. B. I. Agents' Insurance Fund:

Name Robert E. Lee (Mrs) Address 2924 M. Street, S. East.  
Relationship Wife Dated 2-3-45 Washington, D. C.

The following person is hereby designated as my beneficiary under the Chas. S. Ross Fund providing \$1500-death benefit to beneficiary of agents killed in line of duty.

Name Same as above Address \_\_\_\_\_  
Relationship \_\_\_\_\_ Dated \_\_\_\_\_

Very truly yours,

Robert E. Lee

Special Agent

*ack.  
2-5-45  
[Signature]*

*File  
Wing  
57  
[Signature]*

NEG:19

# Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. GLAVIN

DATE: May 11, 1945

FROM : N. P. CALLAHAN

SUBJECT:

Mr. Tolson	_____
Mr. E. A. Tamm	_____
Mr. Clegg	_____
Mr. Coffey	_____
Mr. Glavin	_____
Mr. Ladd	_____
Mr. Nichols	_____
Mr. Rosen	_____
Mr. Tracy	_____
Mr. Mohr	_____
Mr. Carson	_____
Mr. Hendon	_____
Mr. Mumford	_____
Mr. Jones	_____
Mr. Quinn Tamm	_____
Tele. Room	_____
Mr. Nease	_____
Miss Beahm	_____
Miss Gandy	_____

This is to advise that a son was born to Mr. and Mrs. Robert E. Lee, 7:00 A. M. May 11, 1945.

Both, Mother and son are well.

MAY 30 1945

118

11/11/45

ROBERT EMMET LEE

1721

March 31, 1912 (33)

147

Cook

Chicago

Illinois

Title: Special Agent Annual Salary \$6228.32

Date Employed January 10, 1938 Date Entered Present Position January 10, 1938

Marital Status: Single Married X No. of Children Three

Duties: See attachment

Employment History: Continental Management Corporation, Chicago, Illinois, 1937 to 1-9-38, Real Estate Auditing. American Bond & Mortgage Company, Bondholders Protective Committee, Chicago, Illinois, 1936 to 1937, Auditing. Roosevelt Hotel, St. Louis, Missouri, 1935 to 1936, Auditor. Great Northern Hotel, Chicago, Illinois, Assistant Auditor, 1934 to 1935.

Agency Stamp

It is requested that the above-named registrant who is employed by an agency in or under the Federal Government, be classified in Class II-A or II-B by reason of the fact that he is "necessary to and regularly engaged in" an activity in war production or in support of the national health, safety, or interest.

5-15-45

Federal Bureau of Investigation, U. S. Department of Justice

U. S. Department of Justice

Washington D. C.

J. Edgar Hoover

COMMUNICATIONS SECTION

MAILED

MAY 15 1945

P. M.

COMMUNICATIONS SECTION, War Manpower Commission  
U. S. DEPARTMENT OF JUSTICE

Tolson  
E. A. Tamm  
Clegg  
 Coffey  
 Glavin  
 Ladd  
 Nichols  
 Rosen  
 Tracy  
 Carson  
 Egan  
 Hendon  
 Pennington  
 Quinn Tamm  
 Nease  
 Gandy

6 MAY 18 1945  
FEDERAL BUREAU OF INVESTIGATION

# CLASSIFICATION ADVICE

App. Not Req.



Local Board No. 147 61  
Chicago City 731

MAY 22 1945 147

1000 West Belmont Ave.

(Local Board Date Stamp With Code)

May 22, 1945

(Date of mailing of Notice of Classification to Registrant)

You are advised that—

Robert

(First name)

Emmet

(Middle name)

Lee

(Last name)

Order No. 1721

has been classified in Class

2-A

until November 15, 1945

(Insert date for Class II-A and II-B only)

by ☒ Local Board.

☐ Board of Appeal (by vote of ..... to .....).

☐ President.

DSS Form 59

(Revised 12-10-43)

(See other side)

(Member or clerk of local board)

16-37588-2

## Appeal Procedure

Any person entitled to do so may take an appeal to the board of appeal within 10 days after the above date of mailing of Notice of Classification to registrant in either of the following ways:

- (1) By filing with the local board a written notice of appeal. Such notice need not be in any particular form but must state the name of the registrant and the name and identity of the person appealing so as to show the right of appeal.
- (2) By signing the "Appeal to Board of Appeal" on the Selective Service Questionnaire (Form 40).

The person appealing may attach to his notice of appeal or to the Selective Service Questionnaire (Form 40) a statement specifying the respects in which he believes the local board erred, may direct attention to any information in the registrant's file which he believes the local board has failed to consider or give sufficient weight, and may set out in full any information which was offered to the local board and which the local board failed or refused to include in the registrant's file.

Appeal to the President from classification by the board of appeal may be taken after the date of mailing of notice to registrant, provided the registrant was classified either Class I-A, Class I-A-O, or Class IV-E and one or more members of the board classification. Otherwise, the decision of the board of appeal is final except when reversed either by the State Director of Selective Service or the Director of Selective Service. The ground that he deems it to be in the national interest or necessary to avoid an injustice.

Time within 10 days  
board of appeal in  
presented from such  
is taken to the Presi-  
the ground that he



# REPORT OF EFFICIENCY RATING

ADMINISTRATIVE-UNOFFICIAL ( )  
OFFICIAL:  
REGULAR ( ) SPECIAL ( )  
PROBATIONAL or TRIAL PERIOD ( )

As of March 31, 1945 based on performance during period from Mar. 31, 1944 to Mar. 31, 1945

Robert E. Lee Acting Chief Clerk, CAF-13, \$5600  
(Name of employee) (Title of position, service, and grade)

Federal Bureau of Investigation Administrative Division  
(Organization—Indicate bureau, division, section, unit, field station)

ON LINES BELOW MARK EMPLOYEE		CHECK ONE:
✓ if adequate	1. Study the instructions in the Rating Official's Guide, C. S. C. Form No. 3823A.	Administrative, supervisory, or planning <input type="checkbox"/>
— if weak	2. Underline the elements which are especially important in the position.	All others <input type="checkbox"/>
+ if outstanding	3. Rate only on elements pertinent to the position. a. Do not rate on elements in <i>italics</i> except for employees in administrative, supervisory, or planning positions. b. Rate administrative, supervisory, and planning functions on elements in <i>italics</i> .	

- |   |   |
|---|---|
| — (1) Maintenance of equipment, tools, instruments.   | + (21) Effectiveness in planning broad programs.  |
| — (2) Mechanical skill.   | + (22) Effectiveness in adapting the work program to broader or related programs.                   |
| + (3) Skill in the application of techniques and procedures.  | + (23) Effectiveness in devising procedures.  |
| + (4) Presentability of work (appropriateness of arrangement and appearance of work).               | + (24) Effectiveness in laying out work and establishing standards of performance for subordinates. |
| + (5) Attention to broad phases of assignments.   | + (25) Effectiveness in directing, reviewing, and checking the work of subordinates.                |
| + (6) Attention to pertinent detail.  | + (26) Effectiveness in instructing, training, and developing subordinates in the work.             |
| + (7) Accuracy of operations.   | + (27) Effectiveness in promoting high working morale.  |
| + (8) Accuracy of final results.  | — (28) Effectiveness in determining space, personnel, and equipment needs.                          |
| + (9) Accuracy of judgments or decisions.   | + (29) Effectiveness in setting and obtaining adherence to time limits and deadlines.               |
| + (10) Effectiveness in presenting ideas or facts.  | + (30) Ability to make decisions.   |
| + (11) Industry.  | + (31) Effectiveness in delegating clearly defined authority to act.                                |
| + (12) Rate of progress on or completion of assignments.  |   |
| + (13) Amount of acceptable work produced. (Is mark based on production records? _____) (Yes or no) |   |
| + (14) Ability to organize his work.  |   |
| + (15) Effectiveness in meeting and dealing with others.  |   |
| + (16) Cooperativeness.   |   |
| + (17) Initiative.  |   |
| + (18) Resourcefulness.   |   |
| + (19) Dependability.   |   |
| + (20) Physical fitness for the work.   |   |

## STATE ANY OTHER ELEMENTS CONSIDERED

- (A) \_\_\_\_\_
- (B) \_\_\_\_\_
- (C) \_\_\_\_\_

## STANDARD

Deviations must be explained on reverse side of this form

	Adjective rating	Rating official	Adjective rating
Plus marks on all underlined elements, and no minus marks	Excellent		
Plus marks on at least half of the underlined elements, and no minus marks	Very good		
Check marks or better on a majority of underlined elements, and any minus marks overcompensated by plus marks	Good		
Check marks or better on a majority of underlined elements, and minus marks not overcompensated by plus marks	Fair		
Minus marks on at least half of the underlined elements	Unsatisfactory		

Rated by [Signature] Asst. Director March 31, 1945  
(Signature of rating official) (Title) (Date)

Reviewed by [Signature] Assistant Director 3-31-45  
(Signature of reviewing official) (Title) (Date)

Rating approved by efficiency rating committee \_\_\_\_\_ Report to employee \_\_\_\_\_  
(Date) (Adjective rating)

RE: ROBERT E. LEE  
Special Agent  
Administrative Division

My efficiency rating of the above-mentioned employee for the calendar year ending March 31, 1945, is .  
EXCELLENT.

Lee has continued in the face of much personal adversity to perform an outstanding job. During the rating period he has assisted on a number of inspections both at the Seat of Government and in the Field and has been rated very highly by the Inspectors in Charge. Mr. Egan has reported that Lee is thoroughly capable of performing an inspection without assistance. He has continued to perform outstanding work in the budgetary and accounting division of the Bureau. He is able to get along with folks, and his subordinate employees have the greatest confidence in him. He is very loyal to the Director and the Bureau, and I would have no hesitancy of recommending him for any assignment the Director might wish to give him. He is outstanding as a Supervisor, and I feel he is best serving the Bureau in his present position.

JOHN EDGAR HOOVER  
DIRECTOR



SJT:js

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

July 4, 1945

MEMORANDUM FOR MR. TOLSON ✓

RE: ROBERT E. LEE  
SPECIAL AGENT (A)  
EOD 1-10-38  
GRADE CAF-13

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Acers \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Mumford \_\_\_\_\_  
Mr. Starke \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Tele. Room \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Beahm \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

The above-named Special Agent was assigned to assist the writer in the inspection of the Laboratory during March and April, 1945. He has received Inspectors' Training and was assigned individual sections in connection with the inspection. He is thorough, is well grounded in Bureau policy and procedure, is imaginative and as a result he is able to do a highly satisfactory job. He is an excellent man at detail and during the course of the inspection worked out several suggested changes in the procedure, some of which were adopted and which should prove of considerable benefit to the efficient operation of the Laboratory.

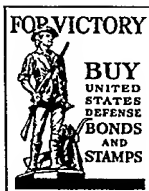
Special Agent Lee is, in my opinion, an extremely well-qualified man to handle Bureau inspections. His work in the Laboratory inspection entitled him to a rating of EXCELLENT.

Respectfully,

  
S. J. Tracy

8 JUL 13 1945

106570-121



*[Handwritten signature]*

July 14, 1945

Mr. Tolson	✓
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Coffey	
Mr. Glavin	
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Mr. Carson	
Mr. Egan	
Mr. Gurnea	
Mr. Hendon	
Mr. Pennington	
Mr. Quinn Tamm	
Mr. Nease	
Miss Gandy	

Mr. John Edgar Hoover  
Director  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. Hoover:

I am in receipt of your communication of July 6, 1945, informing me of a meritorious promotion effective July 2, 1945, and I did want to advise you that I deeply appreciate your consideration in this matter.

The raise in question was a great surprise to me, and I certainly hope my work in the future will confirm your confidence in me.

Respectfully,

*[Handwritten signature]*

8 JUL 20 1945

67-1117-1230-123

34  
RECORDED

mew  
67-106570-118

May 12, 1945

Mr. Robert E. Lee  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. Lee:

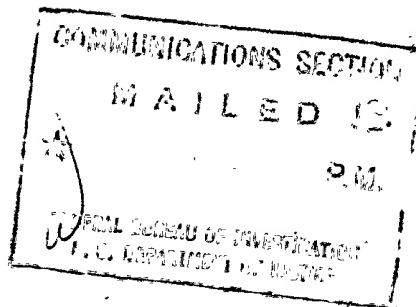
The arrival of your  
little son is certainly good  
news, and I want to send you  
and Mrs. Lee my sincere con-  
gratulations.

It is my wish that  
the future will hold in store  
for your baby an abundance of  
all the good things your hearts  
desire for him.

Sincerely,

CC - Mr. Glavin

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_



IMR

July 6, 1945

Mr. Robert E. Lee  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. Lee:

I am happy to advise you that you have been recommended for a meritorious promotion to \$6440 per annum in Grade CAF 13, effective July 2, 1945. It is indeed a source of satisfaction to know that you have performed your duties in an exemplary manner during this critical war period.

Sincerely yours,

cc: Miss Eitel  
Selective Service  
Mr. J. E. Edwards (eod 1-10-38)

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

# FEDERAL BUREAU OF INVESTIGATION

Prepared by: *etc*  
 Checked by: *etc*  
 Filed by: *etc*

Mr.  
 Miss  
 Mrs.

Date

Mr. Robert T. Lee

July 2, 1945

New appointment ☐

Transfer ☐

Promotion ☐

Separation ☐

## PRESENT STATUS

1. Title: Special Agent (Chief Clerk)
2. Grade: GAF 13
3. Salary: \$6500 per annum
4. Seat of Government: ☐  
Field: ☐
5. Division: Division Three  
Chief Clerk's Office
6. Appropriation: Salaries and Expenses, FBI

## PROPOSED ACTION

7. Title: Special Agent (Chief Clerk)
8. Grade: GAF 13
9. Salary: \$6500 per annum
10. Seat of Government: ☐  
Field: ☐
11. Division: Division Three  
Chief Clerk's Office
12. Appropriation: Salaries and Expenses, FBI
13. Effective: July 2, 1945
14. Position: Additional: ☐  
Vice: ☐  
Identical: ☐
15. Remarks:

Meritorious promotion under Act of August 1, 1941. This meritorious promotion is recommended because of meritorious work in connection with the performance of his duties furthering the successful war effort, he having exercised outstanding initiative and performed services of unusual merit above and beyond the call of duty. He was reallocated from Grade GAF 12, \$6000 per annum to Grade GAF 13, \$6500 per annum effective July 15, 1945. Respectfully submitted,

(Title)

cc - COO, Selective Service

Director, Federal Bureau of Investigation

COMMUNICATIONS SECTION

MAILED 9

JUL 12 1945 P.M.

Mr. Tolson \_\_\_\_\_  
 Mr. E. A. Tamm \_\_\_\_\_  
 Mr. Clegg \_\_\_\_\_  
 Mr. Coffey \_\_\_\_\_  
 Mr. Glavin \_\_\_\_\_  
 Mr. Ladd \_\_\_\_\_  
 Mr. Nichols \_\_\_\_\_  
 Mr. Rosen \_\_\_\_\_  
 Mr. Tracy \_\_\_\_\_  
 Mr. Carson \_\_\_\_\_  
 Mr. Egan \_\_\_\_\_  
 Mr. Gurnea \_\_\_\_\_  
 Mr. Hendon \_\_\_\_\_  
 Mr. Pennington \_\_\_\_\_  
 Mr. Quinn Tamm \_\_\_\_\_  
 Mr. Nease \_\_\_\_\_  
 Miss Gandy \_\_\_\_\_

FEDERAL BUREAU OF INVESTIGATION  
 U. S. DEPARTMENT OF JUSTICE

*[Handwritten signatures and initials]*

JEE:bw

October 25, 1945

Mr. Robert D. Lee  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. Lee:

The fine work you recently performed on a special assignment involving a survey of the Department of Justice has been called to my attention.

The thorough and efficient manner in which you discharged your duties is indeed commendable and I want to express to you my appreciation for your efforts in this regard.

Sincerely,

J. Edgar Hoover

100-551-123

CC - Mr. Clegg

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Mr. Gandy \_\_\_\_\_

RECEIVED  
OCT 27 1945  
FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE

*[Handwritten signature]*



## OFFICE MEMORANDUM

COPY TOX

UNITED STATES GOVERNMENT

TO : THE DIRECTOR

DATE: JULY 5, 1945

FROM : CLYDE TOLSON

SUBJECT: PROPOSED SALARY INCREASES

It is recommended that the following Bureau Supervisors and Officials at the Seat of Government be considered for promotion in salary:

<u>NAME</u>	<u>ASSIGNED</u>	<u>PRESENT SALARY</u>	<u>ELIGIBLE FOR</u>	<u>RECOMMENDATION</u>
G. A. Nease	Director's Office	CAF 13, \$6230	Meritorious Promotion	CAF 13, \$6440
E. P. Morgan	Training Division	CAF 13, \$6230	Meritorious Promotion	CAF 13, \$6440
T. E. Naughten	Training Division	CAF 13, \$6230	Meritorious Promotion	CAF 13, \$6440
<u>R. E. LEE</u>	Administrative Division-CCO	CAF 13, \$6230	Meritorious Promotion	CAF 13, \$6440
J. J. McGuire, Jr.	Communications and Records Division	CAF 13, \$6650	Meritorious Promotion	CAF 13, \$6360
J. C. Strickland, Jr.	Security Division	CAF 13, \$6440	Meritorious Promotion	CAF 13, \$6650
L. Whitson	Security Division	CAF 13, \$6230	Meritorious Promotion	CAF 13, \$6440
T. F. Baughman	Technical Laboratory	CAF 13, \$6440	Meritorious Promotion	CAF 13, \$6650
H. B. Long	Technical Laboratory	CAF 13, \$6230	Meritorious Promotion	CAF 13, \$6440



**Federal Bureau of Investigation  
United States Department of Justice**



IN REPLY, PLEASE REFER TO

FILE NO. \_\_\_\_\_

Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who had contributed to this fund prior to July 30, 1945, and who dies from any cause except self-destruction while employed as a Special Agent, I am forwarding herewith (by CHECK - ~~MONETARY ORDER~~) the sum of ten dollars (\$10.00), made payable to the Chief Clerk of said Bureau, to be included in said fund. Payment will be made for death by self-destruction after the Agent has been a member of the fund for two years. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. Appropriate instructions will then be issued to the Chief Clerk, directing him to pay to the designated beneficiary the sum of \$10,000.

The following person is hereby designated as my beneficiary for F. B. I. Agents' Insurance Fund:

Name \_\_\_\_\_ Address \_\_\_\_\_

Relationship \_\_\_\_\_ Dated \_\_\_\_\_

The following person is hereby designated as my beneficiary under the Chas. S. Ross Fund providing \$1500-death benefit to beneficiary of agents killed in line of duty.

Name \_\_\_\_\_ Address \_\_\_\_\_

Relationship \_\_\_\_\_ Dated \_\_\_\_\_

Very truly yours,

Special Agent

*ack  
7-28-45  
msh*

*File  
Tang-Rel*

*[Signature]*

DEPARTMENT OF JUSTICE  
WASHINGTON 25, D. C.

Date: July 2, 1945

Name: MR. ROBERT E. LEE

You are advised of the following action concerning your employment in the Department of Justice:

Nature of Action:

PAY INCREASE (ESPECIALLY MERITORIOUS)

Effective:

July 2, 1945

	FROM	TO
POSITION	Special Agent (Chief Clerk)	
GRADE SALARY	CAF 13 \$6230	CAF 13 \$6440
BUREAU OR DIVISION	Division Three Chief Clerk's Office	
HEADQUARTERS	D.C.	
APPROPRIATION	S&E, FBI	
DEPARTMENTAL OR FIELD	Dept.	

REMARKS:

Promoted under Act of August 1, 1941.

This action is being taken because of meritorious work in connection with the performance of his duties furthering the successful war effort, he having exercised outstanding initiative and performed services of unusual merit above and beyond the call of duty.

Reallocated from CAF 12, \$4800 to CAF 13, \$5600, effective July 16, 1944.

CC SENT  
WITH OPF

New appointees must take oath of office, enter on duty and execute necessary appointment papers before any payment of salary can be made.

By direction of the Attorney General.

*S. C. [Signature]*  
20-45

December 11, 1945

Mr. Robert E. Lee  
2924 M Street, Southeast  
Washington, D. C.

Dear Mr. Lee:

I was sorry to learn of your absence from the office because of illness and wanted to drop you this note to urge you to follow implicitly your physician's instructions. As you know, this inclement weather we are now having will only retard your complete recovery should you venture out too soon.

For the time being I want you to take it easy and not let one thought concerning your work enter your mind.

With best wishes for a speedy recovery,

Sincerely,

(s) J. Edgar Hoover  
Mailed by the Director

CC: Mr. Glavin

Leave Section was advised that above emp. was sick with influenza.

RAS

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

DEC 11 3 29 PM '45  
RECEIVED-DIRECTOR  
U. S. DEPT. OF JUSTICE

NO JAN 3 - 1946

67-11111-10  
DEC 18 1945  
DEC 17 1945

*[Handwritten signatures and initials]*

## Office Memorandum • UNITED STATES GOVERNMENT

JEE:lrh

TO : W. R. Glavin

DATE: 12-18-45

FROM : J. P. Mohr

SUBJECT: ROBERT E. LEE  
Chief Clerk  
Division Three

RE: UPA Promotion

This employee entered on duty on 1-10-38 as a Special Agent (A), was reallocated to grade CAF 13, \$5600 per annum on 7-16-44, and as a result of the increase in basic salaries effective 7-1-45 his salary was increased to \$6230 per annum. He was afforded a \$210 meritorious increase in grade CAF 13 effective 7-2-45, and is now eligible for an increase under the provisions of the Uniform Promotion Act effective 1-28-46.

On 3-31-45 you rated him EXCELLENT.

**RECOMMENDATION:** It is recommended that he be afforded a \$210 increase in grade CAF 13, from \$6440 to \$6650 per annum, under the provisions of the Uniform Promotion Act effective 1-28-46.

*Infused made  
letter to L. Mohr  
12-29-45  
J. Mohr.*

*OK Perkin J. L. 1/19*

10 JAN 27 1946  
Searched.....Indexed.....

Serialized.....

Mr. T. L. Glavin
Mr. E. A. Tamm
Mr. Clegg
Mr. Glavin
Mr. Ladd
Mr. Nichols
Mr. Rosen
Mr. Tracy
Mr. Carson
Mr. Egan
Mr. Gurnea
Mr. Hendon
Mr. Pennington
Mr. Quinn
Mr. Nease
Mr. Gandy

MLB

Prepared by *mlb*  
checked *mlb*  
filed *mlb*

December 23, 1945

Mr. Robert E. Lee  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. Lee:

In connection with the Uniform Promotion Act,  
I am indeed pleased to advise you that you have been  
recommended for promotion from \$6440 per annum to \$6650  
per annum in Grade CAF 13, effective January 23, 1946.

Sincerely yours,

John Edgar Hoover  
Director

67-11111-126

Noted.....	Recorded.....
Searched.....	Checked.....
Numbered.....	Filed.....

JAN 5 6 DEC 20

CC: CCO-Selective Service  
Mr. J. E. Edwards - eod 1-10-38  
Miss Nitel

*mlb*

Mr. Tolson	_____
Mr. E. A. Tamm	_____
Mr. Clegg	_____
Mr. Coffey	_____
Mr. Glavin	_____
Mr. Ladd	_____
Mr. Nichols	_____
Mr. Rosen	_____
Mr. Tracy	_____
Mr. Carson	_____
Mr. Egan	_____
Mr. Gurnea	_____
Mr. Hendon	_____
Mr. Pennington	_____
Mr. Quinn Tamm	_____
Mr. Nease	_____
Miss Gandy	_____

JW:MLB

*[Handwritten Signature]*

*us*

February 18, 1946

Mr. Robert E. Lee  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. Lee:

This is to advise you that you have been recommended for a promotion from \$6450 per annum to \$6860 per annum in Grade CAF 13. This award for superior accomplishment will be effective the first pay day following clearance by the Civil Service Commission.

I was happy to recommend this promotion in view of the outstanding manner in which you have performed the duties assigned to you.

Sincerely yours,

J. Edgar Hoover

CC: Mr. Davis  
CC: Mr. Eitel  
CC: Mr. Selective Service  
CC: Mr. J. E. Edwards MB 1-13-38

67-16570

Routed.....	Recorded.....
Searched.....	Checked.....
Numbered.....	Filed.....

FEB 20 1946

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

JW:lmk

erk  
Zules  
Woy  
Peb



WRG:LRD

THE DIRECTOR

December 14, 1945

W. R. GLAVIN

PERSONNEL

Reference is made to the Director's memorandum of November 23, 1945, SAC Letter No. 108, Series 1945, concerning personnel wherein I was instructed to submit by January 15, 1946, a list of those Special Agents in my office who should be considered on a long range basis for development as Special Agents in Charge.

At the present time I feel that the following Special Agents can be considered in this category:

SPECIAL AGENT ROBERT L. LEE

SA Lee is assigned as Chief Clerk. He is in grade CAF-13, is thoroughly qualified in the handling of the Administrative Division, has an excellent knowledge of the budget and an excellent knowledge of the Department. I feel that SA Lee in his present position can much better serve the Bureau, although I have no doubt that he could handle a Special Agent in Charge position in any of the offices of the Bureau, outside of possibly New York, at the present time.

SPECIAL AGENT JOHN P. MOHR

SA Mohr at the present time is the Personnel Officer of the Bureau. He is in grade CAF-13. He is the best qualified Special Agent Supervisor in the Bureau on veterans preferences, Civil Service replacement procedures, WMC directives and other such matters. It is felt that he can best serve the Bureau in his present position. He does have the ability to be considered for a Special Agent in Charge although he is better serving the Bureau in his present position.

SPECIAL AGENT H. L. EDWARDS

Mr. Edwards is presently designated as Classification Officer of the Bureau, is in grade CAF-12 and is exceptionally well fitted for his present duties. He has, however, the capacity, the appearance, the intelligence and the experience to be considered for further development in the Bureau and I would have no hesitancy in recommending him for a high administrative position in the field. I do feel that Mr. Edwards is ideally placed at the present time, although I will not hesitate to release him in the event he can be considered for advancement elsewhere.

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

SPECIAL AGENT N. P. GALLAHAN

Mr. Callahan possesses the necessary experience, intelligence and loyalty to be considered for further development in the Bureau. He is qualified in all of the Administrative Division work, handles all of the rail and air transportation matters, is an expert on Selective Service matters insofar as Bureau personnel matters is concerned, is entirely familiar with the budget and can be utilized in any unit of the Division without hesitation. He has the capacity for further development. He is presently in grade CAF-12. I would have no hesitancy in releasing him if the opportunity arose for his further advancement in the field service, although he is of great value to the Bureau in his present assignment.

SPECIAL AGENT J. E. EDWARDS

Special Agent Edwards has the capacity for further development in the service. He could be considered at the present time for an administrative position in the field, although he would need further development before being considered for a SAC position. He handles a tremendous volume of work. He is very loyal to the Bureau and is one of the most hard-working Supervisors I have ever had since my period of assignment at Washington. He presently handles all of the disciplinary matters insofar as briefing, research and initial recommendations are concerned, handles all accident, compensation and leave matters, as well as promotions under the Uniform Promotion Act and related procedures. He is well adapted to his present position.

Special Agents Gauthier and Renneberger are presently assigned where they can be of most value to the Bureau. Neither has had any extensive field experience and in their specialized fields, the Bureau is realizing their full worth. It is hoped at some later date that further consideration can be given to their reallocations.

**DEPARTMENT OF JUSTICE**  
WASHINGTON 25, D. C.

Prepared by: *[Signature]*  
Checked by: *[Signature]*  
Filed by: *[Signature]*

**FBI-522**

Name: **ROBERT E. LEE.**

**December 28, 1945**

Nature Of Action: **PAY INCREASE MERITORIC**

Effective: **January 23, 1946**

NO.   
 CIVIL SERVICE OR  
 OTHER LEGAL AUTHORITY

	FROM	TO	NATURE OF POSITION
Position	Special Agent (Chief Clerk)	Special Agent (Chief Clerk)	a NEW
Grade	CAT 13	CAT 13	P. C. No.
Salary	\$6440 per annum	\$6630 per annum	b ADDITIONAL IDENTICAL
Bureau or Division	Division Three Chief Clerk's Office	Division Three Chief Clerk's Office	P. C. No.
Headquarters			c VICE
Appropriations	R&E, FBI	R&E, FBI	P. C. No.
Departmental Or Field	<input checked="" type="checkbox"/> DEPT.	<input type="checkbox"/> FIELD	

**REMARKS:**

Being promoted under Automatic Promotion Bill,  
Public Law 780 and 7106. Reallocated from CAT 12  
\$4800 to CAT 13 \$5600 7-16-44; meritorious promo-  
tion from CAT 13 \$6630 to CAT 13 \$6440 effective  
7-2-45.

DATE OF OATH

DATE OF BIRTH

*[Handwritten: JAN 1 1946]*



UNITED STATES CIVIL SERVICE COMMISSION  
WASHINGTON 25, D. C.

ADDRESS ONLY  
"CIVIL SERVICE COMMISSION"  
IN YOUR REPLY REFER TO  
FILE PC-EHA:WK:lg  
AND DATE OF THIS LETTER

March 13, 1946

Mr. S. A. Andretta  
Administrative Assistant  
to the Attorney General  
Department of Justice  
Washington 25, D. C.

Dear Mr. Andretta:

Reference is made to your letter of February 28, 1946, and supplemental material submitted March 7, requesting approval of your recommendation for a within-grade salary advancement as a reward for superior accomplishment for Mr. Robert E. Lee, Special Agent, CAF-13, Federal Bureau of Investigation.

Approval is hereby given for the salary advancement of Mr. Lee from CAF-13, \$6650 to CAF-13, \$6860 per annum.

Yours very truly,

*John A. Overholt*  
John A. Overholt, Chief  
Efficiency Ratings  
Administration Section  
Personnel Classification Division

~~1 MAR 20 1946~~  
**67- 106570-128**  
Searched.....  
Serialized.....  
Indexed.....  
Filed.....  
MAR 22 1946

13 0 JUL 1 9 16 1963  
RECEIVED  
DEPT OF JUSTICE  
MAR 14 2 54 PM 1963  
PERSONNEL OFFICE

11 20 JUL 19 1963

LD

## FEDERAL BUREAU OF INVESTIGATION

Mr.  
Miss  
Mrs.

Mr. Robert E. Lee

Date June 16, 1941

New appointment ☐Transfer ☐Promotion ☒Separation ☐

## PRESENT STATUS

1. Title: Special Agent 2. Grade: CAF 11  
 3. Salary: \$3800 per annum 4. Seat of Government: ☐  
 Field: ☐  
 5. Division: 6. Appropriation: "Salaries and Expenses, FBI"

## PROPOSED ACTION

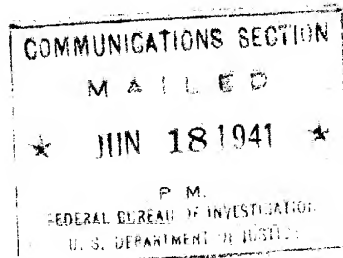
7. Title: Special Agent 8. Grade: CAF 12  
 9. Salary: \$4600 per annum 10. Seat of Government: ☐  
 Field: ☐  
 11. Division: 12. Appropriation: "Salaries and Expenses, FBI"  
 13. Effective: July 1, 1941  
 14. Position: Additional: ☐ Clinton W. Stein-transferred  
 Vice: 3-16-41  
 Identical:  
 15. Remarks:

Respectfully submitted,

cc: Chief, Audit Section

Director, Federal Bureau of Investigation

Mr. Tolson \_\_\_\_\_  
 Mr. E. A. Tamm \_\_\_\_\_  
 Mr. Clegg \_\_\_\_\_  
 Mr. Glavin \_\_\_\_\_  
 Mr. Ladd \_\_\_\_\_  
 Mr. Nichols \_\_\_\_\_  
 Mr. Rosen \_\_\_\_\_  
 Mr. Carson \_\_\_\_\_  
 Mr. Egan \_\_\_\_\_  
 Mr. Quinn Tamm \_\_\_\_\_  
 Mr. Hendon \_\_\_\_\_  
 Mr. Tracy \_\_\_\_\_  
 Miss Gandy \_\_\_\_\_



(Title)

RECEIVED-DIRECTOR  
 FBI  
 JUN 18 12 56 PM '41

Prepared by: *bb*  
Date: *3/22/46*  
Checked by: *bb*

March 20, 1946

Mr. Robert E. Lee  
Federal Bureau of Investigation  
Washington, D. C.

Dear Mr. Lee:

With reference to the Bureau's letter of February 18, 1946, advising you of your promotion to \$6060 per annum in Grade GS-13, I am indeed pleased to inform you this promotion will become effective March 24, 1946.

Sincerely yours,

John Edgar Hoover  
Director

57-106270-129

.....Recorded.....
.....Checked.....
.....
3 MAR 22 1946

CC- COO-Selective Service

Mr. J. E. Edwards (RCD 1-10-38)

Miss Eitel

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

JW:bb

*bb*

*[Signature]*

MAR 22 1946

*[Signature]*

FEDERAL BUREAU OF INVESTIGATION

Prepared by: *LMH*  
Checked by: *maf*  
Filed by:

Mr.  
Miss  
Mrs.

Date

New appointment ☒ **Mr. Robert L. Lee** Transfer ☐ Promotion ☒ **February 18, 1946** Separation ☐

PRESENT STATUS

- |  |  |
|--|--|
| 1. Title:  | 2. Grade:  |
| 3. Salary: <b>Special Agent<br/>(Chief Clerk)<br/>\$6650 per annum</b> | 4. Seat of Government: <input type="checkbox"/><br>Field: <b>CAF 13</b> <input type="checkbox"/> |
| 5. Division:   | 6. Appropriation: <b>D</b>   |

**Division Three  
Chief Clerk's Office**

PROPOSED ACTION

**\*Salaries and Expenses, FBI\***

- |  |   |
|--|---|
| 7. Title:  | 8. Grade:   |
| 9. Salary: <b>Special Agent<br/>(Chief Clerk)<br/>\$6650 per annum</b> | 10. Seat of Government: <input type="checkbox"/><br>Field: <b>CAF 13</b> <input type="checkbox"/> |
| 11. Division:  | 12. Appropriation: <b>D</b>   |

13. Effective: **Division Three  
Chief Clerk's Office**

14. Position: **Vice:** ☐ **\*Salaries and Expenses, FBI\***  
**Identical:**

15. Remarks: **Effective first pay day following approval  
by the Civil Service Commission**

**Promotion for superior accomplishment under Federal Employees Pay Act of July 1, 1945. This award for superior accomplishment is being recommended in view of special services performed requiring unusual ability, and in view of sustained and superior work performance over a long period of time which has distinguished Mr. Lee even among other agents of excellent calibre. He was promoted from \$6650 per annum to \$6650 per annum in Grade CAF 13, effective January 23, 1946. His last efficiency rating was "Excellent."**

Director, Federal Bureau of Investigation

CC: CCO, Selective Service

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

*[Handwritten signatures and stamps]*

**DEPARTMENT OF JUSTICE**  
WASHINGTON 25, D. C.

Prepared by: *ps*  
Checked by:  
Filed by:

Name: **MR. ROBERT E. LEE** March 26, 1946

Nature Of Action: **PROMOTION (SUPERIOR ACHIEVEMENT AWARD)**

Effective: **March 24, 1946**

NO. **247 4440**  
CIVIL SERVICE OR  
OTHER LEGAL AUTHORITY

	FROM	TO
Position	Special Agent (Chief Clk.)	same
Grade	G-13	same
Salary	\$4640	\$4860
Bureau or Division	Div. 3 Chief Clerk's Office	same
Headquarters	D.C.	same
Appropriations	F&E, FBI	same
Departmental or Field	<input checked="" type="checkbox"/> DEPT. <input type="checkbox"/> FIELD	<input type="checkbox"/> DEPT. <input type="checkbox"/> FIELD

NATURE OF POSITION

a NEW

P. C. No.

b ADDITIONAL IDENTICAL

P. C. No.

c VICE

P. C. No.

REMARKS: Prom. for superior service under Federal Employees Pay Act of 1953. This award for superior achievement is being recommended in view of special services performed requiring unusual ability and in view of sustained and superior work performance over a long period of time which has distinguished Mr. Lee from many other agents of excellent calibre. He was promoted from \$4640 per annum to \$4860 per annum in Grade G-13, eff. 1-28-46. His last efficiency rating was "Excellent."

DATE OF OATH

DATE OF BIRTH

MAR 27 1946

*[Handwritten signature]*

*[Handwritten signature]*



February 15, 1946

RECOMMENDATION OF AWARD FOR SUPERIOR ACCOMPLISHMENT

Re: Robert E. Lee  
Special Agent, Chief Clerk  
CAF-13, 66650

It is recommended that this employee be afforded an additional advancement recommended in the attached Personnel Recommendation in view of his superior work accomplishment which has been outstanding over a long period of time.

Special Agent Lee has been outstanding in his performance of duty and merits distinction among those who are rated as EXCELLENT employees.

Through his efforts it has been possible to materially reduce personnel employed on pay roll work in the Department. Under his supervision there has been installed mechanical procedures and policies which have resulted in considerable monetary savings to the Government.

He has recommended budget and fiscal procedures for the Federal Bureau of Investigation which have simplified the preparation of budget submissions and as a member of the Conference on Budget Formulation, he advances suggestions looking toward the simplification of budget and fiscal activities. He has performed outstanding work as a lecturer in budget and fiscal matters before law enforcement agencies. As a qualified inspector he has recommended simplified investigative and administrative procedures both in the field and at the Seat of Government which have resulted in substantial savings to the Government. As Chairman of the Administrative and Personnel Survey Committee, he was responsible for the formulation of streamlined and simplified work methods from which material benefit accrued to the FBI.

Throughout the entire war period of the country, his performance of duty has been far beyond that expected from an incumbent in his position. Through his interest in his duties he has performed many hours of voluntary overtime service and continues his active working hours on a seven-day week basis at the present time.

It is felt that through his suggestions and performance of duty he merits distinction among even the highest category of employees occupying a like position in the Government's service.

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

13 *[Signature]* JPM:FW *[Signature]*

W. E. GLAVIN  
Chairman, Review Committee on  
Awards for Superior Accomplishment

DEPARTMENT OF JUSTICE

PERSONNEL RECOMMENDATION (NONCIVIL SERVICE)

Mr.  
Miss  
Mrs. Mr. Robert E. Lee

Date February 18, 1946

New appointment ☐

Transfer ☐

Promotion ☒

Separation ☐

PRESENT STATUS

1. Title: Special Agent  
(Chief Clerk)  
3. Salary: \$6650 per annum

2. Grade: CAF 13

4. Seat of Government: ☒  
Field: ☐

5. Division: Division Three  
Chief Clerk's Office

6. Appropriation: "Salaries and Expenses, FBI"

PROPOSED ACTION

7. Title: Special Agent  
(Chief Clerk)  
9. Salary: \$6860 per annum

8. Grade: CAF 13

10. Seat of Government: ☒  
Field: ☐

11. Division: Division Three  
Chief Clerk's Office

12. Appropriation: "Salaries and Expenses, FBI"

13. Effective: Effective first pay day following approval  
by the Civil Service Commission  
March 24, 1946

14. Position: ☐

Additional: ☐

Vice: ☐

Identical: ☐

15. Remarks: Promotion for superior accomplishment under Federal Employees Pay Act of July 1, 1945. This award for superior accomplishment is being recommended in view of special services performed requiring unusual ability and in view of sustained and superior work performance over a long period of time which has distinguished Mr. Lee even among other agents of excellent calibre. He was promoted from \$6440 per annum to \$6650 per annum in Grade CAF 13, effective January 28, 1946. His last efficiency rating was

Respectfully submitted,

"Excellent."

Director, Federal Bureau of Investigation

Requirements as to Classification Act:

CC SENT  
WITH OPF

Funds Certification:

Approved

The Assistant to the Attorney General.

\* Indicate headquarters.

## Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. TOLSON

FROM : W. R. GLAVIN

SUBJECT: R. E. LEE  
CHIEF CLERK  
Administrative Division

DATE: FEBRUARY 11, 1946

Mr. Tolson	
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Coffey	
Mr. Glavin	
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Mr. Carson	
Mr. Egan	
Mr. Gurnea	
Mr. Pennington	
Mr. Quinn Tamm	
Tele. Room	
Mr. Nease	
Miss Gandy	

With reference to the possible promotion for Mr. Lee, this is to advise that he is presently in Grade CAF-13, \$6650 per annum, and is eligible for a \$210 increase to \$6860 per annum, meritorious increase.

I respectfully recommend approval of this promotion.

4 FEB 28 1946

I concur

2/11

4

G/H  
b

3

WRG:AB

## Office Memorandum • UNITED STATES GOVERNMENT

JSE:mt

TO

MR. H. H. CLEGG

DATE: April 8, 1946

FROM

J. S. Egan

SUBJECT:

Special Agent R. E. Lee

Mr. Tolson	
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Coffey	
Mr. Glavin	
Mr. Ladd	
Mr. Nichols	
Mr. Rosen	
Mr. Tracy	
Mr. Carson	
Mr. Egan	
Mr. Gurnea	
Mr. Hendon	
Mr. Pennington	
Mr. Quinn Tamm	
Tele. Room	
Mr. Nease	
Miss Beahm	
Miss Gandy	

The above Special Agent assisted me on the inspection of the General Investigative Division from February 25, 1946 to March 6, 1946, and I found that he was thoroughly conscientious, sincere, understood the Bureau policies well and conducted an excellent inspection.

I am thoroughly satisfied that he is qualified to handle any inspection at the Seat of Government or in the Field without supervision. He has executive and administrative ability and is qualified to organize and conduct inspections and direct the work of others under him.

I consider Special Agent Lee excellent as an inspector.

67-106570-131

Searched \_\_\_\_\_

Number \_\_\_\_\_

Filed \_\_\_\_\_

1 APR 11 1946

RECEIVED

10 MAY 1 1946

9/1

REL:tg

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

URGENT

To: COMMUNICATIONS SECTION.

APRIL 29, 1946

Transmit the following message to:

SAC, ALBANY

CHIEF CLERK R E LEE WILL ARRIVE SYRACUSE FIVE EIGHTEEN A M  
APRIL THIRTY. HOTEL ACCOMMODATIONS NOT NECESSARY.

HOOVER

Mr. Tolson \_\_\_\_\_  
 Mr. E. A. Tamm \_\_\_\_\_  
 Mr. Clegg \_\_\_\_\_  
 Mr. Coffey \_\_\_\_\_  
 Mr. Glavin \_\_\_\_\_  
 Mr. Ladd \_\_\_\_\_  
 Mr. Nichols \_\_\_\_\_  
 Mr. Rosen \_\_\_\_\_  
 Mr. Tracy \_\_\_\_\_  
 Mr. Carson \_\_\_\_\_  
 Mr. Egan \_\_\_\_\_  
 Mr. Hendon \_\_\_\_\_  
 Mr. Pennington \_\_\_\_\_  
 Mr. Quinn Tamm \_\_\_\_\_  
 Mr. Nease \_\_\_\_\_  
 Mr. Gandy \_\_\_\_\_

RECORDED  
 10 MAY 1 1946

*[Handwritten signature]*

RECEIVED MAY 1 1946

1837 M

Per



Federal Bureau of Investigation  
United States Department of Justice  
707 National Savings Bank Building  
Albany 7, New York

May 15, 1946

~~CONFIDENTIAL~~

Director, FBI

Re: ROBERT E. LEE  
Chief Clerk

Dear Mr. Hoover:

Reference is made to the School of Law Enforcement Administration held at Syracuse University, Syracuse, New York April 29 through May 3, 1946 and to the appearance of Mr. R. E. Lee before that School at which time he addressed those in attendance on the subjects of Preparation and Presentation of Budgets by Law Enforcement Agencies, Public Relations, and Personnel Management.

During the course of the School and on a number of occasions subsequent to its completion I have heard very fine comments relative to the manner in which Mr. Lee handled the assignment and the helpful and constructive thoughts expressed by him during the course of these lectures.

I was present during the course of the lectures, and it was very apparent that the interest of the 92 law enforcement officials in attendance was held very closely at all times. It was also very apparent that they felt that some very constructive information was being given to them.

I feel that the assignment of Mr. Lee to lecture at the School and the manner in which the assignment was handled cannot help but be of very real assistance to the Bureau in New York State, and I wanted to tell you of my appreciation for making him available to address the School.

Sincerely,

A. CORNELIUS, JR.  
SAC

Mr. Tolson	✓
Mr. E. A. Tamm	✓
Mr. Clegg	✓
Mr. Glavin	✓
Mr. Ladd	✓
Mr. Nichols	✓
Mr. Rosen	✓
Mr. Tracy	✓
Mr. Carson	✓
Mr. Egan	✓
Mr. Gurnea	✓
Mr. Harbo	✓
Mr. Hendon	✓
Mr. Pennington	✓
Mr. Quinn	✓
Mr. Nease	✓
Mr. Gandy	✓

*Handwritten notes:*  
67-15510-132  
2 MAY 17 1946  
FEDERAL BUREAU OF INVESTIGATION





Federal Bureau of Investigation  
United States Department of Justice  
707 National Savings Bank Building  
Albany 7, New York

May 6, 1946

*✓ Mr. [Signature]*  
*REU*  
Mr. Robert E. Lee, Chief Clerk  
Federal Bureau of Investigation  
Pennsylvania Avenue & Ninth Street  
Washington, D. C.

Dear Bob:

I am enclosing a clipping from the "Syracuse Post Standard" dated Wednesday, May 1, 1946, which I thought you might like to put among your souvenirs.

The comments relative to your talk were exceedingly favorable, and a number of the Chiefs and Sheriffs in discussing the School on subsequent days referred specifically to the information they had obtained as a result of your talk which would be of real value and assistance to them. One Chief in an important position commented particularly to the effect that the information which you had given them would enable them to handle their job much better and he sincerely regretted that it had not been made available to him years before.

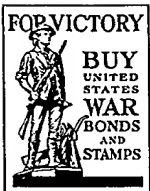
I honestly feel that you made a very real contribution to the cause of law enforcement in New York State and that the impression you left with the group cannot help but react very creditably to the Bureau's best interests.

I appreciate very much your coming up, and wanted to drop you this personal note to express that appreciation.

With best regards, I am

Sincerely, *THREE*

*ant*  
A. CORNELIUS, JR.  
Special Agent in Charge



Enclosure

# Must Work With FBI, Miller Tells Police School

"Close co-operation between federal, state and local officers is mandatory" in these days of accelerated crime and shortened distances, Prof. Robert W. Miller of the College of Law, Syracuse university, told officials attending yesterday afternoon's session, of the School of Law Enforcement administration.

Prof. Miller, a former member of the federal bureau of investigation, had as his topic "New York State Laws of Extradition and Rendition and Their Practical Application."

The school, sponsored by the New York State Association of Chiefs of Police and the New York State Sheriff's association, is being held in Maxwell School of Citizenship on the university campus.

## IN FORCE IN 31 STATES

Prof. Miller said the uniform criminal extradition act is in force in 31 states, including New York, and makes it possible to remove a suspect from one state back to the scene of his alleged crime in cases involving treason, felony and other crimes.

He pointed out the federal government's agents may, in certain types of cases, remove a man back to the federal judicial district where the crime was committed without going thru all the legal steps necessary when local police authorities endeavor to obtain extradition of suspects.

## OUTLINES CRIMES

These cases are murder, kidnapping, burglary, robbery, mayhem, rape, assault with a dangerous weapon or an attempt to commit any of these crimes.

Criminals who leave one state to avoid arrest in any of these offenses are liable to \$5,000 fine or five years imprisonment under federal law, the professor said.

Whereas "the state line has been an almost insurmountable barrier

to the local law enforcement officer," the uniform extradition law, used by FBI agents, makes removal of suspects from one state to another comparatively easy, he declared.

## FBI ACTION EASIER

Therefore, it is to the advantage of local and state authorities to co-operative with the FBI in cases where federal agents can more readily act when wanted suspects have fled local and state jurisdiction.

The federal agents, to return an apprehended suspect, needs only a writ in the district where the crime occurred and another in the district where he was arrested, showing such things as identity, probable cause and that the crime is in the federal offense category.

R. E. Lee, chief clerk, FBI, discussed "Preparation and Presentation of Budgets by Law Enforcement Agencies" and "Public Relations."

## FINANCIAL SIDE

Much of his talk was of a technical nature, but Lee pointed out it is necessary for police agency heads to be able to look into the future and anticipate the trend of crime and their financial needs to meet it. Then, they have the job of convincing those who control the purse strings they should be granted the amount they anticipate they will need.

Discussing personnel, Lee said high standards should be demanded when assigning men to police duty. He talked about systems of interviewing applicants, tests, efficiency ratings and other activities which, he said, would "raise the standard of law enforcement."

The school will continue today and tomorrow with discussions of laboratory aids, administrative problems, firearms laws and the "legal aspects of riots and unlawful assemblies."



le 119

1 mile over all modern; hot water; view. VANS, 5-6231 52.

(ear)—2-fam-bath, hard- apartment. Mr. Blair, 3.

(ear)—2-fam- sment, \$5,300. an, Fayette-

Y BUY! Renwick, 6 apartment. could pass for Call for ap-

3-4397

in buying a e reasonable.

OL (Near)— dwood floors. \$7,000, terms.

3-1862

(Near)—1-fam- bath, hard- w assessment. arner, 4-7176;

uburbs. Living kitchen, bed- rooms up, au- and flowers. ooner, \$8,700.

lace, sun par- inest residen- Box M-653,

y modern, 2- as, 3 living AN B. EVANS, ON, 9-2652.

le 121

adjoining lots. J-257, Post-

a 50-ft. level 00. Also sev-

n.

3-6665

e, Tuscarora enald Magee,

SALE—West- lots, 40x132, Drive, 63x139, 00; Westmins- oman, 2-6141.

for Sale 123

EAR—6-room nning water, agene Chilson,

st., 2-family, nace, lot 185x

farm, with good fishing. This is a steal at \$4,000. 1/2 down.

Mr. La Ruge, 2-5218 5-5191 Mr. M.aley 5-2984

## Vacation Places for Sale 124

SKANEATELES LAKE—Summer home or farm. Modern 8-room house, oak floors down, garage in basement, lots of shade, nice lawn, large pool fed by spring, lots of water natural pressure for house and barn, nearly new barn, 30 acres alfalfa land, 10 acres pasture joining lake, 30 acres good second growth ash. Asking \$8,500. Would take small business in southern part of state. Box Y-591, Post-Standard.

SKANEATELES LAKE—Cottage and extra lots. Prey's Point. Cottage has gas stoves, Electrolux refrigerator, gas lights, beautiful fireplace, four nice bedrooms with new beds. Fred Kilbyrne, Moravia. Tel Moravia 3, or Auburn 1864-M1.

## Want to Exchange 125

METROPOLITAN New York City property for trade for house in Syracuse area. Complete details furnished, early occupancy. 5-6778.

## Wanted—Real Estate 126

HAVE BUYER for good house east of Fayetteville, Manlius, Chittenango or Cazenovia.

### LOUCKS REAL ESTATE

University Bldg., 4-9060 or 4-1705

HAVE BUYERS wanting 30-60 day possession. If you have a 1 or 2-family and want quick action, phone WHEELER Realtor, City Bank Bldg. 2-9302, 2-9483; residence 5-9281.

HAVE BUYERS—For farms of all kinds. Ask us about selling farms at auction. Floyd Hill, New Woodstock. Phone 7.

HOMES WANTED—We have buyers for one and two-family homes. Now is the time to sell. Phone 2-5195, evenings 6-1824, R. E. Porter Co., Inc., 305 Montgomery st. Phone 2-5195.

SUMMER HOME—With wood lot, 30 to 35 miles north of Syracuse, with bathing facilities. Will pay cash Box T-245, Post-Standard.

TWO-FAMILY WANTED—Six-room flats, preferably near school. Would like garage. Substantial down payment. Martin, 2-6805.

WE HAVE BUYERS waiting for small businesses of all kinds. What have you to offer? C. W. Craver, broker, Sylvan Beach, N. Y. Phone 17-F-2 Camden, N. Y.

## Will Buy Or Rent

1-family house, East side.

References Supplied

Please Write Details to

B. G. Postoffice Box 1360, Syracuse

## AUCTIONS

### Auction Sales 127

MAY 1, WEDNESDAY at 1:30 P. M.

Onondaga County Commission sale at the sale barn on Split Rock rd. Selling HORSES, DAIRY COWS, BEEF COWS, BULLS, CALVES, HOGS,

fireplace, dining room, modern kitchen; 3 sleeping rooms and bath on 2nd 2-car garage. Asking \$7,900. Substantial payment. \* Carl George Adcock, 2-8085

## Rogers Real Estate

315 State Tower Bldg.

3-7157

## Auction Sales 128

MAY 3, FRIDAY AT 1 P. M.

## Thomas Smythe will sell his COMPLETE LINE OF HOUSEHOLD GOODS

And farming equipment at public auction at his farm home located on mile north of Jacksonville or one and three-quarters miles northwest Little Utica.

Six-griddle range, kitchen utensils, large collection of dishes, 2-burner stove, 3 bedroom suites, complete room size rugs, dining room furniture, Singer sewing machine, round oak. Also out door tools.

## ANTIQUES

Doll bed, 2 chests of drawers, piece walnut suite, rose carved hardwood sofa, set of Haviland china, crystal glass and lamps, Jennie Linn doll bed, marble tops, hanging lamp. Terms—Cash.

MERLE MANROE, Auctioneer.

Phone Cato 47-J-10.

WILLIS PRUDOM, Clerk.

MAY 3, FRIDAY

## AUCTION

Having purchased the farm and personal property of Willard Nye who is forced to sell due to ill health, the undersigned will sell on the premises located on Nye rd., turn south from Cortland-Ithaca highway at Sweetlove's corner, then take 1st right turn. Watch for sign.

Friday, May 3

1:30 P. M.

## 25 DAIRY CATTLE

A mixed herd of black and white and red and white cattle from 2 to 7 years old. Several fresh, some due some number of fall cows, 7 yearlings, younger animals Bangs vaccinated, horses, double harness, I. D. model tractor on rubber, 2 horses, 1 horse plow, gram drill, land leveler, 3 section harrow, sulky plow, Empire mil cooler, Empire milking machine, McCormick-Deering milker, corn pump, motor, and 2 single unit numerous other items. Terms cash.

John Baker, Owner

Frank K. Taylor, Auctioneer

## AUCTION

EVERY FRIDAY

SENNETT SALES CO.

We will have for Friday sale, 125 head of cattle. On consigner is sending in 50 fat heavy butcher cows grain fed

March 27, 1946

PERSONAL AND CONFIDENTIAL

Mr. Robert L. Lee  
Federal Bureau of Investigation  
U. S. Department of Justice  
Washington, D.C.

Dear Mr. Lee:

The Bureau is in receipt of the report of the physical examination afforded you at the United States Naval Hospital, Bethesda, Maryland, on March 18, 1946.

This report reflects that you need dental prophylaxis.

The Board of Examining Physicians of the United States Naval Hospital reports that you are capable of performing strenuous physical exertion and have no physical defects that would interfere with your participation in raids or other work involving the practical use of firearms.

Sincerely yours,

John Edgar Hoover  
Director

CC: Mr. Glavin

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Nease \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

NPC:lih

67-1852-RECORDED  
6

ROBERT P. LEE, CHIEF CLERK

Entered on duty	January 10, 1938
Official title	Chief Clerk
Unit employed in	Administrative Division
Grade and salary	CAF-13, \$6860
Age	34
Marital status	Married
In this Unit since	March, 1941
Office of preference	Chicago
Duties	Chief Clerk's work
Badge, commission card and gun	Satisfactory

MR. GLAVIN:

Mr. Lee has continued as Chief Clerk of the Bureau and Number One Man in the Administrative Division during the past year. I continue to rate him as an excellent employee. He is thoroughly familiar with all procedures of the Administrative Division; he is qualified to assist in inspections; he has made numerous appearances before police schools both in Washington and in the police administration schools throughout the country. Through his studies he was responsible for the installation of the I.B.M. system which has materially reduced man hours of work in preparing pay rolls. He is thoroughly familiar with all of our budget procedures and can be depended upon at this time to handle complex budget problems. I have no hesitancy in stating that he is entirely capable of handling the Administrative Division. He is well liked by the employees, has native ability and intelligence to get along with outsiders and other Government agencies. He is qualified to be considered as Special Agent in Charge in practically any office in the country with the exception of the New York Office at this time. I rate him as Excellent.

INSPECTOR EGAN:

Mr. Lee presents a good appearance; he is an expert accountant, has executive and administrative ability and is far above average in all respects. I would rate him as Excellent.

Inspection Report -  
Administrative Division  
Inspector J. S. Egan  
April 1 to 19, 1946  
(Interview by Inspector Egan)

STAMP: 1